

Please bring your packet from the April 14 PHED Committee worksession on the Recreation Department's FY11 Operating Budget to the April 22 worksession. The packet is available at: http://www.montgomerycountymd.gov/content/council/pdf/agenda/cm/2010/100414/20100414_PHED3.pdf

MEMORANDUM

May 3, 2010

TO: Planning, Housing, and Economic Development Committee

FROM: Vivian Yao, Legislative Analyst *vy*

SUBJECT: **Worksession: FY11 Operating Budget, Montgomery County Recreation Department *continued***

Those expected to attend this worksession include:

- Gabriel Albornoz, Director, Montgomery County Recreation Department (MCRD)
- Jeff Bourne, Division Chief, MCRD
- Robin Riley, Division Chief, MCRD
- Vicki Kane, Administrative Specialist, MCRD
- Bruce Meier, MCRD
- Jennifer Bryant, Office of Management and Budget

The Committee will continue its review of the FY11 Operating Budget for the Montgomery County Recreation Department including the Executive-recommended adjustments for the Department, which were transmitted to the Council on April 22. The Committee held its first worksession on the Recreation Department's FY11 Operating Budget on April 14.

I. SUMMARY OF THE COMMITTEE'S REVIEW

At the April 14, the Committee reviewed FY11 recommended adjustments for the Recreation Department listed in the following table but did not making any formal recommendations. The April 14 packet provides detail about the adjustments.

SAME SERVICE ADJUSTMENTS	
Increase: Retirement Adjustment	\$ 169,320
Increase: Group Insurance Adjustment	\$ 57,250
Increase: Community Use of Public Facilities Fee Increases	\$ 50,260
Increase: Pool Chemicals	\$ 48,600
Increase: Risk Management Adjustment	\$ 47,790
Increase: Annualization of FY10 Personnel Costs	\$ 42,680
Increase: Occupational Medical Services Adjustment	\$ 2,320
Decrease: Move Out of Rented Space	\$ (5,000)
Decrease: Elimination of One-Time Items Approved in FY10	\$ (43,400)
Decrease: Printing and Mail Adjustments	\$ (44,600)
Decrease: Replace Card Readers with Biometric Scans	\$ (50,000)
Decrease: Motor Pool Rate Adjustment	\$ (63,210)
Decrease: Detail to MC311	\$ (94,680)
Decrease: Furlough Days	\$ (328,500)
Subtotal: Same Service Adjustments	\$ (211,170)
CONTINUATION OF SAVINGS PLAN REDUCTIONS:	
Shift: Charge Staff time to CIP	\$ (56,710)
Reduce: Planned Lifecycle Asset Replacement (PLAR)	\$ (244,030)
Reduce: Support to Maryland Senior Olympics	\$ (50,000)
Subtotal: Continuation of Savings Plan Reductions	\$ (350,740)
PROGRAM REDUCTIONS AND CHANGES	
Reduce: Monthly Senior Newsletter to Quarterly	\$ (2,000)
Eliminate: Senior Outdoor Adventure Activities	\$ (8,050)
Decrease: Transportation (turn in 5 vehicles)	\$ (29,650)
Reduce: Contribution to Takoma Park for Community Recreation Services for Residents	\$ (31,250)
Reduce: Youth Sports	\$ (42,000)
Reduce: Community Recreation & Senior Center Hours: Standardize	\$ (42,680)
Eliminate: Skate Park	\$ (45,400)
Reduce: Close Plum Gar Neighborhood Creation Center for Renovation	\$ (53,230)
Eliminate: Senior Mini-trips	\$ (84,240)
Reduce: Community Services	\$ (91,000)
Reduce: Teen Events	\$ (91,000)
Reduce: Countywide Program Support	\$ (92,640)
Decrease: Move Gilchrist Center to County Facility	\$ (94,620)
Reduce: Warehouse Support	\$ (94,750)
Eliminate: Contribution to City of Gaithersburg for Non Resident Seniors	\$ (100,000)
Reduce: Close All (Non-Aquatic Facilities One Day Per Week	\$ (188,720)
Reduce RecExtra from 25 to 15 Sites	\$ (205,560)
Reduce: Administrative Support (Eliminate All Principal Administrative Aides)	\$ (428,050)
Reduce: Sports Academies from 4 Days/Week to 3 Days/Week in Fall and 2 Days/Week in Winter	\$ (444,160)
Reduce: Career Staff at Community and Senior Centers	\$ (811,030)
Reduce: Restructuring	\$ (1,023,940)
Subtotal: Program Reductions	\$ (4,003,970)

The Committee requested follow up information on the Sports Academies program and recommended an increase to program fees for the Silver Sneakers program from \$25 to \$50 per person per year, which would increase projected revenue from \$50,000 to \$100,000.

