

Appendix A: Executive Director's Response



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
6611 Kenilworth Avenue • Riverdale, Maryland 20737

PCB15-43

December 23, 2015

To: Edward Blansitt, Inspector General
Montgomery County

From: Patricia Colihan Barney, Executive Director 
Maryland-National Capital Park and Planning Commission

Re: Final Draft Report of the Maryland-National Capital Park and Planning
Commission's Purchase Card Policies and Procedures

Thank you for providing your final draft of the Purchase Card Policies and Procedures of the Maryland-National Capital Park and Planning Commission and your consideration of our informal comments. The Commission appreciates your assistance in reviewing our Purchase Card Program, as we continually strive to ensure our programs promote fiscal accountability.

We are encouraged that your review did not result in any formal findings, recommendations or other matters for consideration. However, as a result of the review, the Commission is implementing additional procedures that require the annual confirmation of all purchase cardholders. Finally, the Commission's Office of Internal Audit is implementing a program that involves the continuous review of Level 3 data, and will evaluate the effectiveness of the program over the next calendar year.

CC: Casey Anderson, Chair Montgomery County Planning Board
Joseph Zimmerman, Secretary-Treasurer
Adrian Gardner, General Counsel
Renee Kenney, Chief Internal Auditor
Stacey Pearson, Chief, Purchasing Division