

# Non-Departmental Accounts

## MISSION STATEMENT

Non-Departmental Accounts (NDAs) contain expenditure items essential to the operation of the County government which do not fall within the functional assignment of any department or agency, or which provide for expenditures related to more than one department or agency.

In FY12, 37 NDAs are funded. Three new NDAs were added: Consolidated Retiree Health Benefits Trust (MCPS), Consolidated Retiree Health Benefits Trust (Montgomery College), and Snow Removal and Storm Cleanup. Three NDAs are not recommended for funding: the Board of Investment Trustees; Inauguration & Transition; and Restricted Donations. The 7 full-time positions with the Board of Investment Trustees are charged to various retirement funds; 0.6 workyears are charged to the Compensation and Employee Benefits Adjustments NDA for deferred compensation management.

## BUDGET OVERVIEW

The total approved FY12 Operating Budget for the Non-Departmental Accounts is \$212,181,710, an increase of \$79,181,870 or 59.5 percent from the FY11 Approved Budget of \$132,999,840.

## PROGRAM CONTACTS

Contact Amy Wilson of the Office of Management and Budget at 240.777.2775 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### **Arts and Humanities Council**

This NDA provides funding for the Arts and Humanities Council of Montgomery County (AHCRC), the County's designated local arts and humanities agency. FY12 taxpayer support of the AHCRC includes general operating grants to arts and humanities organizations; program grants to agencies not receiving general operating support; project grants to individuals, scholars, groups, or small organizations; technical assistance and other support services for individuals and other organizations in the County; and operating expenses for AHCRC. The County's contribution is implemented by a contract between the Department of Recreation and AHCRC.

Since 1976, AHCRC has been the County's designated local arts agency. The AHCRC mission is to promote, support, and expand a vibrant arts and humanities presence woven into the fabric of our diverse and inclusive community. AHCRC provides leadership that sustains arts and humanities organizations, artists and scholars and inspires participation in our County's cultural assets. Through its programs and services, AHCRC provides the infrastructure and support necessary to maintain a robust creative community that includes over 350 cultural organizations and 1,200 artists and scholars. AHCRC annually distributes grants to organizations and individuals to help fund enriching cultural activities in our County (<http://demo.creativemoco.com/grants/grants-awarded>).

AHCRC is headquartered in Silver Spring, Maryland, and receives support from the Maryland State Arts Council, corporations, organizations and individuals.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>4,872,920</b>	<b>0.0</b>
Add: American Film Institute	430,190	0.0
Add: Advancement Grants	240,000	0.0
Decrease Cost: 15% reduction to base of AHCRC support exclusive of the grants to the designated groups	-520,120	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY11	-1,306,100	0.0
<b>FY12 Approved</b>	<b>3,716,890</b>	<b>0.0</b>

### **Board of Investment Trustees**

The mission of the Board of Investment Trustees is to manage prudent investment programs for the members of the Employee Retirement Plans and the Retiree Health Benefits Trust and their beneficiaries. Expenditures associated with this program are funded from the Employees' Retirement System (ERS), Retirement Savings Plan (RSP), Retiree Health Benefit Trust (RHBT), and the General Fund on behalf of the Montgomery County Deferred Compensation Plan (DCP) trust funds and are, therefore, not

appropriated here. The Board of Investment Trustees manages the assets of the ERS and RHBT through its investment managers in accordance with the Board's asset allocation strategy and investment guidelines. The Board also administers the investment programs for the RSP and DCP. The Board consists of 13 trustees including the Directors of Human Resources, Finance, Management and Budget, and the Council Staff; one member recommended by each employee organization; one active employee not represented by an employee organization; one retired employee; two members of the public recommended by the County Council; and two members of the general public.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>0</b>	<b>0.0</b>

### **Boards, Committees, and Commissions**

There are approximately 75 boards, committees, and commissions, created by law or resolution, which serve the County for a variety of purposes. These funds provide for the reimbursement of certain expenses incurred by eligible members of boards, committees, or commissions while on official business and/or for expenses related to the establishment of any new boards, committees, or commissions.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>27,000</b>	<b>0.0</b>
Reduce: Travel and Dependent Care Reimbursements	-4,050	0.0
<b>FY12 Approved</b>	<b>22,950</b>	<b>0.0</b>

### **Charter Review Commission**

Section 509 of the County Charter requires that a Charter Review Commission be appointed by the County Council every four years, within six months after the Council assumes office, for the purpose of studying the Charter. The Commission shall report at least once to the Council on the Commission's activities within one year after appointment. Commission reports shall be submitted no later than May 1 of every even-numbered year. The reports shall contain recommendations concerning proposed Charter amendments, if any. This NDA provides for the expenses of the Commission.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>100</b>	<b>0.0</b>
Increase Cost: Increase Operating Costs	900	0.0
Increase Cost: Charter Review	150	0.0
<b>FY12 Approved</b>	<b>1,150</b>	<b>0.0</b>

### **Community Grants**

This NDA provides one-time grants directly to organizations in the Community. A complete list of grantees is located within the FY12 Recommended Changes Table at the end of this section. Included in this NDA are:

- Community Grants: one-time grants to organizations that leverage Federal, State, and/or private funding or improve the quality of life for County residents. FY12 Community Grants are \$4,409,700;
- Community Service Grants: one-time grants for capital purchases that support health and human service activities. FY12 Community Service Grants are \$59,300.

Approved for Community Grants, but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) for a total of \$425,000 are listed as follows: Ivymount School, Inc. \$100,000; CHI Centers, Inc. \$200,000; and Catholic Charities of the Archdiocese of Washington, Inc. \$125,000.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>3,947,140</b>	<b>0.0</b>
Add: Community Grant: A Wider Circle, Inc. (client services staff to coordinate furniture and home goods distribution to low-income families) [HCA]	38,000	0.0
Add: Community Grant: A Wider Circle, Inc. (rent and utilities) [HCA]	28,720	0.0
Add: Community Grant: African Immigrant and Refugee Foundation, Inc. (staff and office expenses for programs for African immigrants) [HHS]	20,000	0.0
Add: Community Grant: All Cameroonian Cultural and Development Foundation, Inc. (a needs assessment and awareness campaign to identify patterns of vulnerability) [HHS]	25,000	0.0
Add: Community Grant: Alliance for Workplace Excellence (operating support) [DED]	23,800	0.0