II. ADDITIONAL CE RECOMMENDED FY11 BUDGET ADJUSTMENTS

The Executive recommended the following expenditure adjustments (©1-3) to the Recreation Department's FY11 operating budget on April 22. **The recommended changes (©1-2) result in a net \$53,780 decrease to expenditures. The Executive also recommended a \$75,000 decrease in revenues corresponding to the elimination of Summer Teen Center programs (©3).**

APRIL 22 EXPENDITURE ADJUSTMENTS	
Eliminate Gilchrist Center Program Manager	\$ (67,570)
Eliminate Summer Teen Center Programs	\$ (181,000)
Reduce: Close All Community Recreation and Senior Centers -- 6 Days (December 24, 2010-January 1, 2011)	\$ (22,650)
Reduce: Planned Lifecycle Asset Replacement (PLAR)	\$ (41,000)
Energy Tax Increase	\$ 258,440

The following chart summarizes the Executive's FY11 recommended budget taking into account the April 22 adjustments.

	FY08 Actual	FY09 Actual	FY10 Approved	FY11 CE Recommend	4/22 CE Adjustments	% Change FY10-FY11
Expenditures						
Recreation Fund	31,314,957	30,112,053	30,528,520	25,962,640	25,908,860	-15.1%
Grant Fund	46,492	116,933	-	-	-	
TOTAL Expenditures	31,361,449	30,228,986	30,528,520	25,962,640	25,908,860	-15.1%
Revenues						
Property Tax	31,746,644	32,033,658	29,384,640	27,996,630	27,996,630	-4.7%
Activity Fees	10,330,477	11,398,383	10,281,760	11,578,700	11,503,700	11.9%
Other	(27,924)	(255,322)	(105,360)	(105,360)	(105,360)	0.0%
Investment Income	517,377	226,431	110,000	90,000	90,000	-18.2%
TOTAL Revenues	42,566,574	43,403,150	39,671,040	39,559,970	39,484,970	-0.5%
Positions						
Full-time	152	154	136	99	98	-27.9%
Part-time	16	13	3	2	2	-33.3%
TOTAL Positions	168	167	139	101	100	-28.1%
WORKYEARS	450.2	449.7	421.7	364.9	363.9	-13.7%

III. DISCUSSION ITEMS

Sports Academies and Youth Services at Mid-County Community Recreation Center

Previously, the Committee reviewed the Executive’s recommendation to reduce Sports Academy programming from 4 days per week to 3 days per week in the fall and to 2 days per week in the winter. Committee members raised the possibility of shifting funding from lesser performing Sports Academy programs or from Sports Academy academic programming to support additional program days at all Sports Academy program, additional program days at just the higher performing Sports Academy programs, or youth programming at the new Mid-County Community Recreation Center for Kennedy Cluster students.

Recreation Department staff has explained that some level of youth programming will be provided at the Mid-County center. A description of this afterschool programming is attached at ©5. The center, which is located near Argyle Middle School, is easily accessible for a variety of after school programming and will allow for an expansion of offerings of the robust RecExtra program at Argyle MS. The center is farther from Kennedy High School, and Ride on bus service would take approximately 25 minutes one way. MCPS transportation would cost approximately \$150.00 per day from Kennedy HS to the Mid-County center. The Director explained to the Committee that school-based afterschool programs at the high school level generally have a greater level of participation than programs that take place off the school site.

Based on information provided by the Department (©4-5), the FY11 budget for each Sports Academy program is \$130,000. For Blair, Paint Branch, Springbrook, and Wheaton, operating expenses for each amount to \$65,000, and of that amount, \$30,000 is used for academic support and mentoring. The Einstein program is delivered by the YMCA through a \$130,000 contract. The FY11 Sports Academy budget is based on sites meeting three days a week in the fall and spring, and two days a week in winter. **The operating costs for programming amount to approximately \$1,200 per site per day.**

If the Committee is interested in re-programming Sports Academy funding associated with academic programming, it could reduce each Sports Academy by \$30,000 for total of \$150,000. Elimination of lower performing Sports Academy programs would result in \$130,000 savings for each program eliminated.

The following table provides the costs and options for restoring Sports Academy services:

Service	1 site (WHS)	2 sites (WHS & BHS)	All sites
Restore SA 1 day/week in winter	\$18,000	\$36,000	\$90,000
Restore SA 1 day/week in fall and spring	\$24,000	\$48,000	PHS, SHS & EHS meet only 3 days/week
Restore SA to current schedule	\$60,000	\$120,000	

MCPS bus services from Kennedy High School to the Mid-County Community Recreation Center for the school year would cost \$21,000, assuming a 4-day per week for

35 weeks. It is unclear what additional costs, if any, would be required to support an increased level of afterschool programs for Kennedy students at Mid-County.

Council staff recommends shifting funding formerly used to support the academic programming at Sports Academies to restore programming at the Wheaton and Blair Sports Academies. These two programs have the highest level of use.

Elimination of Gilchrist Center Program Manager -\$67,570

The Executive is recommending the elimination of a vacant Program Manager I position with the Gilchrist Center. This abolishment would further reduce the personnel complement of the Department in FY11 to 57.8 workyears and 39 positions – 38 full-time and 1 part-time.

