M E M O R A N D U M

June 20, 2008

TO: Rick Y. Nelson Jr., Director, Department of Housing and Community Affairs

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Follow-up steps outlined in 6/20/2008 CountyStat meeting to be presented at the December 2008 (tentative) CountyStat meeting

The following items were identified for follow up during today's CountyStat meeting:

1. Update Performance Plan to include edits to performance measure language.
    Responsible party: Department of Housing and Community Affairs (DHCA)
    Other parties involved: CountyStat
    Deadline: July 11, 2008

2. Determine the actual cost (including non-county costs) of an affordable housing unit.
    Responsible party: DHCA
    Other parties involved: CountyStat
    Deadline: August 8, 2008

3. Determine the measure of success for the cost of affordable housing units produced and preserved by fiscal year.
    Responsible party: DHCA
    Other parties involved: CountyStat
    Deadline: August 22, 2008

4. Determine the number of code violations for each stage in the code violation process, ie. cases closed that did not include violations, cases closed after a violation was found, cases closed after re-inspection, and cases closed through the court process.
    Responsible party: DHCA
    Other parties involved: CountyStat
    Deadline: August 22, 2008

5. Identify and engage potential participants from other County departments in the discussion of characteristics that are indications of neighborhoods in need of funding and/or services related to revitalization, gang prevention, etc.
    Responsible party: DHCA
    Other parties involved: CountyStat
    Deadline: August 1, 2008

6. Track Headline Performance Measures in preparation for a December CountyStat meeting related to DHCA's performance.
    Responsible party: DHCA
    Other parties involved: CountyStat
    Deadline: October 31, 2008

7. <u>Consolidate code violation case types into more relevant categories that will be tracked moving forward.</u>
        Responsible party: DHCA
        Other parties involved: CountyStat
        Deadline: July 25, 2008

cc: Timothy Firestine, Chief Administrative Officer
        Fariba Kassiri, Assistant Chief Administrative Officer