

Fleet Management Services

MISSION STATEMENT

The mission of the DPWT Division of Fleet Management Services (Motor Pool Internal Service Fund) is to plan for, acquire, maintain, and dispose of the County's fleet of motor vehicles, buses, heavy equipment, and other vehicular equipment in support of the transportation and service delivery needs of all County departments.

BUDGET OVERVIEW

The total approved FY08 Operating Budget for the Division of Fleet Management Services is \$59,725,510, an increase of \$4,135,730 or 7.4 percent from the FY07 Approved Budget of \$55,589,780. Personnel Costs comprise 27.2 percent of the budget for 206 full-time positions for 191.0 workyears. Operating Expenses and Capital Outlay account for the remaining 72.8 percent of the FY08 budget.

Not included in the above is a total of \$292,850 and 3.0 workyears that are charged to Public Works and Transportation, General Fund. The funding and workyears for this item are included in the receiving department's budget.

HIGHLIGHTS

- ❖ **Assume the maintenance of the small transit bus fleet currently maintained by a contractor.**
- ❖ **Expand the use of alternative fuels and vehicles, which includes testing the use of biodiesel.**
- ❖ **Encourage ASE certifications for mechanics to obtain another Blue Seal Certification shop.**
- ❖ **Productivity Enhancements**
 - Created and installed a new computer application to track and bill bus service lane activities.
 - Purchased futures of natural gas in order to minimize the impact of fluctuations in natural gas prices.
 - Placed five new hybrid buses in service, which resulted in improved fuel usage, increased brake life, and reduced emissions.

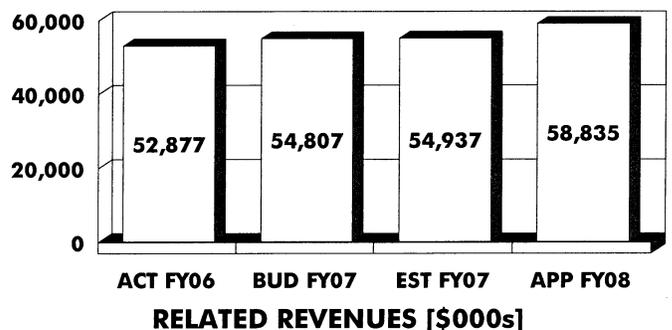
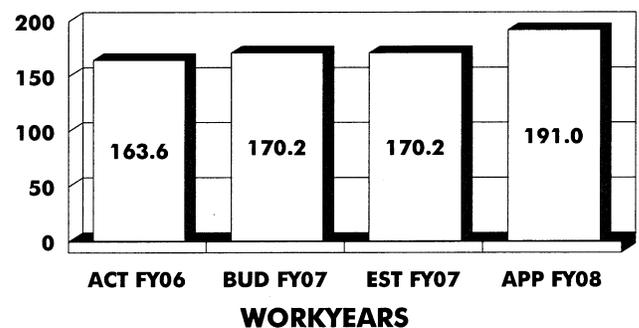
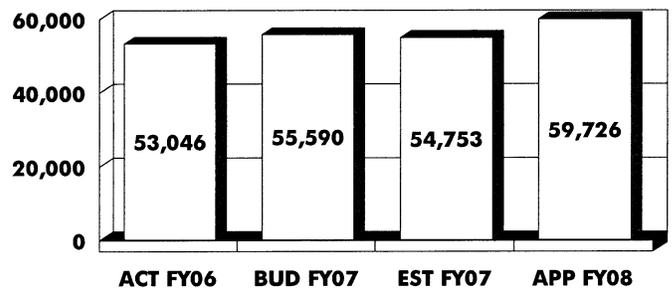
PROGRAM CONTACTS

Contact Millie Souders of the Division of Fleet Management Services at 240.777.5738 or Alexandra Shabelski of the Office of Management and Budget at 240.777.2785 for more information regarding this department's operating budget.

Program Summary

	Expenditures	WYs
Heavy Equipment and Automotive Services	8,729,560	39.5
Transit Equipment Services	14,337,570	110.6
Management Services	936,680	5.1
Administrative Services	35,721,700	35.7
Totals	59,725,510	191.0

Trends



PROGRAM DESCRIPTIONS

Heavy Equipment and Automotive Services

This program is responsible for the maintenance and repair of the heavy equipment fleet which includes heavy dump trucks, construction equipment, snow plows, leafers, mowers, backhoes, gradalls, and other specialized pieces of heavy equipment. In addition, this program is responsible for the maintenance and repair of the automotive fleet which includes administrative vehicles, police vehicles, vans, and light trucks. The maintenance and repair service for the automotive and light truck fleet is provided through contractual service at the Seven Locks Maintenance facility.