Executive staff has explained that the Office of Community Partnerships (OCP) will provide supervision and management of the Gilchrist Center and its programs in FY11 (©7). The vision of the center is to have a more coordinated network of immigrant-serving agencies and non-profits to better meet the needs of immigrants in the community.

The Program Manager function is to be performed by the existing Latino Liaison in OCP, and the reduction is anticipated to have no impact on the Gilchrist Center facility, programs, or staff for FY11. A list of the Latino Liaison's responsibilities are described at ©7, which includes managing a network of public and private providers serving the Latino community, educating the community about critical issues, and assisting County leadership in addressing Latino concerns.

The Executive Branch suggests that there will be no service impact resulting from this reduction. In the short term, the plan is to maintain the existing level of Gilchrist Center services with a network of community-based and government partners, long term volunteers, and two AmeriCorps members. The long term goal is to have a more coordinated network of immigrant serving agencies and non-profits in order to better meet the needs of our immigrant neighbors.

The transfer of the Gilchrist Center to OCP was discussed at the joint MFP and PHED Committee on April 30 in the context of the budgets for OCP and the Regional Services Center. The OCP Director explained the Gilchrist Center would be transitioning from a building to a brand to coordinate services offered by County, nonprofit, and faith-based providers. Committee members sought clarification about what was meant by the term "brand" and how the concept was different from the location of services and the staff delivering them. The Committees recommended putting five positions on the reconciliation list for the Regional Services Centers, but did not make any specific recommendations for Gilchrist Center services or staffing.

The Committees may want to discuss with Executive staff how the current Latino Liaison in OCP will handle Gilchrist Center responsibilities, which involve working with immigrants of multiple ethnicities and cultures, in addition to her current workload. If coverage is sufficient, then Council staff does not disagree with abolishing the vacant program manager position. However, if the Committee ultimately recommends that positions be shifted from OCP to the Regional Services Centers, then staffing related to the Gilchrist Center must also be accounted for in the decision-making process.

Elimination of Teen Center and Other Summer Center Activities - \$181,000

The Executive is recommending the elimination of the summer teen centers, teen leadership, and teen travel programs in FY11, which affects programming for summer 2010. Although the FY11 budget reflects savings of \$181,000 for eliminating these teen programs, lost revenues are estimated at \$75,000, resulting in a net savings of \$106,000.

The Department explains that this program was chosen for elimination because of low enrollment for the coming summer compared to the levels in prior years. So far, the number of registrations received by the Department range between 28-43% of total registrations received in prior year. Comparison data for registrations made by this time last year was not provided. The programs recommended for elimination include:

Teen Centers: Centers at Blair HS, Wheaton HS, Banneker MS, Kingsview MS, and John Poole MS operate from 9 a.m. to 3:30 p.m. in one-week sessions with a maximum registration of 50 students. Program elements include sports activities, games, arts, swimming and one field trip. Only one location has reached the minimum registration needed for all four sessions. No other site has reached the minimum registration for any session. Last year the program operated at 70% capacity.

Teen Leadership Camp: Each one week session operates from 9am to 4pm at Loiederman MS and involves conflict resolution training, guest speakers, career development, resume building, leadership development, community service projects, and intergenerational opportunities. Only one out of four sessions has reached the minimum registration level. The elimination of program will have the greatest impact as it operated at 98% capacity last year.

Teen Travel: One-week sessions take teens to a different location daily. Locations include amusement parks, Cascade Lake, Rehoboth Beach, etc. Only one out of six sessions has reached the minimum registration mark. Last year the program operated at 65% capacity.

The Committees may want to discuss with the Department the likelihood of the Teen Leadership Camp operating at a capacity similar to last year. If so, the Committees may want to consider restoring the funding for the Teen Leadership Camp program, in whole or in part, made possible by the increased fees for the Silver Sneakers program.

Closing All Community Recreation and Senior Centers for 6 Additional Days - \$22,650

In addition to the recommendation to close all non-aquatic facilities one day per week, the Executive is recommending the closing of all community recreation and senior centers for 6 additional days from December 26, 2010 through January 1, 2011 to save \$22,650. Executive staff has explained that this period was chosen for closure because historically it has had very little activity. Many customers are out of town, and the Department is in between program seasons.

Data that shows facility use during this period is provided at ©10. Some highlights of the data include:

- Total clients served by the facilities was 2222 in FY09, 1853 in FY08, and 1910 in FY07;
- The highest numbers of clients served in FY09 was at Holiday Park Senior Center (296), Germantown CC(281), and Upper County CC(262); and
- About 125 clients were served on average at the centers reporting data in FY09.

The Committees may be interested in understanding how the average numbers of clients served in the week from December 24 through January 1 in FY08 and FY09 compare to the average weekly use for the same facilities for the whole of FY08 and FY09.

Council staff generally concurs with the recommendation to close facilities during this period of lower facility use. The Committees may want to explore with the Department (1) how the closure will affect more vulnerable and isolated populations like seniors, (2) whether there could be a limited opening of centers in key geographic areas, and (3) the costs for doing so.

