

Adjoining Neighbor
Street Address

Date

Dear Neighbor,

Please allow this letter to serve as notice of my intention to apply for a Short Term Residential Rental license from the Montgomery County Department of Health and Human Services for my primary residence located at (property street address). I will comply with all applicable laws and requirements of Montgomery County Code, Chapter 54, Article III, Bed and Breakfast and Short Term Residential Rental and Montgomery County Zoning Ordinance, Chapter 59, Section 3.3.3. The total number of registered overnight guests will be limited to six 6 adults and no persons other than registered guests will be permitted on the property.

You may file a challenge to any certification made by me in the application within 30 days of the application with the Director of Montgomery County Department of Health and Human Services. You may find additional information regarding Short Term Residential Rentals at:

<https://www.montgomerycountymd.gov/HHS-Special/LandRShortTermRental.html>.

If you have any questions please contact me.

Sincerely,

Your Neighbor