

Public Works and Transportation

MISSION STATEMENT

The mission of the Department of Public Works and Transportation (DPWT) programs supported by the General Fund is to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation, pedestrian facilities and most County facilities; to maintain the County's building and transportation infrastructure; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation and public works policies to maximize efficient service delivery. The General Fund supports programs in the Division of Operations, the Division of Capital Development, the Director's Office and the Leasing Office.

BUDGET OVERVIEW

The total approved FY08 Operating Budget for the Department of Public Works and Transportation is \$75,908,640, an increase of \$4,622,180 or 6.5 percent from the FY07 Approved Budget of \$71,286,460. Personnel Costs comprise 51.0 percent of the budget for 677 full-time positions and 16 part-time positions for 480.0 workyears. Operating Expenses and Capital Outlay account for the remaining 49.0 percent of the FY08 budget.

Not included in the above is a total of \$21,591,180 and 213.8 workyears that are charged to: Capital Improvements Program - CIP (\$15,258,750, 151.4 WYs); Cable Television (\$249,290, 0.5 WY); Water Quality Protection Fund (\$209,790, 2.0 WYs); Fleet Management Services, Motor Pool Internal Service Fund (\$231,180, 0.5 WY); Liquor Control (\$301,180, 0.5 WY); Solid Waste Collection (\$9,780, 0.1 WY); Solid Waste Disposal (\$534,520, 5.3 WYs); Vacuum Leaf Collection (\$4,383,680, 52.4 WYs); Mass Transit (\$333,010, 1.1 WYs); Bethesda Urban District (\$35,000); Silver Spring Urban District (\$25,000); and Wheaton Urban District (\$20,000). The funding and workyears for these items are included in the receiving departments' budgets.

The Debt Service for the Bradley Noise Abatement and Cabin John Noise Abatement funds is appropriated in the Debt Service fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Bradley Noise Abatement fund and the Cabin John Noise Abatement fund to the Debt Service Fund of \$32,650 and \$9,320, respectively, is required. For FY07, the County Council approved the tax rate of \$0.050 per \$100 of assessed value real property for the Bradley Noise Abatement District and \$0.001 per \$100 of assessed value real property for the Cabin John Noise Abatement District.

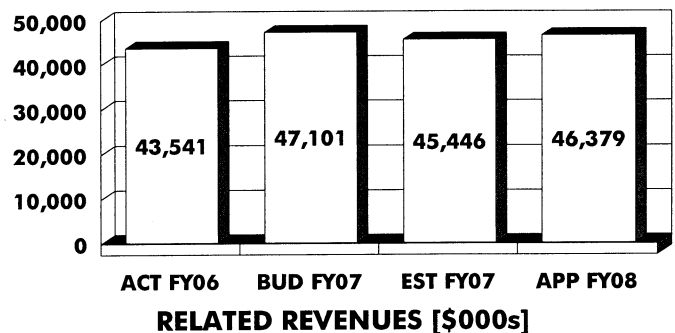
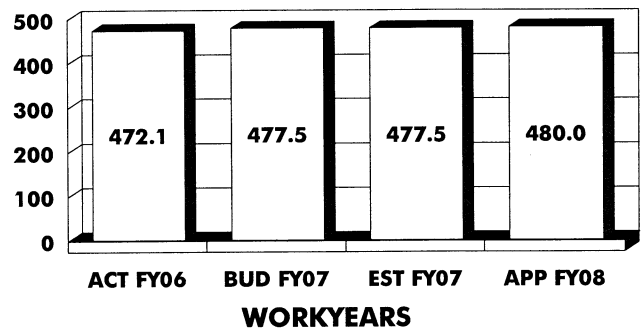
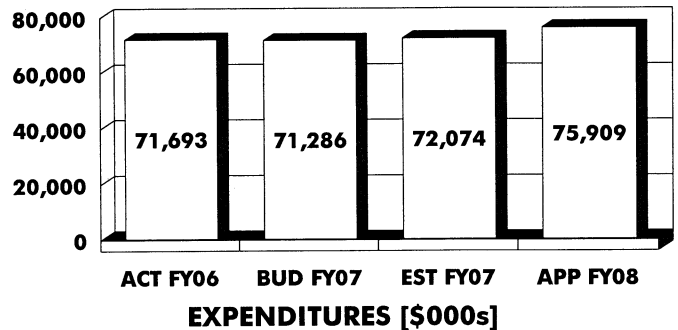
In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

