

5. SECTION B - SCOPE OF SERVICES:

5.1 BACKGROUND

Montgomery County, Maryland ("the County") through its Department of Health and Human Services (DHHS) Positive Youth Development Program is seeking an organization to enhance or expand its existing programs of evidence, ethnically, culturally, and community-based healing and trauma-informed youth development services to Montgomery County middle school aged- youth at risk of committing acts of violence. In the past two years and post-pandemic, Montgomery County has experienced significant increases in youth violence that includes both youth as victims and at times as perpetrators of violence many of whom are middle school age. It should be noted that these services are intended to address the disproportionate impact on middle school-aged Black youth in the County. The DHHS Positive Youth Development Program intends to take into consideration the vision of the County Executive's racial and social equity lens to address these inequities and disproportionalities in these proposed services.

5.2. INTENT

- A. The County intends to award one contract as a result of this Request for Proposal. This expansion program helps to bolster the current youth violence prevention efforts targeting middle school-age youth that is critical to our County.
- B. The total anticipated Fiscal Year 2025 compensation for these services, is approximately \$186,000. This amount is an estimate only and the County makes no guarantee of a specific compensation amount. All compensation payable under any contract resulting from this solicitation is subject to and contingent upon the state and County's appropriation and encumbrance of funding for this program described in this solicitation.
- C. In the event the County receives additional funding for services requested under this solicitation, the County reserves the right to expand the existing scope of services for the resulting contract. Such additional services are not guaranteed and will only be requested if funds for additional services are appropriated and encumbered by the County. Additional services may be added during negotiations or added via a contract amendment to the Contract.

5.3. SCOPE OF SERVICES

- A. The Offeror awarded a Contract as a result of this solicitation (herein referred to as "Contractor") must enhance and expand efforts in youth violence prevention, diversion, and intervention for Montgomery County youth in the Mid-County area.
- B. The Contractor must provide culturally, evidence-based, and trauma-informed services to a minimum of 80 unduplicated middle school-aged youth who have been actively involved in acts of violence, or perpetrators of violence or victims of violence. The services would be provided in Mid County areas: Aspen Hill, Glenmont, and Wheaton. The Contractor's enhanced services must include the following programs for all eligible youth, including for low-income, multi-cultural youth:
 1. Provide services for youth exposed to multiple acts of violence as victims or perpetrators;
 2. Services for assisting with complex trauma as well as non-traditional approaches such as gardening and/or therapeutic recreation;
 3. Family Strengthening Supports;
 4. Case management; and
 5. Leadership training and/or opportunities.

- C. The Contractor must establish a community advisory board of youth and parents to ensure program participation and leadership. This community advisory board should represent the targeted population.
- D. The Contractor must demonstrate extensive experience and proven effectiveness in serving youth and families in Montgomery County, especially in middle-aged youth.

5.4. PROGRAM PERFORMANCE MEASURES

A. Performance Measures

The Contractor must develop and maintain a system of data collection for program participants, subject to County approval, to measure progress toward the County's Goals and Performance Measures listed below, and to assess the quality of services provided. At a minimum, the Contractor must achieve the following performance measures:

1. Reduction of 25% of youth involved in violent crimes that participate in the Program.
2. Retention rate of 75% of youth participating in the program.
3. Increase the number of youths receiving counseling and case management services in the Contractor's program.
4. Increase the number of youth participating in recreational activities such as gardening and/or therapeutic recreation by 25%.
5. 90% of youth will complete culturally and evidence-based trauma-informed curriculums.
6. 25% of parents will participate in family strengthening programs through the contract year.

5.5. RECORDS AND REPORTS

A. Reports

The Contractor must provide to the County monthly reports, in a format approved by the County by the 15th day after the end of the month accompanied by the monthly invoice. The required reports must include at minimum:

1. a listing of programs and description of activities provided for participants;
2. information regarding caseloads;
3. frequency of contacts with participants in programs and activities;
4. the number of group sessions conducted
5. statistical information for participants (age, gender, race/ethnicity, unduplicated, geographic area (zip codes) and by program/service component);
6. a report on performance measures with baseline data and progress towards meeting outcomes (60% of clients must participate);
7. new trends requested by local advisory board, and in conjunction with the County's Program Monitor.
8. number of youths that participate in and complete Contractor's culturally and evidence-based curriculums. For example, a culturally and evidence-based curriculum like as Dare to be King or Joven Noble.

6. SECTION C - PERFORMANCE PERIOD

6.1 TERM

The anticipated effective date of the resulting contract is, upon signature by the Director, Office of Procurement and ends on June 30, 2025. The Contractor must also perform all work in accordance with time periods stated in the Scope of Services. Before this term for performance ends, the Director