	Expenditures	WYs
Add: Community Grant: Animal Welfare League of Montgomery County, Inc. (rent and utilities) [POL]	10,690	0.0
Add: Community Grant: Asian Pacific American Legal Resource Center (legal services for low income limited English proficient Asian Americans ) [HHS]	25,000	0.0
Add: Community Grant: Bethesda Cares, Inc. (emergency and mental health services to homeless in Bethesda) [HHS]	28,500	0.0
Add: Community Grant: Bethesda Cares, Inc. (eviction prevention/utility assistance ) [HHS]	28,000	0.0
Add: Community Grant: Bethesda Green, Inc. (small business job creation and internship programs in green businesses) [DED]	15,810	0.0
Add: Community Grant: Bethesda Help, Inc. (emergency support for rent, utilities, and medical needs) [HHS]	6,000	0.0
Add: Community Grant: Big Brothers Big Sisters of the National Capital Area (mentoring to high-risk Latino children and their single parent families) [HHS]	35,340	0.0
Add: Community Grant: Caribbean Help Center, Inc. (emergency assistance, food distribution, and health care referral) [HHS]	30,000	0.0
Add: Community Grant: Caribbean Help Center, Inc. (operating support) [HCA]	28,500	0.0
Add: Community Grant: CASA de Maryland, Inc. (domestic violence awareness on behalf of "We Refuse") [HHS]	15,000	0.0
Add: Community Grant: CASA de Maryland, Inc. (economic and workforce development in Long Branch) [HCA]	92,500	0.0
Add: Community Grant: CASA de Maryland, Inc. (social services, case management, information and referral) [HHS]	88,350	0.0
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (full-time bilingual receptionist) [HHS]	44,180	0.0
Add: Community Grant: Child Center and Adult Services, Inc. (mental health counseling to uninsured and under-insured pregnant women and new mothers suffering from depression) [HHS]	45,000	0.0
Add: Community Grant: Circle of Rights, Inc. (increases public awareness and outreach about stroke and heart disease prevention information to non-English speakers) [HHS]	10,000	0.0
Add: Community Grant: CollegeTracks, Inc. (Access and Success program to encourage low-income students at risk of not attending or succeeding in college from Wheaton High School) [HCA]	49,920	0.0
Add: Community Grant: Collegiate Directions, Inc. (pre-and in-college counseling, tutoring, test prep for low-income students) [HHS]	25,000	0.0
Add: Community Grant: Columbia Lighthouse for the Blind, Inc. (a deaf-blind program) [HHS]	23,750	0.0
Add: Community Grant: Columbia Lighthouse for the Blind, Inc. (teen/parent workshops) [HHS]	15,000	0.0
Add: Community Grant: Community Bridges, Inc. (partial staff expenses for work with parents of girls in leadership and empowerment programs and youth mentoring program) [HHS]	50,000	0.0
Add: Community Grant: Community Ministries of Rockville (Rockville Emergency Assistance Program) [HHS]	25,000	0.0
Add: Community Grant: Computer Learning and Resource Center, Inc. (a wellness and recovery center for residents with a serious and persistent mental illness) [HHS]	16,000	0.0
Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (community conferencing coordinator to help reduce school suspensions through victim/offender mediation ) [HHS]	23,230	0.0
Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (part-time bilingual intake specialist; outreach and training Spanish speaking volunteer mediators ) [HHS]	27,520	0.0
Add: Community Grant: Crittenton Services of Greater Washington (youth development and pregnancy prevention programs for girls ages 13-19) [HHS]	10,000	0.0
Add: Community Grant: Cultural & Diversity Enrichment Services-USA, Inc. (programming for immigrant youths) [HHS]	20,000	0.0
Add: Community Grant: Eastern Montgomery Emergency Assistance Network, Inc. (eviction prevention/utility/prescription drug assistance, and operating expenses ) [HCA]	45,000	0.0
Add: Community Grant: Educational Video in Spanish, Inc. (Spanish-language television series broadcast) [PIO]	21,000	0.0
Add: Community Grant: Family Learning Solutions, Inc. (Family Learning Connections Program at Gilchrist Center for Cultural Diversity) [HHS]	44,180	0.0
Add: Community Grant: Family Services, Inc. (BROTHERS Program serving minority and at-risk males at Gaithersburg High School and its feeder schools) [HHS]	30,920	0.0
Add: Community Grant: Family Services, Inc. (partial case management and office expenses for neighborhood service center) [HHS]	40,000	0.0
Add: Community Grant: First African Methodist Episcopal Church of Gaithersburg (Dolly Desselle Adams Missionary Society) (SHARE food program for low-income families) [HHS]	6,410	0.0
Add: Community Grant: First Tee of Montgomery County, Inc. (girls golf initiative) [REC]	19,760	0.0
Add: Community Grant: Gaithersburg HELP, Inc. (food distribution and infant needs programs) [HHS]	30,000	0.0
Add: Community Grant: Gandhi Brigade Incorporated (personnel costs) [HHS]	17,670	0.0
Add: Community Grant: GapBuster, Inc. (operating support) [HHS]	92,770	0.0
Add: Community Grant: Germantown Oktoberfest, Inc. (Germantown Oktoberfest supplemental expenses) [CEC]	10,000	0.0
Add: Community Grant: Habitat for Humanity of Montgomery County, Maryland, Inc. (materials for low-income home weatherization) [HCA]	22,500	0.0
Add: Community Grant: Heritage Tourism Alliance of Montgomery County (operating support) [DED]	51,000	0.0
Add: Community Grant: Hispanic Business Foundation of Maryland, Inc. (Partnership Youth Initiative to provide mentor after-school workplace experiences to at-risk high school youth) [HHS]	45,000	0.0
Add: Community Grant: Home Care Partners, Inc. (home health care aide services to very low-income seniors and adults with disabilities) [HHS]	23,000	0.0

	<b>Expenditures</b>	<b>WYs</b>
Add: Community Grant: Housing Unlimited, Inc. (staff and other expenses for acquisition and property management of affordable housing for adults with disabilities ) [HCA]	25,000	0.0
Add: Community Grant: Identity, Inc. (case management services to low-income Latino youth and families) [HHS]	53,010	0.0
Add: Community Grant: IMPACT Silver Spring, Inc. (Neighborhood Opportunity Network Initiative) [HHS]	222,640	0.0
Add: Community Grant: IMPACT Silver Spring, Inc. (partial staff and operating expenses for out of school athletic program for youth in Long Branch) [HHS]	45,000	0.0
Add: Community Grant: Interages, Inc./Jewish Council for the Aging of Greater Washington, Inc. (partial staff expenses for Intergeneration Bridges program for immigrant children) [HHS]	10,000	0.0
Add: Community Grant: Interfaith Works, Inc. (Project Inform counseling and referral services at Clothing Centers) [HCA]	40,000	0.0
Add: Community Grant: International Minority Affairs Cooperative, Ltd. (Superintendent's Leadership program for high school seniors) [HHS]	10,000	0.0
Add: Community Grant: Inwood House Development Corporation (heavy chore cleaning and clutter management services to low-income disabled adults at Inwood House) [HHS]	12,000	0.0
Add: Community Grant: Ivymount School, Inc. (purchase of specialized vans) [HHS]	20,000	0.0
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (camp for children with special needs) [HHS]	19,000	0.0
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (Senior Nutrition Program) [HHS]	23,750	0.0
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (employment training service for seniors) [HHS]	36,760	0.0
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Seniors Employment Expo) [HHS]	75,000	0.0
Add: Community Grant: Jewish Foundation for Group Homes (a 4x4 vehicle to serve the adult residents with disabilities) [DOT]	21,000	0.0
Add: Community Grant: Jewish Social Service Agency (a part-time case manager and a part-time job placement specialist for Emergency Financial Assistance Program) [HHS]	64,130	0.0
Add: Community Grant: Jim and Carol Trawick Foundation (grant match for Team of Stars Program) [REC]	30,000	0.0
Add: Community Grant: Jubilee Association of Maryland, Inc. (furniture for two Model Housing Partnership homes) [HCA]	12,000	0.0
Add: Community Grant: Korean Community Service Center of Greater Washington, Inc. (Keystones Domestic Violence Prevention Program) [HHS]	47,500	0.0
Add: Community Grant: Korean Community Service Center of Greater Washington, Inc. (Korean Family Self Sufficiency Project) [HHS]	22,090	0.0
Add: Community Grant: Korean-American Senior Citizens Association, Inc. (operating support) [HHS]	12,000	0.0
Add: Community Grant: Latino Economic Development Corporation of Washington, DC (small business development and homeownership/foreclosure counseling) [DED]	134,640	0.0
Add: Community Grant: Legal Aid Bureau, Inc. (legal representation for foreclosure prevention) [HCA]	40,000	0.0
Add: Community Grant: Liberty's Promise, Inc. (internship and civic education program for low-income youth immigrants) [HCA]	62,670	0.0
Add: Community Grant: Lt. Joseph P. Kennedy Institute, Inc. (operating costs for a specialized after school program for children with developmental disabilities) [HHS]	96,300	0.0
Add: Community Grant: Lutheran Social Services of the National Capital Area, Inc. (emergency and case management assistance to low-income refugee families who are homeless or at risk of homelessness) [HHS]	40,000	0.0
Add: Community Grant: Manna Food Center, Inc. (truck for food collection and distribution) [HHS]	45,000	0.0
Add: Community Grant: Maryland/Israel Development Center (promoting economic development and job creation between Montgomery County and Israel) [DED]	20,000	0.0
Add: Community Grant: Mary's Center for Maternal and Child Care, Inc. (partial salary for a Family Support Worker) [HHS]	7,500	0.0
Add: Community Grant: Mental Health Association of Montgomery County, Inc. (match for a Robert Wood Johnson grant supporting the Troops and Families Care Project) [HHS]	75,000	0.0
Add: Community Grant: Mental Health Association of Montgomery County, Inc. (Military Outreach Initiative) [HHS]	35,340	0.0
Add: Community Grant: Metropolitan Community Development Corporation (Emma's Place for distribution of emergency assistance to low-income families) [HHS]	10,000	0.0
Add: Community Grant: Metropolitan Community Development Corporation (Summer Camp4Kids for low-income and immigrant youth) [HHS]	14,250	0.0
Add: Community Grant: Mid-County United Ministries (MUM) (utility assistance) [HHS]	9,000	0.0
Add: Community Grant: Mobile Medical Care, Inc. (partial salary expenses for patient navigator) [HHS]	15,000	0.0
Add: Community Grant: Montgomery County Coalition for the Homeless, Inc. (a full-time case manager for daytime operations at Home Builders Care Assessment Center) [HHS]	48,460	0.0
Add: Community Grant: Montgomery County Coalition for the Homeless, Inc. (computer upgrades) [HHS]	19,400	0.0
Add: Community Grant: Montgomery County Collaboration Council for Children, Youth and Families, Inc. (Excel Beyond the Bell) [HHS]	95,000	0.0
Add: Community Grant: Montgomery County Collaboration Council for Children, Youth and Families, Inc. (infoMONTGOMERY) [HHS]	93,660	0.0
Add: Community Grant: Montgomery County Maryland Bar Foundation, Inc. (legal services to low-income residents through the Pro Bono Program) [HHS]	34,640	0.0

