*Non-Staffing* (*non-staffing 4 x 24 hours shifts or 8 x 10 shifts*) Begins 12/19/2021

Module 1 Begins 12/19/2021 Assignments and Counseling Reports Due to BC 1/15/2022

***Staffing (Fire, EMS and Driving 3-week modules to be completed by the end of each period)***

**Module 2 - Begins 1/16/2022** Assignments and Counseling Reports Due to BC **– 2/5/2022**

**Module 3 - Begins 2/6/2022** Assignments and Counseling Reports Due to BC – **2/26/2022**

**Module 4 – Begins 2/27/2022** Assignments and Counseling Reports Due to BC – **3/19/2022**

**Module 5 - Begins** **3/20/2022** Assignments and Counseling Reports Due to BC – **4/9/2022**

**Module 6 – Begins 4/10/2022** Assignments and Counseling Reports Due to BC – **4/30/2022**

\*\*Mid-Point IPPA for Previously Training Class\*\*

**TESTING**

WRITTEN AND IPE TESTS 5/10 – 5/12 (*Off going shift at PSTA*)

FIRE AND EMS PRACTICAL SKILLS 5/16 – 5/21 (*Detailed on apparatus*)

MAKE UP AND REMEDIAL 5/24 - 5/26 (*Detailed as needed*)

COMPLETE IPPA(Specific RC49 IPPA) *no sooner than* ***8/13/2022***

\*\*All Personnel must complete the driver certification process for EMS Units prior to submitting a completed IPPA to the Operations BC\*\*

**RC49 MERIT STATUS TIMELINE**

|  |  |  |
| --- | --- | --- |
| **Task** | **DATE** | **WHO DOES** |
| Notify IECS manager of IECS FFII status | 12/19/2021 | Training Chief |
| Employee Receives IPPA Plan (RC49 Specific) | By 1/15/2022 | Sta Officer |
| Mid-Point IPPA Review | By 4/30/2022 | Sta Officer |
| Test Results to Sta Officers | 5/26/2022 | PSTA Staff |
| Notify Admin Services Probationary Extensions | 8/13/2022 | Batt Chief |
| IPPA’s can be issued and signed | Start 8/13/2022 | Sta Officer |
| Permanency or Extension Memos to DOC | 8/13/2022 | Batt Chief |
| IPPAS and Memo’s due to Operations | 8/19/2022 | DOC |
| Complete Packet due to Admin Services | 8/26/2022 | Ops Chief |