

NOTE: When Montgomery County Public Schools are closed due to the weather, Board of Appeals hearings will not be held. When Montgomery County Public Schools announce a delayed opening, Board of Appeals hearings will also be delayed by the same amount of time.

BOARD OF APPEALS
for
MONTGOMERY COUNTY

100 Maryland Avenue, Room 217
Rockville, MD 20850
(240) 777-6600

WORKSESSION AGENDA

Wednesday, March 25, 2026, 9:30 a.m.

ACTION ITEMS

1. Worksession Minutes of March 11, 2026.

Action: _____

- 2. CBA-764, CBA-1000, CBA-1097; CBA-2125; CBA-2481; S-246-A; S-347, Petition of Potomac Electric Power Company, (Public Utility Facilities).** Email correspondence from Alfred Carr requesting a public hearing on the Board's March 6, 2026, administrative modification of this special exception.
Located at 10611 Westlake Drive, Bethesda, Maryland.

Action: _____

- 3. CBA-1174-E, S-250-B, Petition of The Holton Arms School (Private Educational Institution).** Letter to the Board Soo Lee-Cho, Esquire, requesting that the Board open the record to receive the submitted materials. Also included is a Sur-Reply to Reply to Response to Motion to Amend received from Bil Chen, Esquire.
Located at 7303 River Road in Bethesda, Maryland.

Action: _____

- 4. S-213 and S-214, Petition of Potomac Electric Power Company, (Public Utility Facilities).** Letter to the Board from Lisa Betz, Dewberry Engineers, requesting an administrative modification of this special exception.
Located at 1300 Brighton Dam Road, Brookeville, Maryland.

Action: _____

5. S-826, Petition of Butler Montessori School, (Private Educational Institution).

Letter to the Board from Patrick O'Neil, Esquire, requesting an administrative modification of this special exception.

Located at 15921 Germantown Road, Germantown, Maryland.

Action: _____

Board Members	Staff
Caryn L. Hines, Chair Richard Melnick, Vice Chair Alan Sternstein Donald Silverstein Amit K. Sharma	Barbara Jay, Executive Director Kathryn Lloyd, Associate County Attorney

NOTE regarding alternative format requests for people with disabilities:

If you need assistance accessing the Board's Agenda or related materials, you may [submit alternative format requests to the ADA Compliance Manager](#). The County's ADA Compliance Manager can also be reached by phone at 240-777-6197 (voice) or TTY 240-777-6196, or by email at adacompliance@montgomerycountymd.gov.

NOTE regarding ADA reasonable accommodation:

Sign language interpreter services and other types of reasonable accommodations will be provided upon request preferably 5 business days or with as much advance notice as possible. Please email BOA@montgomerycountymd.gov or call 240-777-6600 via MD Relay at 711. In all situations, a good faith effort (up until the time of the event) will be made to provide accommodations.