	Expenditures	WYs
Add: Community Grant: Montgomery County Muslim Foundation, Inc. (staffing to administer various service programs for low-income and frail elderly) [HHS]	45,000	0.0
Add: Community Grant: Montgomery County Muslim Foundation, Inc. (transportation for low-income elderly and frail Muslim residents) [HHS]	28,500	0.0
Add: Community Grant: Montgomery County Renters Alliance (tenant education and advocacy) [HCA]	40,000	0.0
Add: Community Grant: Montgomery General Hospital, Inc. (women's breast health improvement program in partnership with Proyecto Salud) [HHS]	36,100	0.0
Add: Community Grant: Montgomery Hospice, Inc. (care for uninsured and under-insured terminally ill patients) [HHS]	15,000	0.0
Add: Community Grant: Montgomery Housing Partnership, Inc. (a homework club program for residents in MHP's affordable housing) [HCA]	25,000	0.0
Add: Community Grant: NAMI Montgomery County (MD), Inc. (services for residents with persistent mental illness and their families) [HHS]	20,000	0.0
Add: Community Grant: National Multiple Sclerosis Society, National Capital Chapter (emergency financial assistance program) [HHS]	12,000	0.0
Add: Community Grant: Olney HELP, Inc. (emergency financial assistance for utilities, rent, and medical needs) [HHS]	7,500	0.0
Add: Community Grant: Passion for Learning, Inc. (after school academic enrichment programs for at-risk students) [HHS]	22,090	0.0
Add: Community Grant: Potomac Community Resources, Inc. (respite care program) [HHS]	25,000	0.0
Add: Community Grant: Rebuilding Together* Montgomery County, Inc. (Critical Needs Program for large scale emergency repairs ) [HCA]	50,000	0.0
Add: Community Grant: Rebuilding Together* Montgomery County, Inc. (operating support) [HCA]	30,920	0.0
Add: Community Grant: Reginald S. Lourie Center for Infants and Young Children, Inc. (equipment to update occupational therapy rooms) [HHS]	12,260	0.0
Add: Community Grant: Rockville Economic Development, Inc. (formerly Greater Rockville Partership) (partial staff and operating expenses for Women's Business Center) [DED]	35,000	0.0
Add: Community Grant: Rockville HELP, Inc. (eviction prevention/utility assistance and prescription drug expenses ) [HHS]	12,000	0.0
Add: Community Grant: Rockville HELP, Inc. (refrigerator, freezer and web site expenses) [HHS]	2,400	0.0
Add: Community Grant: Rockville Presbyterian Church (partial staff costs for emergency shelter for adult homeless women) (Rainbow Place) [HHS]	15,000	0.0
Add: Community Grant: St. Camillus Catholic Church (assistance to low-income individuals, families, and children with food and basic needs) [HHS]	10,000	0.0
Add: Community Grant: St. Luke's House, Inc. (one-time, part year, partial staff costs for mental health counselor; integrated mental health/addiction treatment) [HHS]	27,400	0.0
Add: Community Grant: Star Spangled 200, Inc. dba 9/11 Memorial of Maryland (Maryland 9/11 memorial at the World Trade Center in Baltimore's Inner Harbor) [CEC]	25,000	0.0
Add: Community Grant: Stepping Stones Shelter, Inc. (employment counseling for shelter residents and transitional housing program) [HCA]	35,000	0.0
Add: Community Grant: The Community Foundation for the National Capital Region (Food Policy Council) [HHS]	25,000	0.0
Add: Community Grant: The Community Foundation for the National Capital Region (Nonprofit Advancement Fund) [HHS]	116,620	0.0
Add: Community Grant: The Greater Washington Jewish Coalition Against Domestic Abuse, Inc. (staff and emergency victim assistance and client services and operating support) [HHS]	50,000	0.0
Add: Community Grant: The Jewish Federation of Greater Washington (mental health and vocational counseling for residents affected by the economic downturn) [HHS]	85,000	0.0
Add: Community Grant: The Lollipop Kids Foundation (staff and expenses for donated durable medical equipment for children and adults with disabilities) [HHS]	25,000	0.0
Add: Community Grant: The Muslim Community Center, Inc. (construction/renovation to ADA compliant restrooms) [DGS]	55,600	0.0
Add: Community Grant: The Nonprofit Roundtable of Greater Washington (coordination of the County's nonprofit organizations) [HHS]	25,000	0.0
Add: Community Grant: The Nonprofit Village Center, Inc. (operating support) [HCA]	66,260	0.0
Add: Community Grant: Thor Teams, Inc. (tutoring and educational motivation to students from low-income families) [HHS]	17,790	0.0
Add: Community Grant: Threshold Services, Inc. (mental health transition services for youth 16-24 years old) [HHS]	30,000	0.0
Add: Community Grant: Threshold Services, Inc. (training, consultation, and evaluation of evidence-based practices for people with mental illness or co-occurring disorder) [HHS]	18,170	0.0
Add: Community Grant: Upper Montgomery Assistance Network, Inc. (eviction prevention/utility assistance) [HHS]	29,330	0.0
Add: Community Grant: Women Who Care Ministries, Inc. (partial staff salaries for a children's weekend backpack food program) [HHS]	10,000	0.0
Add: Community Grant: Women Who Care Ministries, Inc. (food pantry and office support for low income elementary and middle school students) [HHS]	80,000	0.0
Add: Community Grant: Workforce Solutions Group of Montgomery County, Inc. (workforce re-entry program for ex-offenders) [COR]	75,000	0.0

