



INTERAGENCY COMMISSION ON HOMELESSNESS

OPERATIONS COMMITTEE

**Meeting Summary Notes
Wednesday, April 27, 2016**

Attendees	Agency	Attendees	Agency
Anderson, Chris	DHCA	Jansky, Lee	City of Gaithersburg
Ball, Kim	DHHS/Special Needs Housing	Kirk, Susan	Bethesda Cares
Black, Sara	DHHS/Special Needs Housing	Sinclair-Smith, Susie	MCCH
De Kon, Rachel	Friendship Place	Matthews, Stacey	DHHS/Special Needs Housing
Fox-Morrill, Priscilla	Interfaith Works	Mendez, John	Bethesda Cares
George, Leslie	DHHS/Special Needs Housing	Sierra-Koscinski, Sharon	DHHS/Special Needs Housing
Gandell, Miriam	The Dwelling Place	Soni, Nili	DHHS/Special Needs Housing
Hong, Christine	Interfaith Works	Spencer, Eugene	Housing Opportunities Commission
Horton-Newell, Amy	ICH Chair	Todd, Chapman	Zero:2016
Lindberg, Meg	People Encouraging People	Rettner-Dayhoff, Meredith	NCCF
		Whitted, Jonathan	Friendship Place

Welcome and Introductions:

- Sara Black convened the meeting and opened with introductions.

Approval of the February 24 Minutes:

- The committee voted unanimously to accept the minutes into record as written.

Zero:2016 Chronic Homeless Initiative:

- The Zero:2016 Chronic Homeless Initiative was presented by Chapman Todd. This initiative focused on chronic homelessness will be the second phase of the Zero: 2016 campaign, and follows up on the successful implementation of the effort to effectively end homelessness for Veterans in Montgomery County.

Documentation of Chronic Homeless Form:

- **Documentation of Disability-** John Mendez and Leslie George presented the form. This form was created by the Community Outreach and Education Committee, to assist workers and housing programs in expediting eligible homeless clients into housing vacancies. By having one standardized form, case workers can immediately start working with clients on obtaining appropriate documentation, and not wait to see which program may be accepting them. This form will work for housing programs in either the family or single system. The goal being that workers would have form completed and attached into HMIS asap. The form was approved and CoC will start using this one standardized form.
- **Documentation of Homeless Forms-** Nili Soni, Kim Ball and Stacey Matthews presented the Chronic Verification checklist, Third party verification form, and Self-Statement form. The Department of Housing and Urban Development (HUD) new definition of "chronic homelessness" went into effect this year on January 2016. Nili Soni explained that now is the time for us get into the details and understand the implications of our work on ending chronic homelessness in our community by December 31 2017. She shared that these forms and letters can assist providers and agencies in devising an internal mechanism to certify homeless persons for a program for chronically homeless persons. The members discussed the documents in length and provided their comments. Nili Soni will send the forms to the Operations Committee for their feedback.

Performance Measures:

- Sharon Seirra-Koscinski and Christine Hong presented the performance measures. On April 27th, 2016 the CoC adopted the Performance Measures that will be utilized for our Continuum of Care. The Performance Review committee has established uniform performance measures. This means that now that the CoC has identified the specific measures and would begin collecting baseline data and developing agreed upon common benchmarks. In July, 2014 HUD published the System Performance Measures Introductory Guide that helps CoCs understand how HUD expects CoCs to calculate and use system-level performance measures. HUD has updated this guide in May, 2015 to

clarify some of the measures. HUD recommends all stakeholders review this document to understand HUD's intent for system performance measurement and each specific measure.

Other Business:

Sara Black shared that the Maryland Medicaid Waiver will be available to download on April 29th. The Secretary of Health and Mental Hygiene is proposing to renew its §1115 demonstration waiver, known as Health Choice, for a period of three years. The three jurisdictions that are working together on this with the State of Department of Health and Mental Hygiene are Montgomery County, Prince George's and Baltimore City. The renewal application includes a pilot that will enable Medicaid billing of supportive housing services for persons experiencing chronic homelessness who have a history of hospitalizations. Projected cost of support services will be \$8,000 without including the cost of the housing subsidy.

Next Meeting

- The next meeting will be Wednesday, May 25th, 3:30 – 5PM, at the Rockville Memorial Library.