



Montgomery County, Maryland
Department of Finance, Division of Treasury

**PROPERTY TAX REFUND
CLAIM FORM**

As required by Section 14-905 of the Annotated Code of Maryland, you must submit a written refund claim to be eligible for a refund. To assist taxpayers seeking a refund, we ask that you complete this form and either fax (240-777-8947) or mail (see address at bottom) the form to us along with **all required supporting documents listed below** that apply for each payment. A refund check will be issued to the certified claimant upon approval of the claim by the Division of Treasury.

The required **copies of** documentation to be submitted with this claim form are:

- Your cancelled checks front and back if paid by check,
- Credit card statement if paid by credit card,
- Bank statement if paid by an electronic transaction,
- Mortgage/Lender escrow account analysis or Form 1098,
- Settlement sheet (HUD1) if settlement transaction.

TAX ACCOUNT NUMBER:

PROPERTY ADDRESS:

YEAR OF REFUND:

AMOUNT OF REFUND:

DAYTIME PHONE NUMBER:

EMAIL ADDRESS (not mandatory):

ADDRESS TO SEND REFUND:

If the mailing address is different from that on the tax bill or if the claimant is not the property owner, please place a check mark in the box.

The undersigned, under the penalty of perjury, certifies that the information contained in this tax refund claim, is true and correct to the best of my knowledge, information and belief. **(Unsigned form will be rejected)**

Signature of Applicant/Date

Printed Name of Applicant