	<b>Expenditures</b>	<b>WYs</b>
Add: Community Grant: YMCA of Metropolitan Washington (Youth and Family Services) (Carroll Avenue and Quebec Terrace Community Center After-School Program) [HHS]	50,000	0.0
Add: Community Service Grant: Catholic Charities of the Archdiocese of Washington, Inc. (seven monitors, network printer, projector)	2,640	0.0
Add: Community Service Grant: Columbia Lighthouse for the Blind (JAWS software, reader magnifier, Guide software, Victor Reader Stream, video magnifier, CCTV)	7,500	0.0
Add: Community Service Grant: Compass, Inc. (Equipment for Artist Loft/Artist Skills Training Program)	5,000	0.0
Add: Community Service Grant: Easter Seals Greater Washington-Baltimore Region, Inc. (power lift)	3,580	0.0
Add: Community Service Grant: GapBuster Learning Center, Inc. (four computers, software, teacher resource kits, algebra and geometry curriculum materials)	6,040	0.0
Add: Community Service Grant: Habitat for Humanity of Montgomery County, Maryland, Inc. (gas pressure washer, moisture meter, HEPA vacuum)	1,580	0.0
Add: Community Service Grant: Hearts and Homes for Youth, Inc. (twenty-four mattresses)	3,000	0.0
Add: Community Service Grant: Lt. Joseph P. Kennedy Institute, Inc. (generator)	7,470	0.0
Add: Community Service Grant: Manna Food Center, Inc. (monitor with media player, table top mount, wall mount, floor stand, and case)	3,950	0.0
Add: Community Service Grant: Mobile Medical Care, Inc. (roof shingles, drip edge, tarpaper, pipe collars, flashing, roof fan and exhaust vents, wall repair and paint materials)	5,950	0.0
Add: Community Service Grant: The Affiliated Santé Group (WRAP materials, diabetes materials, blood pressure monitor, medic alert bracelets)	1,900	0.0
Add: Community Service Grant: The Arc of Montgomery County, Inc. (refrigerator and dishwasher)	8,190	0.0
Add: Community Service Grant: TLC - The Treatment and Learning Centers, Inc. (OASYS software)	2,500	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY11	-3,947,140	0.0
<b>FY12 Approved</b>	<b>4,469,000</b>	<b>0.0</b>

### **Compensation and Employee Benefits Adjustments**

This NDA contains a General Fund and a non-tax appropriation, and provides funding for certain personnel costs related to adjustments in employee and retiree benefits, pay-for-performance awards for employees in the Management Leadership Service and non-represented employees, deferred compensation management, and unemployment insurance.

**Non-Qualified Retirement Plan:** This provides funding for that portion of a retiree's benefit payment that exceeds the Internal Revenue Code's §415 limits on payments from a qualified retirement plan. Payment of these benefits from the County's Employees' Retirement System (ERS) would jeopardize the qualified nature of the County's ERS. The amount in this NDA will vary based on future changes in the Consumer Price Index (CPI) affecting benefit payments, new retirees with a non-qualified level of benefits, and changes in Federal law governing the level of qualified benefits.

**Deferred Compensation Management:** These costs are for management expenses required for administration of the County's Deferred Compensation program. Management expenses include legal and consulting fees, office supplies, printing and postage, and County staff support.

**Management Leadership Service Performance-Based Pay Awards:** In FY99, the County implemented the Management Leadership Service (MLS) which includes high level County employees with responsibility for developing and implementing policy and managing County programs and services. The MLS was formed for a number of reasons, including improving the quality and effectiveness of service delivery through management training, performance accountability, and appropriate compensation; providing organizational flexibility to respond to organizational needs; allowing managers to seek new challenges; and developing and encouraging a government-wide perspective among the County's managers. MLS employees are not eligible for service increments. Performance-Based awards for MLS employees are not funded in FY12.

**Unemployment Insurance:** The County is self-insured for unemployment claims resulting from separations of service. Unemployment insurance is managed by the Office of Human Resources through a third party administrator who advises the County and monitors claims experience.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>1,728,780</b>	<b>1.6</b>
Restore: Retirement and Group Health Plan Changes	12,307,300	0.0
Restore: Retirement and Group Health Plan Changes	2,341,360	0.0
Shift: Group Insurance Adjustment - Countywide Vision Insurance Program	322,530	0.0
Increase Cost: Annualization of FY11 Personnel Costs	5,820	0.0
Increase Cost: Restore Personnel Costs - Furloughs	2,440	0.0
Increase Cost: Help Desk - Desk Side Support	170	0.0
Increase Cost: Printing and Mail Adjustment	80	0.0
Decrease Cost: Retirement Adjustment	-5,820	0.0

	<b>Expenditures</b>	<b>WYs</b>
Decrease Cost: Group Insurance Adjustment	-7,560	0.0
Shift: Human Resources Specialist in the Performance Management Program Transferred to the Office of Human Resources	-95,840	-1.0
Decrease Cost: Elimination of One-Time Items Approved in FY11	-919,750	0.0
<b>FY12 Approved</b>	<b>15,679,510</b>	<b>0.6</b>

### **Conference and Visitors Bureau**

The Conference and Visitors Bureau (CVB) promotes Montgomery County as a tourist destination site to meeting planners, student groups, group tour operators, leisure travelers, sports events/spectators, and travel writers. The CVB develops and distributes publications on points of interest to tourists; and conducts public information campaigns promoting tourism and event facilitation in Montgomery County. The CVB serves as a resource center assisting small and large hospitality businesses considering new product development and/or expansions. The CVB coordinates with the State Department of Tourism, State Film Office, and national and regional events to promote tourism growth, increased visitor spending and visitation in Montgomery County. The CVB manages the tourism marketing grant provided annually by the Maryland Tourism Development Board. The CVB operates on contract with the Department of Economic Development. Funding is based on 3.5 percent of the total hotel/motel tax revenues.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>607,350</b>	<b>0.0</b>
Increase Cost: Appropriation Adjustment Based on Hotel Motel Tax Revenue Projections	91,530	0.0
<b>FY12 Approved</b>	<b>698,880</b>	<b>0.0</b>

### **Conference Center**

Prior to FY06, the Conference Center NDA primarily provided for pre-opening expenses. Since the Conference Center opened in November 2004, the NDA has expanded its scope to fund:

- a full-time position to manage the operational and fiscal oversight of the Conference Center complex;
- non-routine or major repairs, alterations, improvements, renewals, and replacements; and
- the designated reserve required by the management agreement with Marriott International, Inc.

Funding is also included to reimburse the contractor for costs not covered by operations during accounting periods when losses occur. These costs will be offset by contractor payments to the County during accounting periods with operating gains. In FY12, funds have been included to complete the management audit as required by the Management Agreement between the County and Marriott International, Inc.

Revenues consisting of net operating income from the Conference Center and land rent from the hotel are also reflected in the NDA. Twenty percent of the County's net proceeds from Conference Center operations will be retained for investment in marketing and facility improvements that will increase Conference Center usage. All proposed investment expenditures will be reviewed and approved by the Conference Center Management Committee.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>567,400</b>	<b>1.0</b>
Add: Funding for the FY12 Management Audit	50,000	0.0
Increase Cost: Group Insurance Adjustment	110	0.0
<b>FY12 Approved</b>	<b>617,510</b>	<b>1.0</b>

### **Consolidated Retiree Health Benefits Trust (MCPS)**

This NDA provides consolidated funding for Montgomery County Public Schools' contribution to the Retiree Health Benefits Trust.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
Increase Cost: Retiree Health Benefits Trust Contribution	20,000,000	0.0
<b>FY12 Approved</b>	<b>20,000,000</b>	<b>0.0</b>

### **Consolidated Retiree Health Benefits Trust (Montgomery College)**

This NDA provides consolidated funding for Montgomery College's contribution to the Retiree Health Benefits Trust.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
Increase Cost: Retiree Health Benefits Trust Contribution	1,000,000	0.0
<b>FY12 Approved</b>	<b>1,000,000</b>	<b>0.0</b>

### **Council of Governments**

The Metropolitan Washington Council of Governments (COG) is a voluntary association of major local governments in the Washington Metropolitan Area. COG seeks to provide regional answers to, and coordination of, area-wide issues such as air and water pollution, day care, housing, crime, water supply, land use, and transportation.

This NDA reflects Montgomery County's share of the organization's operation plus special COG initiatives. Additionally, the contribution supports the Cooperative Purchasing Program; the Anacostia Restoration Fund; the Regional Environmental Fund; the Airport Noise Abatement Program; and a membership fee for participation on a regional housing committee.

