



## **LIBRARY BOARD MINUTES**

**March 12, 2014**

**BOARD PRESENT:** Amir, Brodsky, Brooks, Christman, Cotter, Dickerson, Lewis, Persaud, Ram, Reedy, Watts

**STAFF PRESENT:** B. Parker Hamilton, Director, MCPL; Regina Holyfield, Recording Secretary

**GUESTS:** Tanner Wray, Director of College Libraries and Information Services, Montgomery College Libraries; Aurora Sanchez, Rockville Memorial LAC

The Library Board meeting was convened by Chair Lewis at 7:00 p.m.

### **ANNOUNCEMENT(S):**

Chair Jill Lewis announced that Art Brodsky has been appointed to a position in the County Executive's Office. He will no longer be serving on the Library Board. She thanked him for all the incredible work he has done on behalf of Libraries. He will always be welcomed back as a guest. Because of his advocacy, the Library community is one that simply cannot be ignored anymore. Mr. Brodsky was presented with a plaque.

### **INTRODUCTIONS:**

Board Members, staff and guests were introduced.

### **APPROVAL OF BOARD MINUTES:**

The minutes from the December 11, 2013 Board meeting were approved.

### **APPROVAL OF LAC APPLICATIONS:**

The LAC applications were approved.

Chair Lewis reminded members to direct new LAC members to the orientation presentation on the website.

## DIRECTOR'S REPORT:

- The advocacy of this Board is really at a higher level because of Art Brodsky.
- The Olney Library will open on Saturday, March 15. The ceremony, which will begin at 9 AM, will be held outside. It is a beautiful library inside and out. It will be a very short ceremony, about 30 minutes. Overflow parking is at St. John's Episcopal Church. Crossing guards will be available to help pedestrians cross the street. County Executive Leggett, Council President Rice, Councilmembers Nancy Navarro and Phil Andrews, Senator John Sarbanes are all planning to attend. The co-chair of the Olney LAC and the President of the Greater Olney Civic Association have been invited to speak. David Dise, Director of the Department of General Services (DGS), will speak and then introduce all elected officials in the audience. Music will be provided by middle school students from St. John's Episcopal school.
  - Libraries has had amazing support from a number of County departments: Public Information Office, Department of Technology Services (DTS), Department of Police, Office of Management and Budget, Office of Human Resources, Permitting Services and the Department of General Services. If you see anyone from these departments at the grand reopening, please thank them, especially those from DTS.
- Statistics for Gaithersburg for January and February:
  - Circulation 60,708 (Jan.); 54,221(Feb.)
    - We were closed two days in February which impacted circulation.
  - Foot Traffic 38,654 (Jan.); 35,436 (Feb.)
- Library Lover's Month event at Gaithersburg Library. The performer was Mr. G. Jill Lewis and Robyn Watts were invited to join in the performance. The pictures were in the March *Check Us Out*. Mr. Leggett attended. Turn out was not as large, as in previous years, due in part to other activities that were being held at the same time at the Gilchrist Center and Lakeforest Mall.
- Thanks to all who testified on behalf of the CIP (Capital Improvements Program). During the session in front of Health and Human Services (HHS) Committee, the Committee members spoke about how wonderful and great the refresh approach is and the advantages of it. They endorsed it and recommended approval of it to the full Council. The session before the full Council is scheduled for March 18, 9:45 AM.
- There was a separate session, which was a joint committee session of the Planning, Housing and Economic Development (PHED) and HHS committees, to discuss the Wheaton Recreation/Library Center and whether the current rec center should be designated as an historical site. Nancy Floreen, Chair of PHED, directed DGS to continue the work on the design of the joint center not to include the rec center. Council will schedule a session to vote on the issue of historical designation.
- On March 17 at noon, Mr. Leggett will announce his FY15 Recommended Operating Budget.
- On March 19, Libraries will go before CountyStat to discuss the department's performance. We are preparing for this.
- On April 21 at 9 AM, Libraries will have a session in front of the HHS Committee regarding Mr. Leggett's FY15 Recommended Operating Budget for MCPL.
- Personnel changes:
  - During budget cuts, two Manager II positions were abolished. The County currently has a moratorium on adding back positions. Libraries was fortunate to advocate for and get a new Manager II position to perform human resources and community engagement work. Carol Legarreta has been transferred into that

position. A recruitment will be conducted for Ms. Legarreta's former position, Public Services Administrator for Branch Operations. Until that position is filled, the director will be handling the portfolio.

- Nancy Savas, Potomac branch manager, has announced her retirement. She is currently on leave. Her last day is April 1. A voluntary transfer announcement was sent out, but there was no interest. MCPL went to the list of eligible candidates and a second interview will be conducted on Friday.
- There is a vacancy at Aspen Hill. The person hired for this position resigned. An offer has been made to someone who should be cleared to begin work on April 1.
- Annie Dash, Poolesville branch manager, announced her resignation as of March 19. An internal transfer notice has been sent out; it closes tomorrow. If there is no interest, a recruitment will be conducted. Annie Dash was a really good match for the Poolesville community, and we are sad she will be leaving.
- The Library Board has the authority to approve recommended fines and fees. Due to the implementation of new technologies, such as the 3M e-readers; Zinio tablets loaner laptops and Go! Kits, MCPL has had to create new fines and fees.
  - After discussion concerning the new fines and fees, it was moved and seconded that the fines and fees be approved with a sentence added that states, "Replacement cost will be the cost at the moment of loss."

#### **CHAIR'S REPORT:**

- The Board has been asked by the Friends of the Library (FOL) to switch the date of the joint meeting that is scheduled for the second Wednesday in November. The Board agreed to reschedule the 2014 joint meeting for the first Wednesday in November.
- Social media will be on the April Board meeting agenda. A final decision needs to be made by the Board regarding the Board and the LACs participation in social media.
- The Board has been notified that a selection can be made from the last list of candidates interviewed to replace Art Brodsky.
- The FOL gave the Board members "Libraries Matter" buttons. LAC members and anyone else who would like a button may purchase them from the FOL for \$1.
- Councilmember Cherri Branson will be invited by the Board to tour Marilyn Praisner Library.
- The Board members were asked to get feedback from the LACs on their events. This information can be submitted for the *Check Us Out* e-newsletter.

#### **PRESENTATIONS:**

- The State of School Libraries – Andrea Christman
- Montgomery College Libraries – Tanner Wray
  - Principles of Strategic Planning
  - LIBRARIES AND ETHNOGRAPHY – What Gives?

#### **ADJOURNMENT:**

The meeting was adjourned at 8:30 p.m.

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B. Parker Hamilton