Program Summary

	Expenditures	WYs
Automation	680,110	3.5
Bridge Maintenance	192,770	1.3
Facility Engineering and Management Services	946,600	9.3
Facility Maintenance and Operations	21,644,770	113.2
Noise Abatement Districts	0	0.0
Parking Outside the Parking Districts	907,710	1.5
Central Duplicating, Imaging, Archiving & Mail Svcs.	5,812,450	30.0
Real Estate Program	1,094,330	8.8
Resurfacing	2,536,930	4.9
Roadway and Related Maintenance	18,690,950	165.4
Snow Removal/Wind/Rain Storms	3,316,130	26.9
Streetlighting	427,770	0.6
Traffic Planning	370,660	3.5
Traffic and Pedestrian Safety	1,284,900	6.5
Traffic Sign & Marking	2,420,750	15.7
Traffic Signals & Advanced Transportation Mgmt. Syst.	2,356,560	14.5
Bikeway Maintenance	100,000	0.0
Transportation Community Outreach	221,730	1.0
Transportation and Facility Planning	208,360	1.5
Transportation and Facility Design	628,650	3.3
Transportation and Facility Construction	494,290	2.6
Transportation Management and Operations	1,527,140	7.8
Transportation Policy	533,190	3.5
Tree Maintenance	4,225,220	16.5
Administration	5,286,670	38.2

Totals **75,908,640** **480.0**

Trends



HIGHLIGHTS

- ❖ *Provide for resurfacing of an additional 55 lane miles of rural/residential roadways.*
- ❖ *Maintain an additional 32.8 lane miles of newly accepted subdivision roads.*
- ❖ *Provide for additional software and maintenance to expand usage of the Automated Asset Inventory System.*
- ❖ *Provide for the maintenance of three new County facilities being completed in the CIP.*
- ❖ *Initiate deferred maintenance at County facilities.*
- ❖ *Provide for inspection of 40 additional short-span bridges added to the inventory.*
- ❖ *Increase inspection staff for highway services CIP projects.*
- ❖ *Increase inspection staff for facility maintenance and renovation related CIP projects.*
- ❖ *Provide additional funding to increase installation of pedestrian countdown signals.*
- ❖ *Provide for additional emergency tree maintenance.*
- ❖ *Productivity Improvements*
Implement an internet based snow removal operations tracking system which will allow citizens to report untreated streets and damage to mailboxes and request additional spot sanding on-line.

PROGRAM CONTACTS

Contact Linda Wise of the Department of Public Works and Transportation at 240.777.7164 or Gladys Balderrama of the Office of Management and Budget at 240.777.2751 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Automation

The Automation Program provides staffing, material, and support to develop and maintain information systems in support of the Department's business operations. This includes purchase and maintenance of IT equipment, service and support for major business systems, strategic visioning and analysis for planned IT investments, and day-to-day end use support. In addition, this program provides for coordination with the County Department of Technology Services.

FY08 Changes

- ❑ *Provide for additional software and maintenance to expand usage of the County's Automated Asset Inventory System.*

	Expenditures	WYs
FY07 Approved	560,420	3.5
FY08 Approved	680,110	3.5

Bridge Maintenance

This program provides for the basic maintenance of bridges and box culverts along County-maintained roadways, including removal of debris under and around bridges; wall and abutment repainting; trimming trees and mowing banks around bridge approaches; and guardrail repair. Minor asphalt repairs and resurfacing of bridges and bridge approaches are also included.