As in previous years, the Washington Suburban Sanitary Commission will provide Montgomery County's contribution to support the Water Resources Management Planning Program and the Blue Plains Users Program.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>754,500</b>	<b>0.0</b>
Decrease Cost: Annualization of FY11 Operating Expenses	-11,560	0.0
<b>FY12 Approved</b>	<b>742,940</b>	<b>0.0</b>

### **County Associations**

This NDA funds Montgomery County membership dues to the National Association of Counties (NACo) and the Maryland Association of Counties (MACo).

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>72,710</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>72,710</b>	<b>0.0</b>

### **Desktop Computer Modernization**

The Desktop Computer Modernization (DCM) program is based on a best practices approach to maintaining a modern and cost effective computing environment in the County. The program reduces the Total Cost of Ownership (TCO) of personal computers (PCs) and laptops through standardization, asset management, and maintenance services. DCM includes the centralized management, support, and maintenance of PCs and targets the annual replacement of approximately one-fourth of managed PCs. The program also includes PC-related training and software. This NDA includes funding for Help Desk support, management, maintenance, and replacement of PCs.

For FY12, the County Executive recommends resuming the scheduled replacement of desktop computers. Currently 45% of County Government PC's, laptops and workstations are 4 years old or older. 18% are 5 years old or older. These units are at the end of their useful life and catastrophic device failures will increase, with visible negative impacts to both county employees and residents.

Further, Microsoft's Windows XP operating system is at the end of its lifecycle and will not be supported beyond April, 2014. Windows 7, Microsoft's new operating system, requires more robust hardware to operate correctly. Old systems will not work properly with the newest systems (without significant support requirements, expanding support resources) across the network resulting in degraded interoperability and communications. Risk of computer security incidents and compromise will increase, without proactive remediation and modernization. Systems operating Windows XP will not receive any security or product updates when support ends. This makes them highly vulnerable to malicious attacks and presents a security risk to the organization.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>3,180,950</b>	<b>0.0</b>
Add: Replace 2,400 High-Risk End of Life Personal Computers, Laptops and Workstations, and Begin Windows 7 Migration.	2,830,500	0.0
Increase Cost: Software Maintenance for the DCM Program	165,800	0.0
Decrease Cost: Enterprise Server Replacement (Master Lease Agreement)	-36,590	0.0
Decrease Cost: Public Safety Servers (Master Lease Agreement)	-164,650	0.0
Reduce: DCM Seat Management Services	-1,160,540	0.0
<b>FY12 Approved</b>	<b>4,815,470</b>	<b>0.0</b>



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### **Future Federal/State/Other Grants**

This NDA enables the County to implement new grant-funded programs up to \$200,000 each and provides funds for grant continuations and enhancements without having to process individual supplemental appropriations through the County Council. Upon approval by the County Executive, funds in this program are transferred to the receiving department's grant account.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>20,000,000</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>20,000,000</b>	<b>0.0</b>

### **Grants to Municipalities in Lieu of Shares Tax**

This NDA funds payments required in accordance with State law. The 1968 Session of the General Assembly revised the tax structure to include a County income tax. As part of this restructuring, the shared tax on banks and financial institutions was eliminated, and a provision was adopted which requires counties to pay annually to municipalities the amount (\$28,020) which had been received by the municipalities in FY68.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>28,020</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>28,020</b>	<b>0.0</b>

### **Group Insurance for Retirees**

Group insurance is provided to an estimated 4,464 retired County employees and survivors, as well as retirees of participating outside agencies. Employees hired before January 1, 1987, are eligible upon retirement to pay 20 percent of the premium for health and life insurance for the same number of years (after retirement) that they were eligible to participate in the group insurance plan as an active employee. The County government pays the remaining 80 percent of the premium. Thereafter, these retirees pay 100 percent of the premium. Employees hired before January 1, 1987, are also offered the option at retirement to convert from the 20/80 arrangement to a lifetime cost sharing option.

Employees hired after January 1, 1987, are eligible upon retirement for a lifetime cost sharing option under which the County pays 70 percent of the premium and the retiree pays 30 percent of the premium for life for retirees who were eligible to participate in the County group insurance plan for 15 or more years as active employees. Minimum participation eligibility of five years as an active employee is necessary to be eligible for the lifetime plan. The County will pay 50 percent of the premium for retirees with five years of participation as an active employee. The County contribution to the payment of the premium increases by two percent for each additional year of participation up to the 70 percent maximum.

On March 5, 2002, the County Council approved a one-time opportunity for retirees still under the 20/80 arrangement with an expiration date to elect the lifetime cost sharing arrangement. The new percentage paid by the County for those electing this arrangement ranges from 50 percent to 68 percent, depending upon years of active eligibility under the plan and years since retirement. The cost sharing election process has been completed.

The budget does not include employer contributions from participating outside agencies.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>31,096,730</b>	<b>0.0</b>
Increase Cost: Group Insurance Adjustment	1,365,720	0.0
<b>FY12 Approved</b>	<b>32,462,450</b>	<b>0.0</b>

### **Historical Activities**

This NDA contains a General Fund appropriation of \$287,090 and provides funding for the following agencies and programs:

- **Historic Preservation Commission:** The Historic Preservation Commission's main responsibility is to administer the historic preservation ordinance including recommending Montgomery County sites of potential historical significance. These efforts are administered by the Maryland-National Capital Park and Planning Commission (M-NCPPC).
- **Historical Society:** Funding for the Montgomery County Historical Society provides support for the Society's Education Program staff, educational and outreach programs for County residents, and to maintain the Historical Society's research library and museums.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>287,090</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>287,090</b>	<b>0.0</b>

### **Homeowners' Association Road Maintenance Reimburse.**

This NDA provides a partial reimbursement to homeowners' associations (HOAs) for their maintenance of certain privately-owned roadways. The payment is currently restricted to through roadways, accessible to the public, which are one-quarter mile or longer and which provide vehicular access to more than four dwelling units. In FY97, an Executive Regulation was enacted allowing homeowners' associations to request that their roadways be deemed "private maintenance roads." This designation qualifies the HOAs for State reimbursement of their roadway maintenance costs. The County annually submits to the State its estimate of reimbursable miles, including those accepted as private maintenance roads. The State then reimburses the County and, subsequently, the County forwards the funds to HOAs.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>16,000</b>	<b>0.0</b>
Enhance: Increase in Highway User Revenue	9,600	0.0
<b>FY12 Approved</b>	<b>25,600</b>	<b>0.0</b>

### **Housing Opportunities Commission**

The Housing Opportunities Commission of Montgomery County (HOC) is a public body corporate and politic duly organized under Division II of the Housing Community Development Article of the Annotated Code of Maryland, as amended, known as the Housing Authorities Law. As such, the Commission act as a builder, developer, financier, owner, and manager of housing for people of low- and moderate- (eligible) income. The Commission also provides eligible families and individuals with affordable housing and supportive services.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>5,804,040</b>	<b>0.0</b>
Reduce: Unspecified Reductions	-290,200	0.0
<b>FY12 Approved</b>	<b>5,513,840</b>	<b>0.0</b>

### **Inauguration & Transition**

The Montgomery County Charter provides for the quadrennial election of a County Executive and County Council. This NDA provides for a ceremony and smooth transition of the County Executive and County Council every four years.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>5,000</b>	<b>0.0</b>
Decrease Cost: Elimination of One-Time Items Approved in FY11	-5,000	0.0
<b>FY12 Approved</b>	<b>0</b>	<b>0.0</b>

### **Independent Audit**

Section 315 of the County Charter requires the County Council to contract with a Certified Public Accountant for an independent post audit of all financial records and actions of the County government, its officials, and employees. By County Resolution, the Office of Legislative Oversight is the designated administrator for this contract, which also includes an independent audit of the basic financial statement of the Employee Retirement Plans; additional services related to reviews, tests, and certifications; and audits of tax-funded expenditures by the independent Fire and Rescue Corporations.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>420,820</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>420,820</b>	<b>0.0</b>

### **Interagency Technology, Policy, & Coordinating Comm.**

This NDA supports the operation of the Interagency Technology, Policy, and Coordination Committee (ITPCC). The ITPCC was chartered by the Montgomery County Council to promote strategic planning and coordination in the use of information technology among County agencies. The ITPCC reports biannually to the County Council. By regularly convening the agencies' chief executive and chief information officers, the ITPCC provides an effective forum for the coordinated implementation of technology policies and guidelines. Additionally, the ITPCC facilitates interagency communication, the evaluation and sharing of new technologies, and

advises policy makers on the strategic uses of technology.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>5,000</b>	<b>0.0</b>
Decrease Cost: Operating Expenses	-750	0.0
<b>FY12 Approved</b>	<b>4,250</b>	<b>0.0</b>

### **Judges Retirement Contributions**

This NDA provides pensions for retired Judges who were on the bench prior to 1968 in the Circuit Court and the People's Court (District Court) of Montgomery County and for their surviving spouses.

