

ACTION PLAN
Projected use of Funds for CDBG, HOME and ESG
July 1, 2015 – June 30, 2016

Community Development Block Grant (CDBG)

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) **\$4,586,879**

The county expects to receive \$4,086,879 in CDBG funds for County Fiscal Year 2016, and with anticipated program income of \$500,000, an estimated total of \$4,586,879 in CDBG funds will be available for the following activities.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA) **\$4,224,594**

Housing Acquisition and Preservation **\$998,594**

Funds will be used for affordable housing activities. Eligible activities include loans to assist in the purchase of existing properties for use as housing affordable to low- and moderate-income residents and funds for housing rehabilitation to enable low and moderate income owners of single-family homes and owners of multi-family properties occupied by low- and moderate-income tenants to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. Assistance may be provided for public housing modernization and for group home acquisition. An estimated 40 units will be created, preserved, or improved.

Group Home Rehabilitation **\$600,000**

Funds will be used to assist nonprofit providers in rehabilitating group homes occupied by lower-income, special needs persons to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. An estimated 15 homes will be improved.

Focused Neighborhood Assistance **\$945,000**

This project provides for focused neighborhood assistance in selected neighborhoods with a primary focus on residential areas. Project elements will comprehensively address community needs for neighborhood preservation and enhancement. Resources are currently focused in Montgomery Village and DHCA is identifying new eligible neighborhoods. An estimated 25 households will benefit from home improvements and 200 households will benefit from neighborhood improvements.

Code Enforcement **\$225,000**

Funds will be used to partially cover costs incurred for code enforcement efforts in low-and moderate income areas. Approximately 740 cases / households will be processed.

Facility Planning **\$50,000**

The funds will be used for preliminary planning and design for a variety of projects in eligible areas for possible inclusion in a future budget.

Administration (capped) \$786,000

This will fund DHCA's staff in planning, administration and monitoring of the CDBG program, including preparation of the Consolidated Plan, staff support for a citizens' advisory committee, environmental reviews, preparation of contracts, payment processing and auditing, federal reporting and loan servicing.

Fair Housing Activities \$20,000

Funds will be used for activities that serve to affirmatively further fair housing choice. Activities may include sales, rental and lending testing, education/outreach, training and research. Activities will be administered by the Office of Human Rights. An estimated 140 people will benefit.

Contingency \$100,000

The fund will be used to cover unanticipated costs for other eligible activities.

NONPROFIT PROVIDERS \$540,000

Funds will be used to provide a variety of CDBG-eligible public services to low- and moderate-income county residents eligible for CDBG-funded assistance:

Asian Pacific American Legal Resource Center \$45,000

"Legal Services for Asian Immigrants"

Provide linguistically accessible and culturally appropriate legal services to low-income Asian immigrants to assist them in accessing the legal system and to protect and enforce their rights. An estimated 180 people will benefit.

Child Center and Adult Services, Inc. dba Aspire Counseling \$15,614

"Healthy Mothers, Healthy Babies"

Provide free home-based mental health therapy to low income uninsured pregnant women and new mothers suffering from post-partum depression. An estimated 110 people will benefit.

Bethesda Cares, Inc. \$21,944

"Outreach to Chronically Homeless"

Funding for "Critical Time Intervention" assistance to support persons transitioning out of homelessness into independent living. An estimated 40 people will benefit.

Boys & Girls Clubs of Greater Washington, Inc. \$38,655

"ECCM Health Care Project"

Continue Power Hour program of homework and reading assistance and tutoring after school and summer program to increase academic proficiency of low-income Germantown youth. An estimated 50 people will benefit.

Eastern Montgomery Emergency Assistance Network \$45,000

"Eviction Prevention and Utility Disconnection Prevention"

Provide emergency eviction and utility assistance. An estimated 220 people will benefit.

Interfaith Works, Inc.	\$29,186
“Volunteer Coordinator - Meals for the Homeless”	
Continue to fund a volunteer coordinator position for the third year to assist in providing 73,000 free meals each year. An estimated 14,273 people will benefit.	
Jewish Foundation for Group Homes, Inc.	\$38,500
“Living Independently with Autism”	
Continue to provide an Autism Spectrum Disorders (ASD) specialist for support to low-income residents with ASD. An estimated 200 people will benefit.	
Jobs Unlimited, Inc.	\$25,200
“Peer Recovery Support”	
Provide training for a peer support specialist and then provide that resource referral services to staff and customers. An estimated 50 people will benefit.	
Mental Health Association of Montgomery County (MHA)	\$44,938
“Mental Health Association of Montgomery County Medical Therapist”	
Provide a therapist for low-income County residents receiving Medicaid to accommodate increase in demand resulting from the Affordable Care Act. The program will benefit an estimated 100 people.	
Mobile Medical Care, Inc.	\$40,072
“Anticoagulation Clinic for the Low-Income, Uninsured”	
Continue to provide free testing, assessment, dosing adjustments and patient education to low-income uninsured residents at risk for heart related conditions or disease. (Third year CDBG funding). An estimated 50 people will benefit.	
Montgomery County Collaboration Council for Children Youth & Families	\$29,510
“Strengthening Families Program”	
Provide parenting skills training workshops to targeted low income families. The program will benefit an estimated 72 people.	
Montgomery Housing Partnership, Inc.	\$38,000
“21st Century GATOR Program”	
Provide after School programs for students grades K-5 at Arcola Elementary School. The program will benefit an estimated 360 people.	
Stepping Stones Shelter	\$24,756
“Community Engagement Manager”	
Fund a portion of the Community Engagement Manager's salary to recruit, train and supervise volunteers to manage meal and in-kind donations. The program will benefit an estimated 82 people.	
The National Center for Children and Families, Inc.	\$45,000
“Future Bound Transitional Housing Program”	
Provide housing, counseling, life skills, etc. support for young adults who have aged out of the care of public systems and are homeless or living in unstable conditions. The program will benefit an estimated eight people.	