FY08 Changes

	Expenditures	WYs
FY07 Approved	189,420	1.3
FY08 Approved	192,770	1.3

Facility Engineering and Management Services

This program develops and oversees the energy and facility environmental programs; monitors new and renovated building systems to ensure proper functioning; performs building systems diagnostics to analyze failures and recommend corrective measures; conducts facility assessments of building conditions; evaluates maintenance standards; and investigates indoor air quality complaints. This program also oversees the utilities management function and implements strategies to maximize cost savings from utility deregulation throughout the County. This program is also responsible for the personnel, budget, finance, and consolidated customer service functions of the Division of Operations providing essential services to the Division and serving as point of contact for other departments.

FY08 Changes

	Expenditures	WYs
FY07 Approved	962,950	9.3
FY08 Approved	946,600	9.3

Facility Maintenance and Operations

Facility Maintenance and Operations Section (FMOS) provides for the comprehensive planning and delivery of maintenance and oversight of building-related operations at County facilities. Components of this program are deferred maintenance, housekeeping, grounds maintenance, recycling, building structure and envelope maintenance, electrical/mechanical systems operations and maintenance, small to mid-sized remodeling projects, and customer service. Energy management technicians monitor and maintain heating and cooling systems to ensure the most efficient use of these services. In addition, FMOS manages several comprehensive CIP projects aimed at sustaining efficient and reliable facility operation to protect and extend the life of the County's investment in facilities and equipment. FMOS also provides and coordinates the required maintenance of the County's Stormwater Management facilities.

FY08 Changes

- Maintain three new County facilities being completed in the CIP.*
- Provide inspection staff for CIP projects related to facility maintenance and renovation.*
- Initiate deferred maintenance at County facilities.*

	Expenditures	WYs
FY07 Approved	20,726,530	111.9
FY08 Approved	21,644,770	113.2

Noise Abatement Districts

The Bradley and Cabin John Noise Abatement Special Taxation Districts were created in 1991 to levy a tax to defray certain State-ineligible costs associated with the construction of noise barriers along the Capital Beltway that will benefit the properties in the districts. Proceeds of the tax are used to reimburse the County for debt service related to the general obligation bond proceeds which were initially used to finance the construction. The program also involves evaluation and negotiations with new communities that desire to explore their eligibility for establishment of new Noise Abatement Districts and coordination with the State Highway Administration.

FY08 Changes

	Expenditures	WYs
FY07 Approved	0	0.0
FY08 Approved	0	0.0

Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking, and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of County employee parking in the Rockville core.

FY08 Changes

	Expenditures	WYs
FY07 Approved	707,760	1.5
FY08 Approved	907,710	1.5

Central Duplicating, Imaging, Archiving & Mail Svcs.

This program provides timely and efficient document management through: high-speed photocopying service to all County agencies; desktop and electronic publishing; high-speed color copying; bindery; digital imaging; and electronic and physical archiving of County records. This program also serves as point of contact for County printing material produced and completed by Montgomery County Public Schools (MCPS). A print shop consolidation took effect in FY00 in which all

County offset printing is provided by MCPS. This program also provides for the daily receipt, sorting, and distribution of mail deliveries from the U.S. Postal Service and inter-office mail to County agencies.

FY08 Changes

	Expenditures	WYs
FY07 Approved	5,148,300	30.0
FY08 Approved	5,812,450	30.0

Real Estate Program

This program provides for leasing, space management and site evaluation. The leasing function recommends, plans, coordinates, implements, and administers the leasing of County real property for both revenue and expense leases. It also provides technical support to site evaluation committees for Capital Improvements Program (CIP) projects and handles the reuse of closed school facilities. The space management function provides for the efficient and aesthetic utilization of space in County-owned and leased facilities. The property acquisition function is responsible for acquiring land for capital projects, the administration of abandonment of rights-of-way which have been or currently are in public use, and the disposition of surplus public properties to public or quasi-public agencies and the public.

FY08 Changes

	Expenditures	WYs
FY07 Approved	913,900	7.9
FY08 Approved	1,094,330	8.8

Resurfacing

This program provides for the contracted surface treatment of the County's residential and rural roadway infrastructure.

