
Date

Dear Resident:

I would like to thank you for renting at our property. I am taking this opportunity to notify you that your rental rate will increase as outlined below:

Your current rent is _____.

Your new rent will be _____.

The dollar amount of the increase is _____.

The percentage of the increase is _____%_____.

The Montgomery County Voluntary Rent Increase Guideline for this year is _____%. This guideline is published by the County Executive based on figures from the U.S. Department of Labor showing the rent component of the Consumer Price Index for the Washington-Baltimore metropolitan area for the preceding calendar year.

This increase will take effect on _____, two months from now.

General information and assistance regarding evictions are available from the Department of Housing and Community Affairs, Office of Landlord-Tenant Affairs.

If you feel the rent increase is excessive, you may request that the Montgomery County Office of Landlord-Tenant Affairs review the new monthly rent.

Sincerely,

Owner/Agent