



MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Open Data Implementation Plan	Number 12-14
Originating Department Offices of the Chief Administrative Officer	Effective Date

Montgomery County Regulation on

OPEN DATA IMPLEMENTATION PLAN

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Issued by: County Executive

Regulation No. 12-14

COMCOR No. 2.152.01

Authority: Montgomery County Code Section 2-158 (2004)

Supersedes: Executive Regulation N/A

Council Review: Method (2) under Code Section 2A-15

Register Vol. 31 No. 8

Effective Date:

Comment Deadline: August 31, 2014

Summary: Implements the Montgomery County Open Data Act by specifying content and activities for Open Data Implementation Plan.

Staff contact: John Gillick 240-777-2829
Victoria Lewis 240-777-2817

Address: 101 Monroe Street, 13th Floor, Rockville, Maryland 20850

Background: Montgomery County Code § 2-158 requires the Chief Administrative Officer to publish an Open Data Implementation Plan, implementing the Open Data Act, via regulation.



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COMCOR 2.152.01.01 Authority

This Executive Regulation is authorized by Montgomery County Code, Section 2-158, "Open Data Implementation Plan."

COMCOR 2.152.01.02 Publication and Maintenance of Open Data Implementation Plan

The Chief Administrative Officer directs the Director of the Department of Technology Services ("the Director") to publish and maintain the Open Data Implementation Plan ("the Plan").

COMCOR 2.152.01.03 Public Dataset Inventory and Prioritization for Publication

- A. The Director, in coordination with all departments, must inventory public datasets that should be published under the Open Data Act.
- B. Upon completion of the dataset inventory process, the list of public datasets must be:
1. Described in the Plan;
 2. Assigned a level of priority for publication in the Plan. Public datasets will be prioritized for publication according to a quantitative prioritization process that includes the following characteristics:
 - a. publication of the data can be used to increase agency accountability and responsiveness;
 - b. publication of the data improves public knowledge of the agency and its operations;
 - c. publication of the data furthers the mission of the agency;
 - d. publication of the data creates economic opportunity; and
 - e. publication of the data responds to a need or demand identified by public consultation; and
 3. Included in a timeline, based upon budgeted resources, in the Plan for the public datasets' publication on the single web portal.

COMCOR 2.152.01.04 Initial Publication of Open Data Implementation Plan

- A. The Open Data Implementation Plan must be published on the single web portal on the Internet used to



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publish public data sets under the Open Data Act by September 18, 2014.

B. The Open Data Implementation Plan must:

1. Include the public dataset inventory, prioritization, and publication schedule described in COMCOR Section 2.152.01.03;
2. Address when and how an agency may change or terminate collection of data or remove the public data set from public access;
3. Address appropriate staffing to manage the published public data sets;
4. Address measures to maintain bandwidth availability of the web portal; and
5. Identify what data and a schedule to make available on the web portal for information relating to the implementation of the Maryland Public Information Act by the County.

COMCOR 2.152.01.05 Annual Open Data Implementation Plan Update

A. On July 15, 2015, and every July 15 thereafter, the Director must publish an update to the Open Data Implementation Plan on the single web portal on the Internet used to publish public data sets under the Open Data Act.

B. The annual update to the Open Data Implementation Plan must contain:

1. All changes to the public dataset inventory list and prioritization of datasets; and
2. All information required in the annual report required by Section 2-158 (c) and (d) of the Code.



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Isiah Leggett
County Executive

Approved as to form and legality:

Erin J. Alban 7/15/14
Office of the County Attorney/Date