**MONTGOMERY COUNTY DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**INTERGOVERNMENTAL AFFAIRS DIVISION - WATER SUPPLY AND WASTEWATER UNIT**

**ONSITE SYSTEMS EXCEPTION APPLICATION**

Complete and file this application with DEP for situations where an owner proposes to use an onsite well and/or septic system on an individual property already approved for public water and/or sewer service. The County’s *Water and Sewer Plan* designates these properties as categories W-1 or W-3 (for public water service) and S-1 or S-3 (for public sewer service). This exception process has only limited application for proposed subdivisions.

For additional information or to check your property’s service area categories, please refer to our website at <https://www.montgomerycountymd.gov/water/supply/service-categories.html> , or use the DEP staff contact information provided below. DEP does not charge an application fee for this process.

**Where is the property located?**

Property Address:

Property Tax Account No. (if known):

**What is the current property condition?**

Existing Structure: ⬜ Yes ⬜ No Structure Occupied: ⬜ Yes ⬜ No Owner Occupied: ⬜ Yes ⬜ No

Served By: ⬜ Well ⬜ Public Water Category W-\_\_ | ⬜ Septic System ⬜ Public Sewer Category S-\_\_

**Identify the onsite systems proposed for this property (please check all that apply):**

Repair/Replace *Existing*: ⬜ Domestic Well ⬜ Septic System (including drainfields) ⬜ Septic Tank (only)

Install *New*: ⬜ Domestic Well ⬜ Septic System

Install/Convert Non-Potable Well for: ⬜ Irrigation ⬜ Heating/Cooling ⬜ Other Use (explain below)

**Why is an onsite system proposed, rather than public service?** (attach a separate page, if needed)

**Who currently owns the property?**

Owner’s Name:

Address:

Address:

Phone No.: E-mail:

**Are you the property owner** ⬜ **or are you applying on the owner’s behalf** ⬜? (Check one)

**If you are not the owner, what is your relationship to owner?**

(plumber, contractor, engineer, etc.)

Applicant’s Name:

Company/Firm:

Address:

Address:

Phone No.: E-mail:

OWNER’S OR APPLICANT’S SIGNATURE REQUIRED DATE

**Questions?** **Contact:** Tim Williamson, Planner III, at 202-579-3116 or [Timothy.Williamson@montgomerycountymd.gov](mailto:Timothy.Williamson@montgomerycountymd.gov)

Alan Soukup, Sr. Planner, at 240-777-7716 or [alan.soukup@montgomerycountymd.gov](mailto:alan.soukup@montgomerycountymd.gov)

**Filing:** Submit the completed application and any supporting information to DEP

Mail (to address below); email Mr. Williamson or Mr. Soukup (see above); FAX: 240-777-7715 (call first)*:*