



MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive, 101 Monroe Street, Rockville, Maryland 20850

Subject: Automation Enhancement Fee	Number: 15-16
Originating Department: DEPARTMENT OF PERMITTING SERVICES	Effective Date:

Montgomery County Regulation on

ADOPTION OF AUTOMATION ENHANCEMENT FEE

DEPARTMENT OF PERMITTING SERVICES

Issued by County Executive

Regulation No. 15 - 16

COMCOR No. 08.24B.02

Authority: Montgomery County Code, as amended, Sections 8-13, 8-24, 8-25, 8-28, 17-2, 17-10, 17-20, 17-25, 17-27, 19-6, 19-17, 19-30, 19-38, 19-45, 19-67, 22-13, 27A-5(e), 30-2, 30-11, 49-7, and 49-35

Amends Regulation 13-13 Adoption of Automation Enhancement Fee

Council Review: Method 2 under Code Section 2A-15

Register Vol. 30, Issue 5

Comment Deadline: May 31, 2016

Effective Date:

Sunset Date: None

SUMMARY: This regulation amends the automation enhancement fee collected for the costs of automation and technology systems and services from 5% of the regular fee to 0%.

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ADDRESS: Department of Permitting Services 255 Rockville

BACKGROUND INFORMATION: The services provided by the Department of Permitting Service, and its interactions with customers, are delivered through business processes that are technology supported and dependent. The department has used technology in connection with permits, inspections, accounting and reporting since before 1998. Over the years, the department has expanded its use of technology to include development, implementation and support for electronic plans and electronic permits filing, review, processing, management, and fee collection and for improved customer service. In fiscal year 2016, projected revenues exceed the department's adopted budget. The department has concluded that the costs necessary to support administrative and enforcement activities within the



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development process can be supported by the regular permitting fees collected in fiscal year 2017.

COMCOR 08.24B.02 Adoption of an Automation Enhancement Fee

08.24B.02.01 Authorization

This regulation is adopted pursuant to the authority set forth in Sections 8-13, 8-24, ~~8-24C, 8-24D~~, 8-25, ~~8-26~~, 8-28, 17-2, 17-10, 17-20, 17-25, 17-27, 19-6, 19-17, 19-30, 19-38, 19-45, 19-67, 22-13, 27A-5(e), 30-2, ~~30-6~~, 30-11, 49-7, and 49-35 of the Montgomery County Code, [2004,] as amended, in order to modify the automation enhancement fee for those administrative and enforcement activities within the development process for which the department is responsible. It is appropriate to set an automation enhancement fee schedule at a rate which will ensure the department will be able to pay for the automation and computer systems and services.

08.24B.02.02 Fee Rates

The automation enhancement fee is [5%] 0% of the regular fee, which has already been set by Council Resolution or Executive Regulation previously approved, for any permit, license, or activity for which the department is responsible. The automation enhancement fee is an addition to the regular fee and must be paid at the same time that the regular fee is due to the department.

08.24B.02.03 Effective Date

This regulation is [retroactively] effective on July 1, [2013] 2016.



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Isiah Leggett, County Executive

Date

Approved as to form and legality:



Office of the County Attorney

15 April 2016
Date