The Circuit Court pension is calculated as one percent of the net supplement paid by the County to the salaries of the Circuit Court Judges as of May 31, 1968, multiplied by the number of years of active service as a Judge (up to a maximum of 20 years). The surviving spouse receives one-half of the pension to which the Judge would have been entitled. The benefits are authorized in Section 12-10 of the Montgomery County Code.

The People's Court (District Court) pension is based on the current salary of a District Court Judge. A retired Judge receives 60 percent of the current salary of a District Court Judge, while a surviving spouse receives one-half of the pension to which the Judge would have been entitled. The benefits are authorized in Article 73B, Section 63(b) of the Annotated Code of Maryland. This NDA may be increased to include a cost of living adjustment at a rate equal to that approved for District Court Judges by the General Assembly. If a cost of living adjustment is approved next fiscal year, the NDA will be adjusted as necessary by a year-end transfer.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>3,500</b>	<b>0.0</b>
Decrease Cost: Adjust to Reflect Actual Expenditure Trend	-500	0.0
<b>FY12 Approved</b>	<b>3,000</b>	<b>0.0</b>

### **Leases**

This NDA provides the funds necessary to lease privately owned real estate to accommodate County programs. Real property leased by the County includes office, warehouse, and retail space; hangar facilities; child care space in schools; parking spaces; and space for communication antennas. Leasing property allows the County the flexibility to locate programs in the communities they serve and provides space for programs to operate when there is no County-owned space available. Further, it is an economical way to procure highly specialized, location sensitive, or temporary space. Currently, there are approximately 80 leased facilities. The inventory of leases is constantly shifting as new leases are added and existing leases are terminated.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>20,945,540</b>	<b>0.0</b>
Increase Cost: Outpatient & Addiction Services lease at 981 Rollins	1,089,120	0.0
Increase Cost: Public Safety HQ Delays	929,060	0.0
Increase Cost: State share of closed school revenues	348,990	0.0
Increase Cost: Leases: other adjustments	187,910	0.0
Add: Space Planning	50,000	0.0
Reduce: Long Branch Police Satellite lease	-44,430	0.0
Reduce: Conservation Corps lease	-133,180	0.0
<b>FY12 Approved</b>	<b>23,373,010</b>	<b>0.0</b>

### **Montgomery Coalition for Adult English Literacy (MCAEL)**

This NDA provides funding for the Montgomery Coalition for Adult English Literacy (MCAEL). MCAEL's mission is to strengthen the countywide adult English literacy community of providers' network with resources, training, collaborations, and advocacy to support a thriving community and an optimal workforce. Funding for MCAEL supports program grants to organizations that provide adult English literacy services; technical assistance, training, and networking opportunities that improve program quality and coordination; information resources for the community; and operating expenses to administer the grants and provide the support services. The County's contribution is implemented by a contract between the Department of Public Libraries and MCAEL.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>717,850</b>	<b>0.0</b>
Reduce: MCAEL support by 5% similar to other contract reductions	-35,890	0.0
<b>FY12 Approved</b>	<b>681,960</b>	<b>0.0</b>

## Motor Pool Fund Contribution

This NDA funds the acquisition of new, additional Motor Pool fleet vehicles, as opposed to replacement vehicles, which are financed through an established chargeback mechanism.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
Add: Ten new Police Cars for 3rd District Staffing Enhancement	511,110	0.0
Add: Vehicles for 6 School Resource Officers	306,660	0.0
<b>FY12 Approved</b>	<b>817,770</b>	<b>0.0</b>

## Municipal Tax Duplication

The Montgomery County Tax Duplication Program, authorized by Chapter 30A of the Montgomery County Code, reimburses municipalities for those public services they provide that would otherwise be provided by the County. County Council Resolution No. 9-1752, enacted April 27, 1982, increased the scope of program coverage from street-related expenditures to include other public services, such as police supplemental aid; animal control; elderly transportation; parks maintenance; Board of Appeals; and Human Rights.

This program was reviewed in FY96 and technical formula amendments proposed. The changes were approved, and payment calculations since then are prepared in accordance with County Council Resolution No. 13-650, adopted September 10, 1996. Specifically, as the exact payment amount for the current year cannot be determined until both municipal and County books are closed, reimbursements are based on the final audited cost of performing eligible services during the fiscal year two years prior to the budget year. Also, reimbursements are now made at the County's cost and not at "the lesser of County or Municipal costs" of eligible service provision.

Finally, payments to municipalities are also made from other sources, including Cable TV Franchise Fees, Grants in Lieu of Shares Tax, Non-Departmental Accounts, and as part of the County's Community Development Block Grant.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>6,662,120</b>	<b>0.0</b>
Increase Cost: Speed Camera Revenues to Municipalities	100,320	0.0
Increase Cost: Increase the Takoma Park Police Payment by 0.5%, Matching the Increase for the County Police	9,870	0.0
<b>FY12 Approved</b>	<b>6,772,310</b>	<b>0.0</b>

## Prisoner Medical Services

This NDA provides reimbursements to physicians and hospitals for medical care provided to individuals in the custody of any Montgomery County law enforcement agency, with the following exceptions:

- Offenders committed to the custody of the Department of Correction and Rehabilitation (DOCR) and receiving medical treatment paid for by the budget of that department,
- Medical treatment expenses covered by Workers' Compensation,
- Medical treatment expenses covered by personal medical insurance,
- Medical treatment expenses covered by the Federal government,
- Medical treatment expenses covered by other appropriate and available outside resources.

The Department of Police will manage this account, and, with the assistance of the County Attorney, will determine costs for which the County is responsible. All bills are to be reviewed for appropriateness of cost by a private contractor prior to payment.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>10,000</b>	<b>0.0</b>
Increase Cost: Medical services expense	40,000	0.0
<b>FY12 Approved</b>	<b>50,000</b>	<b>0.0</b>

## Public Technology, Inc.

Funds are budgeted each year to continue membership in Public Technology, Inc. (PTI) as the County's research and development link with the National Association of Counties. Annual dues cover research and development assistance for innovative projects; access to a computerized information-sharing network; and membership in the Urban Consortium. The County participates in, and has received grants as a result of, initiatives in task forces on energy, solid waste, and telecommunications. PTI, as an organization, specializes in the research and assessment of ideas of interest to local governments for increasing efficiency, reducing costs, improving services, and solving problems. A current emphasis is on public enterprise, toward helping local governments identify and

capture potential sales from products and information that are outcomes of government investment.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>20,000</b>	<b>0.0</b>
Decrease Cost: Reduce by 15 Percent	-3,000	0.0
<b>FY12 Approved</b>	<b>17,000</b>	<b>0.0</b>

### **Restricted Donations**

This NDA was established to comply with the requirements of Government Accounting Standards Board Statement No. 34 (GASB 34) by budgeting for the receipt of private donations for County programs. The proceeds of the former Expendable Trust Fund accounts and other miscellaneous funds have been transferred to the Restricted Donations Special Revenue Fund. Appropriation authority to spend additional donations received during the year is provided through the County Council Resolution for the Approval of and Appropriation for the Operating Budget of the Montgomery County Government. The budget resolution provides that the unexpended balance in this fund at the end of the fiscal year is reappropriated by the County Council for the next fiscal year; and if needed, the Restricted Donations NDA can receive transfers from the Future Federal, State, or Other Grants NDA for any individual donations up to \$200,000. Additional information relating to the financial activities of this NDA is displayed in Schedule A-4, Fiscal Summary by Fund, Non-Tax Supported, Montgomery County Government, Restricted Donations.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
<b>FY12 Approved</b>	<b>0</b>	<b>0.0</b>

### **Retiree Health Benefits Trust**

Retiree Health Benefits Trust: Beginning in FY08, the County implemented a plan to set aside funds for retiree health benefits, similar to what we have been doing for retiree pension benefits for more than 50 years. The reasons for doing this are simple: due to exponential growth in expected retiree health costs, the cost of funding these benefits, which are currently paid out as the bills come due, may soon become unaffordable. Setting aside money now and investing it in a Trust Fund, which will be invested in a similar manner as the pension fund, not only is a prudent and responsible approach, but will result in significant savings over the long term.