PLAR Reduction -\$41,000

This adjustment would further reduce the amount available for PLAR in FY11. The Executive recommended a reduction to PLAR in the FY10 Savings Plan, Round 2 of \$250,000. The Executive's original FY11 recommended budget proposed a reduction of \$244,030 and a miscellaneous adjustment of negative \$56,710 for a total reduction of \$300,740. The additional adjustment of negative \$41,000 would result in a total of \$341,740 reduction recommended for PLAR. **This additional adjustment would leave \$494,140 available for PLAR in FY11.**

The impact of these reductions will extend the period of repair/replacement of furniture, fixtures, and equipment in facilities. No single facility will be affected more than others. **The Committee may be interested in shifting funding for PLAR to mitigate other reductions proposed by the Executive. Council staff notes that there would be a corresponding delay and reduction of the schedule and amount of repair/replacements in all facilities with any additional decrease to PLAR.**

IV. DEPARTMENT OF PARK AND DEPARTMENT OF RECREATION ORGANIZATIONAL ISSUES

At the April 14 meeting, Committees members expressed interest in exploring the possible restructuring and merging of the Department of Parks with the Department of Recreation. Council President Floreen expressed interest in merging the Recreation Department into Parks, and Councilmember Elrich expressed interest in merging the Parks Department into Recreation. Council staff understands the PHED Committee Chair will propose another plan for consolidating functions between the Department of Parks and County Government agencies at this worksession.

NDA - Working Families Income Supplement

REDUCE: EARNED INCOME TAX CREDIT (EITC) MATCH BY 33% **-5,394,100**

Montgomery County is one of the few local governments in the nation that provides a local Earned Income Tax Credit (EITC) for its residents. This program, which began in FY00 at a cost of \$2.2 million, was based on matching the State's EITC which, at that time was 10% of the Federal EITC. Participation in the program included 12,322 total recipients. Since that time, the State match of the Federal EITC has grown to 25% at an estimated cost in FY11 of \$16.2 million and 30,505 recipients. The average EITC payment has grown from \$178 in FY00 to an estimated \$530 in FY11. The Executive recommends reducing this payment by 33%. This would change the average EITC payment to \$353 which is approximately the level this payment was in FY2005.

DECREASE COST: EITC BASED ON FEWER NUMBER OF PROGRAM PARTICIPANTS **-474,100**

The Executive's Recommended budget included an assumption of 32,180 program participants. Based on updated information from the Comptroller's Office the most recent estimate of participants in FY11 is 30,505 which reduces the estimated total payments by \$474,100.

Police

DECREASE COST: POLICE VEHICLE EQUIPMENT **-387,300**

The Executive recommends a reduction of \$387,300 that was included in the March 15 budget for replacement of light bars and other vehicle equipment since there will be no vehicle replacements in FY11 except for emergency replacements. The full amount currently budgeted is \$447,300; the cost of three packages is recommended to be retained to replace failures that occasionally occur.

DECREASE COST: FURLOUGH PUBLIC SAFETY MANAGERS **-27,860**

The Executive recommends expanding the 80 hour furlough to public safety managers including the Police Chief, and Assistant Police Chiefs.

Public Libraries

REDUCE: INFORMATION TECHNOLOGY: SPECIALIST AND EQUIPMENT **-168,000**

The recommended position abolishment will result in a slower response to computer problems in the branches.

REDUCE: SUBSTITUTES AND PAGES **-136,290**

Information desks may become uncovered for brief periods, and it will slow down reshelving.

REDUCE: MATERIALS **-138,000**

Reduces materials budget to 41% of the FY10 Original.

REDUCE: ADMINISTRATIVE SUPPORT: ADMINISTRATIVE SPECIALIST II **-115,710**

The recommended abolishment of this position in the Business Office will increase procurement and other administrative process times

REDUCE: MISCELLANEOUS OE **-35,000**

The Executive recommends the following reductions: reduce Interpreter Services by \$15,000 to \$20,000 total; reduce systemwide equipment replacement by \$10,000 to \$3,000; and reduce branch unit office supplies by \$10,000.

Recreation

INCREASE COST: ENERGY TAX INCREASE **258,440**

An increase is recommended to provide funds for the proposed increase in the County's Energy Tax.

DECREASE COST: GILCHRIST CENTER PROGRAM MANAGER **-67,570**

This work will be done by a Program Manager in the Office of Community Partnerships.

Detail on Recommended Budget Adjustments

Tax Supported

ELIMINATE: TEEN CENTERS	-181,000
Elimination of teen centers is recommended due to lower than anticipated participation levels.	
REDUCE: CLOSE ALL COMMUNITY RECREATION AND SENIOR CENTERS - 6 DAYS (DECEMBER 24, 2010 - JANUARY 1, 2011)	-22,650
This will close all Community Recreation and Senior Centers for six days starting December 24, 2010 through January 1, 2011.	
REDUCE: PLANNED LIFECYCLE ASSET REPLACEMENT (PLAR)	-41,000
This is a reduction of the capacity to repair or replace furniture, fixtures or equipment at facilities.	