FY08 Changes

- Provide for resurfacing of an additional 55 lane miles of rural/residential roadways.*

	Expenditures	WYs
FY07 Approved	2,225,330	4.9
FY08 Approved	2,536,930	4.9

Roadway and Related Maintenance

Roadway maintenance includes asphalt road patching (temporary and permanent roadway repairs, skin patching, and crack sealing); shoulder maintenance; and storm drain maintenance, including erosion repairs, roadway ditch and channel repairs, cleaning enclosed storm drains, and repair and/or replacement of drainage pipes. Related activities include: mowing; roadside clearing and grubbing; guardrail repair and replacement; street cleaning; regrading and reshaping dirt roads; and temporary maintenance of curbs, gutters, and sidewalks. Starting in FY07, DPWT provides routine maintenance for Maryland-National Capital Park and Planning Commission's roadways, bridges, storm drain surfaces and other miscellaneous items. Funds to support these activities were also transferred to DPWT.

FY08 Changes

- Maintain an additional 32.8 lane miles of newly accepted subdivision roads.*
- Increase inspection staff for highway services CIP projects.*

	Expenditures	WYs
FY07 Approved	17,546,420	166.5
FY08 Approved	18,690,950	165.4

Snow Removal/Wind/Rain Storms

This program includes the removal of storm debris and snow from County roadways. This includes plowing and applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup. Efforts to improve the County's snow removal operation include: education, training, specialized equipment; and the use of a variety of contracts to assist in clearing streets.

FY08 Changes

	Expenditures	WYs
FY07 Approved	3,297,530	26.9
FY08 Approved	3,316,130	26.9

Streetlighting

This program includes investigation of citizen requests for new or upgraded streetlights; design or review of plans for streetlight installations on existing roads, bikeways and pedestrian facilities, and projects that are included in the CIP; coordination and inspection of streetlight installations and maintenance by utility companies; maintenance of all County-owned streetlights by contract; and inspection of contractual maintenance and repair work.

FY08 Changes

	Expenditures	WYs
FY07 Approved	428,580	0.6
FY08 Approved	427,770	0.6

Traffic Planning

This program provides for traffic engineering and safety review of road construction projects in the CIP; review of master plans, preliminary development plans, and road geometric standards from a pedestrian, bicycle, and traffic engineering and safety standpoint. The program also includes studies to identify small scale projects to improve the capacity and safety of intersections at spot locations throughout the county, the design of conceptual plans for such improvements, as well as the review of development plans and coordination of all such reviews within DPWT; review of traffic and pedestrian impact studies for the Local Area Review process; and development, review, approval, and monitoring of development-related transportation mitigation agreements.

FY08 Changes

	Expenditures	WYs
FY07 Approved	282,620	3.5
FY08 Approved	370,660	3.5

Traffic and Pedestrian Safety

This program provides for engineering studies to evaluate and address concerns about pedestrian and traffic safety, and parking issues on neighborhood streets, arterial, and major roadways. Data on speed, vehicular and pedestrian volumes, geometric conditions and collision records are collected and analyzed. Plans are developed to enhance neighborhood and school zone safety, maintain livable residential environments, and provide safe and efficient traffic flow as well as safe pedestrian access on arterial and major roads.

FY08 Changes

	Expenditures	WYs
FY07 Approved	1,067,010	6.5
FY08 Approved	1,284,900	6.5

Traffic Sign & Marking

This program includes conducting engineering investigations of citizen complaints about traffic signs, street name signs, pavement markings (centerlines, lane lines, edge lines, crosswalks, raised pavement markers, etc.), and inadequate visibility at intersections. It also includes design, review, and field inspection of traffic control plans for CIP road projects and for permit work performed in rights-of-way. The program includes fabrication and/or purchase of signs; installation and maintenance of all traffic and pedestrian signs, and street name signs (including special advance street name signs); repair or replacement of damaged signs; installation and maintenance of all pavement markings; safety-related trimming of roadside foliage obstructing traffic control devices; and day-to-day management of the traffic materials and supplies inventory. This program is also responsible for the issuance of permits for use of County roads and rights-of-way for special events such as parades, races, and block parties.