As a first step in addressing the future costs of retiree health benefits, County agencies developed current estimates of the costs of health benefits for current and future retirees. These estimates, made by actuarial consultants, concluded that the County's total future cost of retiree health benefits if paid out today, and in today's dollars, is \$3.6 billion – more than half the total FY12 budget for all agencies.

One approach used to address retiree health benefits funding is to determine an amount which, if set aside on an annual basis and actively invested through a trust vehicle, will build up over time and provide sufficient funds to pay future retiree health benefits. This amount, known as an Annual Required Contribution or "ARC", was calculated for County agencies last year to be \$255 million, or approximately \$212 million more than the previous annual payment for current retirees.

For FY12, the ARC has been recalculated and is now estimated at \$328 million. This amount consists of two pieces – the annual amount the County would usually pay out for health benefits for current retirees (the pay as you go amount), plus the additional amount estimated as needed to fund retirees' future health benefits (the pre-funding portion). The pay as you go amount can be reasonably projected based on known facts about current retirees, and the pre-funding portion is estimated on an actuarial basis.

The County has adopted an approach of "ramping up" to the ARC amount over several years, with the amount set aside each year increasing steadily until the full ARC is reached. A total of \$31.9 million for all tax supported agencies was budgeted for this purpose in FY08. In May 2008, the County Council passed resolution No. 16-555 which confirmed an eight-year phase-in approach to the ARC. Consistent with this approach and based on the County's economic situation, the County contributed \$14 million to the Trust in FY08, \$19.7 million in FY09, \$3.3 million in FY10, and \$7.3 million in FY11. Due to fiscal constraints, the County did not budget a contribution for the General Fund in FY10 and FY11. For FY12, the County is resuming contributions from the General Fund to the Retiree Health Benefits Trust in the amount of \$26 million.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
Increase Cost: Retiree Health Insurance Pre-Funding	26,075,000	0.0
<b>FY12 Approved</b>	<b>26,075,000</b>	<b>0.0</b>

## Risk Management (General Fund Portion)

This NDA funds the General Fund contribution to the Liability and Property Coverage Self-Insurance Fund. The Self-Insurance Fund, managed by the Division of Risk Management in the Department of Finance, provides comprehensive insurance coverage to contributing agencies. Contribution levels are based on the results of an annual actuarial study. Special and Enterprise Funds, as well as outside agencies and other jurisdictions, contribute to the Self-Insurance Fund directly. A listing of these member agencies and the amounts contributed can be found in the Department of Finance, Risk Management Budget Summary.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>16,861,890</b>	<b>0.0</b>
Increase Cost: Risk Management Adjustment	365,100	0.0
Reduce Cost: Risk Management – Abolish Occupational Health and Safety Program Specialist Position	-99,700	0.0
<b>FY12 Approved</b>	<b>17,127,290</b>	<b>0.0</b>

Notes: Provides for higher required contribution levels. Many factors are used to calculate annual contribution levels, such as: payroll numbers and actual claims experience to derive worker's compensation insurance costs; operating budget and description of operations to derive general liability insurance costs; the number and type of vehicles to derive auto liability and auto physical damage costs; and property value to derive real property insurance costs.

## Rockville Parking District

This NDA provides funding towards the redevelopment of the City of Rockville Town Center and the establishment of a parking district. The funding reflects a payment from the County to the City of Rockville for County buildings in the Town Center development and is based on the commercial square footage of County buildings.

Also included are funds to reimburse the City for the cost of library employee parking and the County's capital cost contribution for the garage facility as agreed in the General Development Agreement.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>381,390</b>	<b>0.0</b>
Increase Cost: Employee Parking	920	0.0
Decrease Cost: Payment in Lieu of Taxes	-8,670	0.0
<b>FY12 Approved</b>	<b>373,640</b>	<b>0.0</b>

## Snow Removal and Storm Cleanup

This NDA funds the snow removal and storm clean up costs for the Department of Transportation and General Services above the budgeted amounts in these departments for this purpose. This program includes the removal of storm debris and snow from County roadways and facilities. This includes plowing, applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>0</b>	<b>0.0</b>
Add: Snow and Storm Cleanup	5,884,990	0.0
<b>FY12 Approved</b>	<b>5,884,990</b>	<b>0.0</b>

## State Positions Supplement

This NDA provides for the County supplement to State salaries and fringe benefits for secretarial assistance for the resident judges of the Maryland Appellate Court and for certain employees in the Office of Child Care Licensing and Regulation in the Maryland State Department of Human Resources.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>133,150</b>	<b>0.0</b>
Increase Cost: Restore Personnel Costs - Furloughs	5,240	0.0
Increase Cost: Group Insurance Adjustment	2,470	0.0
Increase Cost: Retirement Adjustment	1,410	0.0
Decrease Cost: Annualization of FY11 Personnel Costs	-65,000	0.0
<b>FY12 Approved</b>	<b>77,270</b>	<b>0.0</b>

## State Property Tax Services

This NDA provides for two State reimbursement programs administered by the Department of Finance: the Homeowners Reimbursement and Homestead Property Tax Program. Beginning in FY12, the County reimburses the State for property tax assessments.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>205,760</b>	<b>0.0</b>
Increase Cost: Reimburse State for Property Tax Assessments	5,203,000	0.0
Decrease Cost: Homeowners Property Tax Credit	-7,100	0.0
Decrease Cost: Homestead Property Tax Credit	-62,230	0.0
<b>FY12 Approved</b>	<b>5,339,430</b>	<b>0.0</b>

Notes: Increase costs for State Property Valuation expenses being passed to counties.

## State Retirement Contribution

This NDA provides for the County's payment of two items to the State Retirement System:

- Maryland State Retirement System: Unfunded accrued liability, as established by the Maryland State Retirement System (MSRS), for employees hired prior to July 1, 1984, who are members of the MSRS (including former Department of Social Services employees hired prior to July 1, 1984), and for those who have retired (all County employees participated in the State Retirement System until 1965.) The County contribution for this account is determined by State actuaries. Beginning in FY81, the amount due was placed on a 40-year amortization schedule.
- State Library Retirement: Accrued liability for retirement costs for three Montgomery County Public Library retirees who are receiving a State retirement benefit. These were County employees prior to 1966 who opted to stay in the State plan.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>1,030,360</b>	<b>0.0</b>
Increase Cost: Amortized amount owed to the State Retirement based on actuarial cost to the plan	51,330	0.0
<b>FY12 Approved</b>	<b>1,081,690</b>	<b>0.0</b>

## Takoma Park Library Annual Payment

The annual amount provided in this NDA is a function of County expenditures for the Montgomery County Public Libraries (as a share of property tax-funded spending) and the City of Takoma Park's assessable base. The payment is authorized by Section 2-53 of the Montgomery County Code. However, due to the passage of Expedited Bill 32-10, Administration - Public Libraries - Payments to Municipalities, the County Council can modify the formula amount for FY11 and FY12.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>100,950</b>	<b>0.0</b>
Decrease Cost: Reduce by 5 Percent	-5,050	0.0
<b>FY12 Approved</b>	<b>95,900</b>	<b>0.0</b>