Sheriff

DECREASE COST: FURLOUGH PUBLIC SAFETY MANAGERS	-5,580
The Executive recommends expanding the 80 hour furlough to public safety managers including the Chief Deputy Sheriff.	

Transportation

REDUCE: PEDESTRIAN SAFETY PROGRAMS	-483,010
This item includes reductions to the following programs:	
• Regional Street Smart Campaign Contribution: \$22,000	
• Pedestrian Timing Initiative: \$137,250	
• Safe Route to School Program: \$173,760	
• Contractual Crosswalk Marking: \$150,000	
DECREASE COST: INCREASE LAPSE	-177,220
INCREASE COST: INSTALLING PARKING METERS AND SIGNS FOR BETHESDA LIBRARY	15,000
The Executive recommends reinstating parking fees at the Bethesda Library. The Department of Transportation would require \$15,000 in FY11 for new signage and the installation of meters in the Bethesda Library Parking Lot. This action is estimated to raise \$120,000 in General Fund revenue.	

MCG

DECREASE COST: EXPEDITED BILL 16-10 - IMPUTED COMPENSATION LIMIT	-6,599,550
This expenditure reduction assumes Council approval of pending legislation regarding the effect of imputed compensation on retirement benefits for County employees. The allocation of the expenditure reduction across County departments is attached to this transmittal.	

Montgomery College

INCREASE COST: ENERGY TAX INCREASE	357,490
An increase is recommended to provide funds for the proposed increase in the County's Energy Tax.	

Maryland-National Capital Park and Planning Commission

INCREASE COST: ENERGY TAX INCREASE - ADMINISTRATION FUND	42,580
An increase is recommended to provide funds for the proposed increase in the County's Energy Tax.	
INCREASE COST: ENERGY TAX INCREASE - PARK FUND	121,190
An increase is recommended to provide funds for the proposed increase in the County's Energy Tax.	
DECREASE COST: PARK POLICE AND CAD CONSOLIDATION	-2,000,000

DETAIL ON RECOMMENDED FY11 CE AMENDMENTS

Tax Supported

RESOURCE AMENDMENTS

DOT-Transit Services

RIDE ON SERVICE -85,000
Adjust frequency of certain Ride On routes (revenue impact).

Fire and Rescue Service

REVISED EMS TRANSPORT FEE REVENUE -556,860
A decrease in estimated EMST fee revenue is due to the following factors: available ePCR data (since January 2010) and updated dispatch data; Medicare implementing a 0% inflation factor in 2010, down from 5% in 2009 (due to uncertainty for the federal health care reform); and the lowering of the Geographic Practice Cost index from 1.08 to 1.057 (used by Medicare to calculate ambulance fee schedule reimbursement rates).

Health and Human Services

DISALLOWANCE OF REIMBURSEMENTS -643,320
Revenue loss from Department of Health and Mental Hygiene audit for the period between June 1, 2004-June 30, 2007. Primary audit findings relate to over-accruals and corrective actions have been implemented by the Department.

Police

MCPS REIMBURSEMENT FOR REMAINING 17 EDUCATIONAL FACILITIES OFFICERS (EFO) 1,961,590
In order to preserve this program, MCPS has agreed to reimburse the County during FY11 for the cost the remaining EFO program in County schools:

Recreation

TEEN CENTERS -75,000
Elimination of teen centers is recommended due to lower than anticipated participation levels.

Transportation

INSTALLING PARKING METERS AND SIGNS FOR BETHESDA LIBRARY 120,000
The Executive recommends reinstating parking fees at the Bethesda Library. The Department of Transportation would require \$15,000 in FY11 for new signage and the installation of meters in the Bethesda Library Parking Lot. This action is estimated to raise \$120,000 in General Fund revenue.

zz| Other MCG

ENERGY TAX 101,263,915
Due to the severity and most recent income tax write down the Executive recommends a higher increase in the County's fuel energy tax. This increase, combined with the increase recommended on March 25 will raise an additional \$21.4 million in FY10 and \$79.8 million in FY11. Recognizing the significant impact that this increase will have on County residents and businesses, the Executive recommends that the FY11 total increase in the Fuel Energy Tax sunset at the end of FY12.

REDIRECT RECORDATION TAX TO GENERAL FUND 5,000,000
The County Executive recommends redirecting \$5 million in recordation tax revenues from the College's CIP IT projects to the County General Fund. Detail on the affected College CIP projects are provided with this transmittal. This action will require a change to the County