FY08 Changes

	Expenditures	WYs
FY07 Approved	2,316,100	15.7
FY08 Approved	2,420,750	15.7

Traffic Signals & Advanced Transportation Mgmt. Syst.

This program provides for the general engineering and maintenance activities associated with the design, construction and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and the communication infrastructure that supports these programs and the County's fiber optic based network. Included in this program are proactive and reactive maintenance of the field devices and related components such as traffic signals, flashers, traffic surveillance cameras, variable message signs, travelers' advisory radio sites, twisted pair copper interconnect, and fiber optic cable and hub sites; and support of the Traffic Signal, ATMS and FiberNet CIP projects. This program also includes provision of testimony for the County in court cases involving traffic signals.

FY08 Changes

- Provide additional funding to increase installation of pedestrian countdown signals.*

	Expenditures	WYs
FY07 Approved	2,299,400	14.5
FY08 Approved	2,356,560	14.5

Bikeway Maintenance

This program provides general maintenance activities for bikeways and trails that are included in the County's inventory. Activities include, but are not limited to, resurfacing, mowing, clearing/grubbing, and tree maintenance. Grading for drainage control of the shoulders and the path itself is also part of this program.

FY08 Changes

	Expenditures	WYs
FY07 Approved	200,000	0.0
FY08 Approved	100,000	0.0

Transportation Community Outreach

The Community Outreach program objective is to: inform County residents of DPWT's services, programs, and procedures; enhance their understanding of the department's organization and responsibilities; enhance their ability to contact directly the appropriate DPWT office; and provide feedback so DPWT can improve its services. Staff works with the Public Information Office to respond to media inquiries. Staff refers and follows up on residents' concerns; attends community meetings; and produces various information materials that explain services offered by the department. Significant components of community outreach are the coordination of Renew Montgomery, a neighborhood revitalization program, and the Keep Montgomery County Beautiful program, which includes the Adopt-A-Road program, a beautification grants program, and annual beautification awards.

FY08 Changes

	Expenditures	WYs
FY07 Approved	213,910	1.0
FY08 Approved	221,730	1.0

Transportation and Facility Planning

The Transportation Facility Planning program reviews proposals for compliance with master plans and the need for projects through travel demand forecasting and traffic analysis. These analyses are performed at a higher level of detail than what can be provided during the master plan process. Field investigations and reconnaissance are conducted and typical sections and preliminary horizontal and vertical alignments are developed. Community, environmental, historical, land use, traffic/transit usage, pedestrian/bicycle, ADA, right-of-way impacts and project costs are identified and evaluated. Community involvement and agency coordination is initiated and continued throughout the study, which culminates in a written project prospectus including study findings and recommendations for advancing to a stand-alone CIP project.

The building facility planning program works with County departments to develop their strategic facility plans and in developing Programs of Requirements with general and specific requirements for new facilities. Alternatives are developed to determine whether to use existing space, lease new space, buy an existing facility, renovate/expand an existing facility, or construct a new facility. The program also provides technical assistance in site selection, cost estimates, facility feasibility studies, and guidance and direction for private developers interested in developing County facilities.

FY08 Changes

	Expenditures	WYs
FY07 Approved	196,050	1.5
FY08 Approved	208,360	1.5

Transportation and Facility Design

This program provides for the development of environmentally sound and aesthetically pleasing engineering construction plans and specifications that meet applicable local, State and Federal laws and regulations for all transportation projects in the County's Capital Improvements Program (CIP). This includes planning, surveying, and designing roads, bridges, traffic improvements, pedestrian, bicycle and mass transit facilities, and storm drains; inspection, renovation, preservation and rehabilitation of existing bridges; as well as facilities. This program also provides comprehensive architectural and engineering services from planning through design. Functional elements include programming, contract administration, design management, and project management.

FY08 Changes

- Provide for Inspection of 40 additional short-span bridges added to the inventory.*

	Expenditures	WYs
FY07 Approved	697,410	3.5
FY08 Approved	628,650	3.3

Transportation and Facility Construction

This program provides for the overall construction administration and inspection of the Department's transportation and facility Capital Improvements Program (CIP) projects. This includes preparing and awarding construction contracts, monitoring construction expenditures and schedules, processing contract payments, providing construction inspection, and inspecting and testing materials used in capital projects. This program also includes materials manufacturing plant inspections and testing of materials for work performed by private developers under permit with the County. Facility construction provides construction management of CIP facilities through construction completion, including programming, contract administration, construction management and project management.