The Arc Montgomery County, Inc.	\$44,835
“Transitioning Youth Employment Project (TYEP)”	
Provide life skills for disabled youths ages 18-24. The program will benefit an estimated 36 people.	
The Shepherd's Table, Inc.	\$13,790
“Shepherd's Table Food Service Program”	
Provide salary support to assist in providing 55,000 free meals per year to at risk Montgomery County residents. The program will benefit an estimated 2,400 people.	
PROJECTS ADMINISTERED BY MUNICIPALITIES	\$322,285
CITY OF TAKOMA PARK	\$91,000
“Commercial Façade Easement Program”	\$79,375
Funds will be used for the City’s commercial façade easement program. Matching funds up to \$15,000 would be available for storefront improvements in all CDBG-eligible areas of Takoma Park. A total of 5 commercial properties are expected to benefit.	
“Takoma Park Youth Summer Employment Program”	\$11,625
Funds will be used to partner with local businesses to provide 6 weeks of summer employment for 4 low-income Takoma Park youth.	
CITY OF ROCKVILLE	\$231,285
“Rockville Single Family Rehabilitation Program”	\$192,885
Provide rehabilitation, handicap adaptability and energy efficiency improvement home repairs for low-income Rockville homeowners. An estimated 8 households are expected to benefit.	
“Community Ministries of Rockville”	\$19,400
Provide roof and basement repairs to Jefferson House, a permanent supportive housing program serving 8 at-risk Rockville residents.	
“Cornerstone Montgomery”	\$19,000
Provide repairs and rehabilitation to a group home for 3 low-income Rockville residents with mental illness.	

SUMMARY OF EXPECTED BENEFIT FROM CDBG PROJECTS

Persons	18,386
Households	1,028
Businesses Assisted	5

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) **\$1,829,048**

The HOME grant is designed to increase housing choices for low-income households through rental and home ownership programs, in cooperation with public, private and nonprofit organizations. During the coming year, it is anticipated that the County will receive \$1,329,048 in funding for HOME projects, and together with anticipated program income of \$500,000, an estimated total of \$1,829,048 in HOME funds will be available. Funds will generally be made available in the form of low-interest loans and other subsidies, and units assisted may be both rental and owner-occupied.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA)

Housing Production and Preservation **\$1,431,048**

Funds will be used for the construction, acquisition, and / or rehabilitation of housing (both multi- and single-family units). DHCA may work with the private sector, non-profits and / or the Montgomery County Housing Opportunities Commission (HOC) in implementing this program. This is estimated to produce or preserve 29 units.

Community Housing Development Organizations (CHDOs) **\$200,000**

Housing Production

The project will fund the housing development activities of CHDOs. This represents the federally mandated fifteen percent of the HOME allocation. Up to 10 percent of this total (\$20,000) may be used for project-specific technical assistance, site control, and seed money loans. It is anticipated that one to three organizations will use these funds for acquisition, construction, or renovation of rental housing for persons with low-incomes. This is estimated to produce or preserve 10 units.

PROJECTS ADMINISTERED BY NONPROFITS AND OTHER PUBLIC AGENCIES

CHDO Operating Assistance **\$66,000**

Funds will be used to partially cover the administrative costs of qualified CHDOs: Montgomery Housing Partnership (MHP) and Housing Unlimited, Inc. (HUI). MHP will receive \$48,000 and HUI will receive \$18,000. By regulation, only CHDOs using HOME funds to own, sponsor, or develop affordable housing are eligible for operating support. This operating support cannot exceed 50 percent of a CHDO's operating budget in any fiscal year or \$50,000 annually, whichever is greater.

ADMINISTRATION **\$132,000**

The fund will be used to cover the county's expenses associated with operating the HOME Program. Administrative expenses cannot exceed 10% of the entitlement amount.

SUMMARY OF EXPECTED BENEFIT FROM HOME PROJECTS

Units	39
CHDOs	2

EMERGENCY SOLUTIONS GRANT (ESG)

EMERGENCY SOLUTIONS GRANT (ESG)

\$367,201

The ESG Program enables the county to assist persons who are homeless. For County FY2016, it is anticipated that the County will receive \$367,201 in ESG funding. Funds are used in conjunction with the Continuum of Care homeless assistance system and will be administered by the county's Department of Health and Human Services.

Rapid Re-Housing

\$281,201

Housing Stabilization and Relocation Services – \$105,000 - will be available to assist homeless households locate, obtain and retain housing. Funds will be used for case management services, and security deposits to assist approximately 20 homeless households move into permanent housing. Eligible singles and families include those living in temporary shelter, in a place not meant for human habitation or other places described in Category I of the homeless definition issued by HUD.

Rental Assistance - \$176,201 will be used to provide up to 12 months of medium term rental assistance to help homeless households obtain and retain permanent housing. Assistance will be provided to households that meet the criteria for Category I of the homeless definition issued by HUD upon program admission. Approximately 20 households will be served.

Homeless Management Information System (HMIS)

\$61,000

Funds will be used to partially fund an HMIS dedicated support specialist, licensing fees, data quality activities, training and other costs necessary to support the Montgomery County Continuum of Care's Homeless Management Information System. This CoC-wide database is used to track client services and provides valuable data to support planning activities.

Emergency Shelter

\$25,000

Funds will be used for Shelter operations including motel vouchers, maintenance, furnishings, and supplies necessary for operation of emergency shelter. An estimated 150 people will benefit.

SUMMARY OF EXPECTED BENEFIT FROM ESG PROJECTS

Persons	150
Households	20