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1. The Sports Academy budget broken out by site and personnel costs (career and seasonal), associated work years, and operating expenses by function.
 - **Einstein - \$130,000 Contract to YMCA;**
 - **Blair, \$130,000**
 OE total \$65,000 (\$30,000 academic support and mentoring, and \$35,000 in operating costs – this includes costs pizza party once a month, snacks, sports supplies, costs for referees – soccer, basketball, football ,awards, t-shirts, office supplies and misc.)
 PC 65,000 (2.9 wy)
 - **Paint Branch \$130,000**
 OE total \$65,000 (\$30,000 academic support and mentoring, and \$35,000 in operating costs – this includes costs pizza party once a month, snacks, sports supplies, costs for referees – soccer, basketball, football ,awards, t-shirts, office supplies and misc.)
 PC \$65,000 (2.9 wy)
 - **Springbrook, \$130,000**
 OE total \$65,000 (\$30,000 academic support and mentoring, and \$35,000 in operating costs – this includes costs pizza party once a month, snacks, sports supplies, costs for referees – soccer, basketball, football ,awards, t-shirts, office supplies and misc.)
 PC \$65,000 (2.9 wy)
 - **Up County, \$130,000**
 OE total \$65,000 (\$30,000 academic support and mentoring, and \$35,000 in operating costs – this includes costs pizza party once a month, snacks, sports supplies, costs for referees – soccer, basketball, football ,awards, t-shirts, office supplies and misc.)
 PC \$65,000 (2.9 wy)
 - **Wheaton, \$130,000**
 OE total \$65,000 (\$30,000 academic support and mentoring, and \$35,000 in operating costs – this includes costs pizza party once a month, snacks, sports supplies, costs for referees – soccer, basketball, football ,awards, t-shirts, office supplies and misc.)
 PC \$65,000 (2.9 wy)

This budget is based on no police supports costs, sites meeting three days a week in fall, spring and two days a week in winter. This model is based on the fact that accesses to gyms are restricted in winter and the academies can only have access to media centers, cafeteria, and classrooms. Additionally, this model is presented in such a manner that an after school activity director will be hired as a seasonal employee. Ideally this staff member would be recruited from the school to help strengthen and support the relationship between the school and the Recreation department. This allows for the reduction in career staff to permit the remaining staff to focus time and energies on developing continuities between the Rec extra and high school out of school time programming. The Department would hope to develop this approach into a more holistic year round programming concept.

Blair and Wheaton: Meet 4 days per week
 Fall is 9 weeks starting Sept 15, 2009 - November 13, 2009
 Winter is 15 weeks starting November 16, 2009 - March 12, 2010
 Spring is 11 weeks starting March 15, 2010 - June 4, 2010

Einstein:
 Meets 3 days per week
 Follows the same schedule as above

Paint Branch and Springbrook: Meets 3 days per week
Fall is 9 weeks starting Sept. 15, 1009 - November 13, 2009
Winter is 15 weeks starting November 16, 2009 - March 12, 2010
Spring is 8 weeks starting March 15, 2010 - May 14, 2010

Programs do not meet during the winter and spring breaks.

2. The costs that support academic programming by site (personnel and operating)

Academic programming is entirely within the operating budget as teachers/instructors are hired on service contracts. This support area is often uniquely different than alternatives provided by the school. The High School Plus support is targeted to provide support for targeted classes that have the highest numbers of students that are failing. The academic support provided via the sports academy is a broader approach.

3. The cost to increase Sports Academy programming in increments of 1 day per week (please explain all cost assumptions)

Based on the \$130,000 threshold each academy would meet approx 105 days. This cost is approximately \$1,200 per site, per day. This covers costs for an average of 132 participants per site, per day...about \$9 per person a day.

4. The out of school time programming for middle and high school youth that would be available at Mid County based recommended funding FY11 levels

The Center will provide an after school program for primarily elementary students Mon thru Friday, 3pm to 6pm ages 6 -13 \$50.00 month – Club Rec

A Friday night program – Club Friday will be offered during the school year – this is a Friday evening program for elementary school students from 6:30pm to 8:30pm – music, arts crafts, games, sports. From 8:30pm to 10pm is an after hours program from middle school age students.

Variety of special events which include middle school dances, classes, and sports programs.

5. The cost to develop a community center after school program at Mid County and information on available transportation to the center from Kennedy High School

Recreation has often worked with MCPS elementary schools in the community to identify bus routes that travel by community centers and have made arrangements to have the center added as a stop in an effort to facilitate a safe place for elementary school students to participate in relatively low cost after school programs. This will be accomplished upon Mid County opening. Argyle Middle School is several blocks away and is easily accessible for variety of after school programming which will allow for an expansion of offerings of Rec Extra.

For high school programming, the Ride On bus service has bus routes #10 and #26 that would be the best routes to travel from Kennedy to Mid County Community Center. It would take approximately 25 minutes one way. If MCPS is contracted for transportation the cost would be approximately \$150.00 per day.

6. How much revenue would be generated if the Department charges \$50 for Silver Sneakers? Please include assumptions and calculations.

2000 Silver Sneaker members x \$50 = \$100,000 revenue

7. Total budget for Gilchrist by personnel and operating cost categories

FY11 projected total budget: \$246,954

Projected OE: \$37,742 (does not include lease payment)

Projected PC: \$209,212 for one Program Manager I, two Program Specialists (includes multi lingual pay) and some seasonal staff.