FY08 Changes

	Expenditures	WYs
FY07 Approved	525,940	2.9
FY08 Approved	494,290	2.6

Transportation Management and Operations

This program provides for the daily operations of the County's transportation management program to include operations of the Transportation Management Center (TMC), the computerized traffic signal system, the aerial surveillance sub-program, and multi-agency incident management response and special event traffic management. This program also provides hardware and software support for the TMC's computer and network infrastructure, and investigation of citizen complaints about traffic signal timing, synchronization and optimization.

FY08 Changes

	Expenditures	WYs
FY07 Approved	1,350,890	6.4
FY08 Approved	1,527,140	7.8

Transportation Policy

This program provides for the integration of all transportation plans, projects, and programs to ensure Department-wide coordination and consistency. The program provides a strategic planning framework for the identification and prioritization of new capital and operating transportation projects and programs for implementation at the County and State levels. The program advocates and explains the County's transportation priorities to the Council and State Delegation. This program also includes a liaison role and active participation with local and regional bodies such as WMATA, M-NCPPC, the Metropolitan Washington Council of Governments (COG), the Transportation Planning Board (TPB), and the Maryland Department of Transportation. This program involves active participation in the master planning process in order to advance transportation priorities and ensure the ability to implement proposed initiatives. The development of transportation policy, legislation, and infrastructure financing proposals are included in this program, including administration of the Impact Tax Program, development and negotiation of participation agreements with private developers, and the Development Approval Payment program.

FY08 Changes

	Expenditures	WYs
FY07 Approved	498,530	3.5
FY08 Approved	533,190	3.5

Tree Maintenance

The operating budget portion of the Tree Maintenance program provides for emergency tree maintenance services in the public rights-of-way. The program provides priority area-wide emergency tree and stump removal and pruning to ensure the safety of pedestrians and cyclists, minimize damage to property, and provide adequate road clearance and sign, signal, and streetlight visibility for motorists. In FY07, the street tree planting function was transferred from DEP to DPWT as part of the overall Tree Maintenance Program. The Department of Environmental Protection continues to identify priority tree planting areas.

FY08 Changes

- Provide for additional emergency tree maintenance.

	Expenditures	WYs
FY07 Approved	3,944,180	16.0
FY08 Approved	4,225,220	16.5

Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day operations of the Department, including direct service delivery, operating and capital budget preparation and administration, training, contract management, logistics and facilities support, human resources management and information technology. In addition, administration staff coordinates the departmental review of proposed State legislation and provides a liaison between the County and WMATA. The Department consists of five divisions: the Division of Capital Development, the Division of Operations, the Division of Fleet Management Services, the Division of Solid Waste Management Services and the Division of Transit Services. The Administration program includes efforts of staff from all divisions of the Department.

