

# Get ALL Your Tax Credits!



**FREE INCOME TAX PREPARATION**  
MONTGOMERY COUNTY RESIDENTS  
WITH HOUSEHOLD INCOME OF \$64,000 OR LESS  
**2023 TAXES ONLY**

**Appointments Available: JANUARY 22 - APRIL 11, 2024**

For appointments please call **240-777-1123** or visit:  
[www.montgomerycountymd.gov/cashback](http://www.montgomerycountymd.gov/cashback)



- **All VITA sites serve taxpayers filing with ITINs.** Staff available to help submit ITIN applications on Wednesdays only at Community Action VITA and at CASA.
- Certified tax preparers complete and file your taxes FOR FREE.
- Appointments available to prepare 2023 federal and state returns.
- For Montgomery County residents only (including ITIN holders) with household incomes of \$64,000 or less.

## APPOINTMENT SCHEDULE

Mondays	2:30 - 8 pm	Casey Community Center, 810 S Frederick Ave, Gaithersburg
Tuesdays	2 - 8 pm	TESS Community Action Center, 8703 Flower Ave, Silver Spring
Tuesdays	11 am - 5 pm	Community Action Agency, 1401 Rockville Pike, Suite 320, Rockville
Wednesdays	11 am - 8 pm	Community Action Agency, 1401 Rockville Pike, Suite 320, Rockville
Thursdays	11 am - 5 pm	WorkSource Montgomery, 11510 Georgia Avenue, 3rd Floor, Wheaton
Fridays	11 am - 3 pm	Virtual Appointments

To request accommodations, please call 240-777-1123 or send email to [VITA@montgomerycountymd.gov](mailto:VITA@montgomerycountymd.gov) TTY users, please call Maryland Relay 711.



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## FREE TAX PREP MONTGOMERY COUNTY RESIDENTS ONLY

### 2024 VITA Partnership

If you made less than \$64,000 in 2023, you may qualify for the Earned Income Tax Credit and FREE tax preparation. IRS-certified volunteers from nonprofit and public agencies will e-file your taxes. You can direct deposit your federal and state tax refund so it'll be in your bank account, fast and safe!

#### IN PERSON APPOINTMENTS

[www.montgomerycountymd.gov/cashback](http://www.montgomerycountymd.gov/cashback)



**CASA**  
14645 Rothgeb Dr, Rockville  
Fridays 10 am - 3 pm and some Saturdays  
240-491-5774 [lprockvilletaxes@wearecasa.org](mailto:lprockvilletaxes@wearecasa.org)  
[www.wearecasa.org/impuestos-maryland](http://www.wearecasa.org/impuestos-maryland)  
\*By appointment only.  
\*Offers CAA services for new ITIN applications. No need to mail your passport.  
\*Also offering some virtual appointments.  
\*Additional appointments available at Langley Park's CASA VITA site.



**AMERICORPS SENIORS/AARP TAX-AIDE PROGRAM**  
Multiple tax sites throughout Montgomery County  
[www.taxaidemc.info](http://www.taxaidemc.info)  
Appointment scheduling starting JANUARY 29  
240-777-2577  
\*No Income Limit



**CROSS COMMUNITY – THE EQUITY CENTER**  
Gaithersburg Public Library  
18330 Montgomery Village Ave, Gaithersburg  
Mondays: 1 pm to 6 pm  
Fridays: 10 am to 2 pm  
Saturdays: 12 pm to 6 pm  
240-200-4023 [vita@cross-community.org](mailto:vita@cross-community.org)  
Appointments: [tinyurl.com/GMVVITA](https://tinyurl.com/GMVVITA)

#### WHAT TO BRING: PREVENT FRAUD & IDENTITY THEFT

*The IRS Does Not Allow VITA to prepare taxes without the required documentation*

- ✓ Valid Government Issued Photo ID (NO COPIES)
- ✓ Original Social Security Card or Individual Tax Identification Number (ITIN) for everyone in your family
- ✓ Last year's tax return (if available)
- ✓ All W2 forms, forms 1098-T, 1099-MISC, 1099-K and other documents regarding income
- ✓ If filing jointly, your spouse must be present. If filing separately, you must bring your spouse's Social Security Number and name just as spelled on Social Security card
- ✓ Statement of annual child care expenses prepared by the provider, with their tax ID (Social Security or EIN number)
- ✓ Form 1095A if you received insurance through the Marketplace (ACA)
- ✓ If you have been a victim of identity theft, you must bring the IRS letter with your IP PIN.
- ✓ For Direct Deposit: Proof of a bank account, including routing number.