FY08 Changes

	Expenditures	WYs
FY07 Approved	8,067,200	40.5
FY08 Approved	8,729,560	39.5

Transit Equipment Services

This program is responsible for the maintenance and repair of the transit equipment fleet which includes Ride On transit buses.

FY08 Changes

	Expenditures	WYs
FY07 Approved	11,200,070	90.6
FY08 Approved	14,337,570	110.6

Management Services

This program provides policy development and planning; operational, personnel, and administrative oversight; and support for division activities. This program is also the central coordinator for the County on energy-related matters pertaining to emissions and motor fuel to include alternative fuels and applicable State and Federal legislation.

FY08 Changes

	Expenditures	WYs
FY07 Approved	855,440	5.1
FY08 Approved	936,680	5.1

Administrative Services

This program includes the preparation and monitoring of the operating and CIP budgets; financial management of the Motor Pool Internal Service Fund; fuel management; payment processing; Invitations for Bids (IFB), and contracts; inventory and facility management; and the management and administration of computer and office automation system activities.

FY08 Changes

	Expenditures	WYs
FY07 Approved	35,467,070	34.0
FY08 Approved	35,721,700	35.7

BUDGET SUMMARY

	Actual FY06	Budget FY07	Estimated FY07	Approved FY08	% Chg Bud/App
MOTOR POOL INTERNAL SERVICE FUND					
EXPENDITURES					
Salaries and Wages	9,279,881	10,758,980	9,855,760	12,118,280	12.6%
Employee Benefits	3,225,963	3,692,570	3,413,000	4,108,500	11.3%
Motor Pool Internal Service Fund Personnel Costs	12,505,844	14,451,550	13,268,760	16,226,780	12.3%
Operating Expenses	33,123,015	33,162,200	32,162,200	35,297,480	6.4%
Capital Outlay	7,416,779	7,976,030	9,321,650	8,201,250	2.8%
Motor Pool Internal Service Fund Expenditures	53,045,638	55,589,780	54,752,610	59,725,510	7.4%
PERSONNEL					
Full-Time	166	167	167	206	23.4%
Part-Time	0	0	0	0	—
Workyears	163.6	170.2	170.2	191.0	12.2%
REVENUES					
Charges For Services	51,421,257	53,085,620	53,085,620	54,987,960	3.6%
State Fuel Tax	-1,821	0	0	0	—
Warranty Claims	27,550	80,000	80,000	80,000	—
Disposal of Fixed Assets Gain/(Loss)	0	300,000	300,000	300,000	—
Enterprise Rental Vehicles	205,533	0	0	160,000	—
Insurance Recoveries	885,870	1,100,000	1,100,000	1,000,000	-9.1%
Other Revenue	170,637	151,870	151,870	130,000	-14.4%
Take Home Vehicle Charges	21,308	20,000	20,000	20,000	—
Interest Income - Pooled Investments	146,853	70,000	200,000	200,000	185.7%
Ride-On Bus Service Maintenance	0	0	0	1,956,646	—
Motor Pool Internal Service Fund Revenues	52,877,187	54,807,490	54,937,490	58,834,606	7.3%

FY08 APPROVED CHANGES

	Expenditures	WYs
MOTOR POOL INTERNAL SERVICE FUND		
FY07 ORIGINAL APPROPRIATION	55,589,780	170.2
Other Adjustments (with no service impacts)		
Increase Cost: Ride On Bus Service Maintenance [Transit Equipment Services]	1,956,650	12.7
Increase Cost: Fuel for expanded Fleet [Transit Equipment Services]	719,280	0.0
Increase Cost: General Wage and Service Increment Adjustments	610,820	0.0
Increase Cost: Contract Increases: Renewal [Transit Equipment Services]	596,740	0.0
Increase Cost: Replacement Expenditures [Administrative Services]	252,020	0.0
Increase Cost: GASB 45 Retiree Insurance Costs	238,320	0.0
Increase Cost: Labor Contracts	143,480	0.0
Increase Cost: Occupational Medical Adjustment [Management Services]	41,250	0.0
Increase Cost: Retirement Rate Adjustment	34,220	0.0
Increase Cost: Motor Pool Rate Adjustment [Administrative Services]	27,990	0.0
Increase Cost: Printing and Mail Adjustments	11,990	0.0
Increase Cost: Technical Adjustment	0	0.1
Shift: Reclass FY07 diesel expenditures as Transit personnel augmentation	0	8.0
Decrease Cost: Elimination of One-Time Items Approved in FY07 [Administrative Services]	-26,800	0.0
Decrease Cost: Group Insurance Rate Adjustment	-75,050	0.0
Decrease Cost: Annualization of FY07 Personnel Costs	-169,030	0.0
Decrease Cost: Risk Management Adjustment [Administrative Services]	-226,150	0.0
FY08 APPROVED:	59,725,510	191.0