FY08 Changes

	Expenditures	WYs
FY07 Approved	4,987,280	38.2
FY08 Approved	5,286,670	38.2

BUDGET SUMMARY

	Actual FY06	Budget FY07	Estimated FY07	Approved FY08	% Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	24,426,398	24,163,850	24,277,250	25,830,130	6.9%
Employee Benefits	8,907,565	10,104,380	10,162,270	10,657,090	5.5%
County General Fund Personnel Costs	33,333,963	34,268,230	34,439,520	36,487,220	6.5%
Operating Expenses	33,044,471	31,869,930	32,039,930	33,608,970	5.5%
Debt Service Other	25	0	0	0	—
Capital Outlay	0	0	0	0	—
County General Fund Expenditures	66,378,459	66,138,160	66,479,450	70,096,190	6.0%
PERSONNEL					
Full-Time	643	650	650	648	-0.3%
Part-Time	14	13	13	15	15.4%
Workyears	442.7	447.5	447.5	450.0	0.6%
REVENUES					
Highway User State Aid	36,623,789	40,385,532	38,169,000	38,749,000	-4.1%
Residential Parking Permits	36,150	80,000	323,420	80,000	—
Maintenance of Traffic Signals	642,860	634,700	661,100	665,000	4.8%
Germantown Swim Center (GERMAC)	0	0	200,000	0	—
Grey Courthouse: Maintenance	392,201	387,000	380,000	467,000	20.7%
Strathmore: Maintenance & Utilities	0	150,000	150,000	250,000	66.7%
Rockville Visitor Parking	72,750	55,000	65,000	65,000	18.2%
County General Fund Revenues	37,767,750	41,692,232	39,948,520	40,276,000	-3.4%
BRADLEY NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Bradley Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Bradley Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	39,533	16,100	15,610	28,220	75.3%
Investment Income	1,756	0	0	0	—
Bradley Noise Abatement Revenues	41,289	16,100	15,610	28,220	75.3%
CABIN JOHN NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cabin John Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Cabin John Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	14,250	90	90	8,010	8800.0%
Investment Income	702	0	0	0	—
Cabin John Noise Abatement Revenues	14,952	90	90	8,010	8800.0%
GRANT FUND MCG					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MCG Personnel Costs	0	0	0	0	—

	Actual FY06	Budget FY07	Estimated FY07	Approved FY08	% Chg Bud/App
Operating Expenses	202,438	0	0	0	—
Capital Outlay	96,769	0	0	0	—
Grant Fund MCG Expenditures	299,207	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
State Homeland Security Grant	367,991	0	0	0	—
Grant Fund MCG Revenues	367,991	0	0	0	—
PRINTING AND MAIL INTERNAL SERVICE FUND					
EXPENDITURES					
Salaries and Wages	1,360,241	1,505,660	1,434,740	1,626,900	8.1%
Employee Benefits	502,968	588,880	577,650	620,580	5.4%
Printing and Mail Internal Service Fund Personnel Costs	1,863,209	2,094,540	2,012,390	2,247,480	7.3%
Operating Expenses	3,133,866	2,810,950	3,482,220	3,524,970	25.4%
Capital Outlay	17,799	242,810	100,000	40,000	-83.5%
Printing and Mail Internal Service Fund Expenditures	5,014,874	5,148,300	5,594,610	5,812,450	12.9%
PERSONNEL					
Full-Time	29	29	29	29	—
Part-Time	1	1	1	1	—
Workyears	29.4	30.0	30.0	30.0	—
REVENUES					
Mail Revenues	2,006,459	2,165,283	2,165,280	2,263,620	4.5%
Print Revenues	2,408,555	2,607,006	2,607,010	2,813,100	7.9%
Imaging/Archiving	933,936	620,128	709,130	744,360	20.0%
Other	0	0	0	245,800	—
Printing and Mail Internal Service Fund Revenues	5,348,950	5,392,417	5,481,420	6,066,880	12.5%
DEPARTMENT TOTALS					
Total Expenditures	71,692,540	71,286,460	72,074,060	75,908,640	6.5%
Total Full-Time Positions	672	679	679	677	-0.3%
Total Part-Time Positions	15	14	14	16	14.3%
Total Workyears	472.1	477.5	477.5	480.0	0.5%
Total Revenues	43,540,932	47,100,839	45,445,640	46,379,110	-1.5%