Montgomery County Department of Recreation
Responses for CE Amendments

1. Decrease Cost – Gilchrist Center Program Manager – The FY11 re-design of the Gilchrist Center was to have the facility, programs, and staff move under the supervision and management of the Office of the Community Partnership. Under this new model, the Program Manager function would be full filled by a Program Manager currently with the Office of Community Partnership. The vacant Program Manager I position that remained in the Recreation Department’s budget was offered as a reduction/savings for FY11. Reducing that position from Recreation’s budget will have no impact on the Gilchrist Center facility, programs, or staff for FY11.

Which program manager in OCP will be assigned to Gilchrist? Karla Silvestre

What will be that person’s job responsibilities in addition to Gilchrist?

Karla Silvestre is the Latino Liaison in the Office of Community Partnerships. Her responsibilities as Latino Liaison include outreach to the Latino community which she does by: (1) managing a network of public and private providers that serve the Latino community in Up County and Down County through regular monthly meetings as well as via email communication; (2) staffing the County Executive’s Latin American Advisory Group; (3) attending community meetings and going on Spanish radio to educate the community about critical issues; (4) providing access to County officials for the Latino community on constituent concerns (e.g., police and code enforcement issues); (5) assisting County leadership in addressing Latino community issues; (6) empowering the Latino community leadership with special attention to nonprofit and faith organizations; and (7) supporting heritage events that showcase the Latino community.

She is also responsible for the County Government’s monthly Community Outreach Forum. This is a monthly meeting of County’s employees that work on outreach or public education to learn best practices, network, and collaborate on outreach efforts.

Like the other two liaisons in OCP, Karla has policy-area responsibilities in addition to the Liaison role. For the Asian and Middle Eastern liaison it is Language Access Policy and for the African American and Faith liaison it is assisting in the development of a new service delivery and outreach strategy through the Neighbor’s Campaign. Karla’s policy work involves developing an immigrant integration strategy for new Americans in Montgomery County. She staffed the County Executive in his role of co-chair of the Governor’s New Americans’ Council and participated in the workgroups and in writing the final report. As the staff person working on New Americans, she is tasked to work with stakeholders to develop a plan for a network of partnerships with the many immigrant serving nonprofits and government agencies. The vision is to have a more coordinated network of immigrant serving agencies and non-profits in order to better meet the needs of our immigrant neighbors.

How will this impact services provided by Gilchrist?

In the short term, we plan to maintain the existing level of services at the Gilchrist Center with our network of community-based and government partners offering the majority of services and the rest with our committed team of long term volunteers. We are also expecting to receive two Americorps members who will be fully designated to assist Gilchrist staff in maintaining the same level of service.

The County Executive is committed to making Montgomery County a welcoming community to the people who have come here from every corner of the world. He believes the Gilchrist Center should be the focal point of that commitment. The County Executive has asked the Office of Community

Partnerships to work with stakeholders to develop a plan for growing the brand of the Gilchrist Center by developing a network of partnerships with the many immigrant serving nonprofits and government agencies. The long-term goal will be to have a more coordinated network of immigrant serving agencies and non-profits in order to better meet the needs of our immigrant neighbors.

2. Teen Centers – Is this an adjustment to FY11 and/or FY10? This is an adjustment in FY11 all centers and programs operate in July. If it is to both, please break out what amounts are applicable to each year.

Please provide a list of teen center locations, hours of operation, description of activities and services provided. The over arching “Summer Teen Center” consists of 3 types of recreation programs: Teen Centers, Teen Leadership Camp, and the Teen Travel program.

Locations are as follows:

Teen Centers: Blair HS; Wheaton HS, Banneker MS, Kingsview MS, and John Poole MS

All operate 9am to 3:30pm have a max registration of 50 students. Each one week session has program elements as follows: sports activities, games, arts components, two swims per week and one field trip – i.e. bowling, ice skating, amusement park etc...

Teen Leadership Camp: Loiderman MS, each one week session operates from 9am to 4pm, Conflict resolutions training, guest speakers, career development, resume building, leadership development, community service projects, intergenerational opportunities, etc.

Teen Travel: Teens meet at one location and are bused to a different location each day for the week-sites include, amusement park, cascade lake, Rehoboth Beach etc.

Please provide current registration levels for teen center activities for the summer 2010 compared to registration levels at a similar time periods in 2009 and 2008.

TEEN CENTERS: Last year we operated this program at 70% capacity.

FY10: Four sessions at Five locations – Banneker, Blair, Wheaton, Kingsview, Poole; Only Kingsview has reached the minimum registration (20) for all four sessions. None of the other sites have reached the minimum registration for any of the sessions.

Total revenue to date is \$9,000

Total registrations to date 184

FY09: Four sessions at five locations. All of the sites reached the minimum registration last year, Kingsview and Wheaton each reached max on three of four sessions.

Total revenue was \$34,000

Total registrations 659

FY08: Four sessions at five locations. Only two sites reached the minimum registration for three or more sessions –Wheaton and Kingsview. None of the sites reached the maximum registration.