## Takoma Park Police Rebate

The County provides financial support to the City of Takoma Park for police protection services in accordance with provisions of the County Code. This provision was enacted in 1949 and provides a payment to the City for protective services for the County residents of the City of Takoma Park. The payment is based on a formula, which uses \$0.048 per \$100 of assessable base tax rate with "full value assessment" levied on real property.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>717,580</b>	<b>0.0</b>
Increase Cost: Corrected Payment Formula; Increase Also Based on the Estimated Real Property Growth	204,590	0.0
<b>FY12 Approved</b>	<b>922,170</b>	<b>0.0</b>

## Working Families Income Supplement

This NDA provides funds to match the State's Refundable Earned Income Tax Credit (EITC). The intent of the Working Families Income Supplement is to provide financial assistance to low-income working families in Montgomery County. The County, through the NDA, reimburses the State for the cost of the refund and related administrative expenses.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>11,788,200</b>	<b>0.0</b>
Increase Cost: Annualization of FY11 Operating Expenses	2,327,800	0.0
Reduce: Working Family Income Supplement - Service Unique to the County	-1,205,800	0.0
<b>FY12 Approved</b>	<b>12,910,200</b>	<b>0.0</b>

Notes: FY12 reflects a 31.1percent reduction in the matching amount. Additionally, the amount of refund checks varies based on future changes in economic conditions and taxpayer income.

## BUDGET SUMMARY

	<b>Actual FY10</b>	<b>Budget FY11</b>	<b>Estimated FY11</b>	<b>Approved FY12</b>	<b>% Chg Bud/App</b>
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	320,881	303,770	324,820	527,930	73.8%
Employee Benefits	58,457	1,037,120	628,060	12,374,970	1093.2%
<b>County General Fund Personnel Costs</b>	<b>379,338</b>	<b>1,340,890</b>	<b>952,880</b>	<b>12,902,900</b>	<b>862.3%</b>
Operating Expenses	107,056,885	111,658,950	113,332,610	176,119,680	57.7%
Capital Outlay	338,937	0	0	817,770	—
<b>County General Fund Expenditures</b>	<b>107,775,160</b>	<b>112,999,840</b>	<b>114,285,490</b>	<b>189,840,350</b>	<b>68.0%</b>
<b>PERSONNEL</b>					
Full-Time	6	7	7	7	—
Part-Time	1	1	1	0	—
Workyears	3.1	2.6	2.6	1.6	-38.5%
<b>REVENUES</b>					
Takoma Park Munic. Tax Duplic. Loan Reimb.	0	50,000	0	0	—
Rental Property - Conference Center	319,100	319,100	319,100	319,100	—
County - Owned Leased Facilities Income	5,020,511	4,489,070	4,489,070	4,489,070	—
Conference Center - Net Proceeds	1,211,913	900,000	900,000	900,000	—
<b>County General Fund Revenues</b>	<b>6,551,524</b>	<b>5,758,170</b>	<b>5,708,170</b>	<b>5,708,170</b>	<b>-0.9%</b>
<b>GRANT FUND MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	2,341,360	—
<b>Grant Fund MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,341,360</b>	—
Operating Expenses	23,000	20,000,000	14,359,910	20,000,000	—
Capital Outlay	0	0	0	0	—
<b>Grant Fund MCG Expenditures</b>	<b>23,000</b>	<b>20,000,000</b>	<b>14,359,910</b>	<b>22,341,360</b>	<b>11.7%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>REVENUES</b>					
Historical Activities: Historic Preservation	23,000	0	0	0	—
Miscellaneous Future Grants	0	20,000,000	14,359,910	20,000,000	—
<b>Grant Fund MCG Revenues</b>	<b>23,000</b>	<b>20,000,000</b>	<b>14,359,910</b>	<b>20,000,000</b>	—
<b>RESTRICTED DONATIONS</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Restricted Donations Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	672,190	0	292,880	0	—
Capital Outlay	0	0	0	0	—
<b>Restricted Donations Expenditures</b>	<b>672,190</b>	<b>0</b>	<b>292,880</b>	<b>0</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>108,470,350</b>	<b>132,999,840</b>	<b>128,938,280</b>	<b>212,181,710</b>	<b>59.5%</b>
<b>Total Full-Time Positions</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	—
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	—



	Actual FY10	Budget FY11	Estimated FY11	Approved FY12	% Chg Bud/App
<b>Total Workyears</b>	<b>3.1</b>	<b>2.6</b>	<b>2.6</b>	<b>1.6</b>	<b>-38.5%</b>
<b>Total Revenues</b>	<b>6,574,524</b>	<b>25,758,170</b>	<b>20,068,080</b>	<b>25,708,170</b>	<b>-0.2%</b>

## PROGRAM SUMMARY

Program Name	FY11 Approved		FY12 Approved	
	Expenditures	WYs	Expenditures	WYs
Arts and Humanities Council	4,872,920	0.0	3,716,890	0.0
Board of Investment Trustees	0	0.0	0	0.0
Boards, Committees, and Commissions	27,000	0.0	22,950	0.0
Charter Review Commission	100	0.0	1,150	0.0
Community Grants	3,947,140	0.0	4,469,000	0.0
Compensation and Employee Benefits Adjustments	1,728,780	1.6	15,679,510	0.6
Conference and Visitors Bureau	607,350	0.0	698,880	0.0
Conference Center	567,400	1.0	617,510	1.0
Consolidated Retiree Health Benefits Trust (MCPS)	0	0.0	20,000,000	0.0
Consolidated Retiree Health Benefits Trust (Montgomery College)	0	0.0	1,000,000	0.0
Council of Governments	754,500	0.0	742,940	0.0
County Associations	72,710	0.0	72,710	0.0
Desktop Computer Modernization	3,180,950	0.0	4,815,470	0.0
Future Federal/State/Other Grants	20,000,000	0.0	20,000,000	0.0
Grants to Municipalities in Lieu of Shares Tax	28,020	0.0	28,020	0.0
Group Insurance for Retirees	31,096,730	0.0	32,462,450	0.0
Historical Activities	287,090	0.0	287,090	0.0
Homeowners' Association Road Maintenance Reimburse.	16,000	0.0	25,600	0.0
Housing Opportunities Commission	5,804,040	0.0	5,513,840	0.0
Inauguration & Transition	5,000	0.0	0	0.0
Independent Audit	420,820	0.0	420,820	0.0
Interagency Technology, Policy, & Coordinating Comm.	5,000	0.0	4,250	0.0
Judges Retirement Contributions	3,500	0.0	3,000	0.0
Leases	20,945,540	0.0	23,373,010	0.0
Montgomery Coalition for Adult English Literacy (MCAEL)	717,850	0.0	681,960	0.0
Motor Pool Fund Contribution	0	0.0	817,770	0.0
Municipal Tax Duplication	6,662,120	0.0	6,772,310	0.0
Prisoner Medical Services	10,000	0.0	50,000	0.0
Public Technology, Inc.	20,000	0.0	17,000	0.0
Restricted Donations	0	0.0	0	0.0
Retiree Health Benefits Trust	0	0.0	26,075,000	0.0
Risk Management (General Fund Portion)	16,861,890	0.0	17,127,290	0.0
Rockville Parking District	381,390	0.0	373,640	0.0
Snow Removal and Storm Cleanup	0	0.0	5,884,990	0.0
State Positions Supplement	133,150	0.0	77,270	0.0
State Property Tax Services	205,760	0.0	5,339,430	0.0
State Retirement Contribution	1,030,360	0.0	1,081,690	0.0
Takoma Park Library Annual Payment	100,950	0.0	95,900	0.0
Takoma Park Police Rebate	717,580	0.0	922,170	0.0
Working Families Income Supplement	11,788,200	0.0	12,910,200	0.0
<b>Total</b>	<b>132,999,840</b>	<b>2.6</b>	<b>212,181,710</b>	<b>1.6</b>