FY08 APPROVED CHANGES

	Expenditures	WYs
COUNTY GENERAL FUND		
FY07 ORIGINAL APPROPRIATION	66,138,160	447.5
Changes (with service impacts)		
Enhance: Rural residential resurfacing (top seal) for 55 additional lane miles [Resurfacing]	300,000	0.0
Enhance: Maintenance cost for the addition of 32.8 lane miles of subdivision roads added to the County inventory [Roadway and Related Maintenance]	181,380	0.0
Enhance: Maintenance of new County facilities completed in FY08 [Facility Maintenance and Operations]	178,000	0.0
Enhance: Emergency tree maintenance [Tree Maintenance]	162,000	0.0
Enhance: Provide additional Datastream 7i software licenses and maintenance for software/hardware [Automation]	127,340	0.0
Add: New Capital Project Manager to oversee ADA remediation activities [Facility Maintenance and Operations]	100,000	1.0
Add: Special Projects Coordinator [Administration]	100,000	0.0
Enhance: Deferred maintenance [Facility Maintenance and Operations]	100,000	0.0
Enhance: Pedestrian countdown signals and install 25 additional signals per year [Traffic Signals & Advanced Transportation Mgmt. Syst.]	80,000	0.0
Add: Potomac Trash Free Treaty Education Campaign (COG contribution) [Administration]	50,000	0.0
Add: Pedestrian Safety Campaign (COG Contribution) [Traffic and Pedestrian Safety]	45,000	0.0
Enhance: Provide for inspection of 40 short span bridges added to the inventory since 2003. [Transportation and Facility Planning]	42,000	0.0
Enhance: Increase resources for parking enforcement [Parking Outside the Parking Districts]	40,560	0.0

	Expenditures	WYs
Enhance: Maintenance of two new roads completed in CIP [Roadway and Related Maintenance]	13,000	0.0
Enhance: Maintenance of new traffic signals added to the inventory [Traffic Sign & Marking]	12,000	0.0
Enhance: Maintenance of new streetlights added to the inventory [Streelighting]	7,000	0.0
Enhance: Add one Maintenance Renovation and Inspection Specialist position charged to the CIP (\$76,440, 0.8 WYs) [Facility Maintenance and Operations]	0	0.0
Enhance: Add Two Highway Inspector II Positions charged to CIP (\$178,970, 1.6 WYs) [Roadway and Related Maintenance]	0	0.0
Enhance: One Highway Construction Field Supervisor position charged to CIP (\$95,925, 0.8 WYs) [Roadway and Related Maintenance]	0	0.0
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: General Wage and Service Increment Adjustments	1,439,750	0.0
Increase Cost: Inflation adjustment for all contracts including asphalt	1,081,870	0.0
Increase Cost: Annualization of FY07 Personnel Costs	480,840	0.3
Increase Cost: Retirement Rate Adjustment	193,260	0.0
Increase Cost: Reduce personnel costs charged to CIP [Traffic Signals & Advanced Transportation Mgmt. Syst.]	80,710	1.2
Increase Cost: Contractual cost for public parking ticket enforcement [Parking Outside the Parking Districts]	50,000	0.0
Increase Cost: Printing and Mail Adjustments	42,610	0.0
Increase Cost: Labor Contracts - Other	31,780	0.0
Decrease Cost: Labor Contracts - Shoe Allowance	-7,000	0.0
Decrease Cost: Group Insurance and Retirement Rate Adjustment	-200,510	0.0
Decrease Cost: Motor Pool Rate Adjustment	-263,560	0.0
Decrease Cost: One time items approved in FY07	-510,000	0.0
FY08 APPROVED:	70,096,190	450.0
PRINTING AND MAIL INTERNAL SERVICE FUND		
FY07 ORIGINAL APPROPRIATION	5,148,300	30.0
<u>Changes (with service impacts)</u>		
Enhance: Additional supplies and materials due to higher workload	267,430	0.0
Enhance: Additional paper to meet increased workload	200,000	0.0
Enhance: Contractual temporary services for increased demand for document shredding	22,000	0.0
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: General Wage and Service Increment Adjustments	91,780	0.0
Increase Cost: Annualization of FY07 personnel actions	56,190	0.0
Increase Cost: GASB 45 Retiree Insurance Costs	42,810	0.0
Increase Cost: Capital Outlay equipment per schedule	40,000	0.0
Increase Cost: Retirement Rate Adjustment	11,010	0.0
Increase Cost: Labor Contracts - Other	3,780	0.0
Decrease Cost: Group Insurance Rate Adjustment	-9,820	0.0
Decrease Cost: Motor Pool Rate Adjustment	-17,790	0.0
Decrease Cost: Reduce amount of printing equipment purchased through Master Lease	-43,240	0.0
FY08 APPROVED:	5,812,450	30.0