Total revenue \$26,700

Total registrations 395

TEEN LEADERSHIP : *Note: Eliminating this component will have the greatest impact for our Department. Last year, the Teen leadership program operated at 98% capacity.

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FY10: Teen Leadership Camp has four sessions. Only one has reached the minimum number (20) of registrations, three sessions each have 12 or more registered.

Total revenue to date is \$4,390

Total registration to date 66

FY09: Teen Leadership Camp had four sessions, all four reached the minimum (20) registrations, three of the sessions reached the maximum (40) registrations.

Total Teen Center revenue \$9,690

Total registrations 157

FY08: Teen Leadership Camp had four sessions; three of the four reached the minimum registrations

Total revenue \$6,300

Total registrations 104

TEEN TRAVEL: *While these reflect high amounts of revenue, there are equal amounts of high costs such as coach bus rentals, admissions charges, etc.. Last summer we operated at 65% capacity.*

FY10: Six sessions. Only one has reached the minimum registration mark.

Total revenue to date \$23,000

Total registrations to date 90

FY09: Six sessions. All reached the minimum registration, none reached the maximum.

Total revenue \$38,963

Total registrations 209

FY08: Eight sessions. Seven sessions reached minimum registration, only one reached the maximum.

Total revenue \$61,730

Total registrations 248

Does the Department have any demographic data on teens that participate in teen center activities regarding ethnicity and economic status? The only demographic information available would be age, sex break outs.

3. Closing centers for 6 Days – why were these days targeted for additional closing? Do you have data that quantifies the use by facility during the period proposed for closing in FY08, 09 and 10 including the number of people using the each facility and use by age group? We are still working on this information.
 - Additional question from Linda McMillan: What was the ERP adjustment for Senior Nutrition Grant? Would the closure of the Senior and Community Center for one week also reduce costs for senior transportation and meals?
4. PLAR – Is this is an adjustment to FY11 and/or FY10? What is the impact of the \$41,000 reduction? Are there any facilities that would be affected more than others because of the proposed reductions fro FY11? What would not happen if PLAR was reduced by an additional \$50,000?

PLAR adjustment is recommended for FY11. Impact will extend the period of repair/replacement of furniture, fixtures, & equipment in facilities. No single facility will be affected more than others. If an additional decrease in funding was implemented, there would be a corresponding delay and reduction of the schedule and amount of repair/replacements in all facilities.

Montgomery County Department of Recreation
Additional questions from Vivian for PHED May 5th

Closing centers for 6 Days – why were these days targeted for additional closing? Historically this period of the year has very little activity in the Community Centers...customers are out of town and the Recreation Department is in between program seasons (fall programs have finished, and winter programs have not yet begun)

Do you have data that quantifies the use by facility during the period proposed for closing in FY08, 09 and 10 including the number of people using the each facility and use by age group?

I. Community Centers that are proposed to be closed from 12/24/10 – 1/1/11:

**Montgomery County Department of Recreation
Client use of facilities during the December Christmas week**

Facility	FY09	FY08	FY07
Bauer	134	200	161
Clara Barton	36		5
Damascus CC	167	157	176
Damascus Senior Ctr	48	44	56
East County CC	172	148	134
Germantown CC	281	256	193
Good Hope CC		24	
Coffield CC	54	128	97
Holiday Park Senior Ctr	296	33	196
Lawton CC	77	29	80
LongBranch CC	closed	closed	closed
Longwood CC	197	145	134
Plum Gar CC			4
Praisner CC	closed	closed	closed
Potomac CC	83	85	64
Ross Boddy CC	8	6	8
Schweinhaut Senior Ctr	18	99	83
Scotland CC			72
Upper County CC	262	264	247
Wheaton CC	3	6	
Wiscon Place CC	157		
Total clients for Xmas week	1993	1624	1710
Center Program Registrations for the Xmas week	229	229	200
Grand Totals:	2222	1853	1910

Neighborhood Programs: These are Community Centers that have senior programming year round on specific days of the week. * = Nutrition lunch program
East County* T/F 10am-2pm

Clara Barton	W 10am-2pm
Ross Boddy*	W/Th 10am-2pm
Bauer	M 10am-2pm
Longwood	M 10am-2pm
Potomac	T 10am-2pm
Praisner*	Th 10am-2pm
Germantown CC	M/Th 10am-2pm
(Evergreen Program)	T/W/F 9am-4pm
Clarksburg	W 10am-2pm
Coffield	T/W/Th 10am-2pm

Additional question from Linda McMillan:

What was the ERP adjustment for Senior Nutrition Grant? This is a technical budget adjustment, that will allow Recreation to continue paying for a Nutritionist for the Senior lunch program.

Would the closure of the Senior and Community Center for one week also reduce costs for senior transportation and meals?

Transportation: There would be very little savings in bus mileage, and no savings in the cost of the driver. The driver is a County Employee who does the Senior transportation runs as part of his/her normal bus routes during the day.

Nutrition: There are little to no County dollars to be saved. The Nutrition Program is Federal money, administered to the State under the Older Americans Act.