



DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Marc Elrich  
County Executive

Scott Bruton  
Director Executive

August 29, 2025

Dear MPDU Homeowner:

You are receiving this letter because you are listed as the primary homeowner of a Moderately Priced Dwelling Unit (MPDU). Per the terms of the MPDU covenants recorded on your property, there are certain requirements that must be met throughout the control period and upon resale. All MPDU homeowners must not rent their home for the first 10 or 30 years of ownership, depending on when you purchased your home. Selling your home is also subject to certain requirements before and after the control period ends.

To ensure compliance with the covenants, the Department of Housing and Community Affairs is conducting its annual review of MPDU homeowners. **Please complete the 2025 Certification form and return it to [MPDU.Cert@Montgomerycountymd.gov](mailto:MPDU.Cert@Montgomerycountymd.gov) or by mail to the address below no later than **October 30, 2025.****

As a reminder, you must contact the MPDU office *before* refinancing your home. You will not owe the County any money at the time of refinance but refinancing for more than the value of your MPDU can place you in debt if and when you sell your home.

Thank you for your help to continually improve the MPDU program.

Sincerely,

*Robert Love*

Robert Love, Manager  
Affordable Housing Programs Section

Division of Housing

Affordable Housing

Landlord-Tenant Affairs

Multifamily Housing

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1401 Rockville Pike, 4th Floor • Rockville, Maryland 20852 • 240-777-0311 • 240-777-3691 FAX • [www.montgomerycountymd.gov/dhca](http://www.montgomerycountymd.gov/dhca)



**Certification of Residency**  
**Moderately Priced Dwelling Unit Program**  
**2025**

**Purpose**

As an owner of a Moderately Priced Dwelling Unit (MPDU) (hereafter referred to as "MPDU") the Department of Housing and Community Affairs (DHCA) requires you to certify that you occupy the MPDU as your principal residence.

Kindly return this certification to DHCA at: MPDU Program, 1401 Rockville Pike, 4th Floor • Rockville, Maryland 20852 or by email at [MPDU.Cert@montgomerycountymd.gov](mailto:MPDU.Cert@montgomerycountymd.gov)

**Property Information**

Name of Subdivision or Development: \_\_\_\_\_

Address: \_\_\_\_\_

**Certification**

I certify under penalty of perjury that the information provided in this form is complete and true to the best of my knowledge and I acknowledge that the making of false statement is punishable under law including the provisions of Chapter 25A of the Montgomery County Code, as amended.

☐ I, as the MPDU owner, certify that I continue to occupy the MPDU as my principal residence.

☐ My MPDU has not been and will not be rented out without prior consent from DHCA

☐ I understand that I am required to contact DHCA's MPDU Program Staff to obtain a maximum resale price and receive further instructions prior to refinancing or selling my MPDU.

NOTE: To satisfy proof of current residency of the MPDU, you must provide a copy of:

☐ Your valid Driver's License or REAL ID Non-Driver's Identification Card.

**AND TWO (2)** of the following in which the MPDU Owner's name and Unit address matches EXACTLY on all:

☐ Valid voter registration card

☐ Valid mortgage statement

☐ Valid homeowner insurance policy

☐ Property Tax Bill

(issued within the last 6 months)

☐ Utility Bill issues in the last 60 days

(only water, sewer, gas or electric bills are acceptable)

☐ Pay stub showing address and taxes withheld

(issued in the last 30 days)

**Owner Information**

Owner names and signatures should match both the MPDU certificate holder on file with our office at the time of purchase and the homeowners listed on the deed.

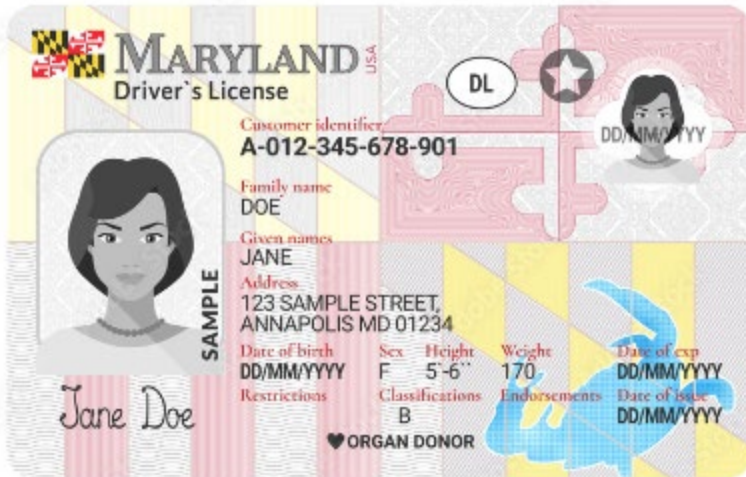
Owner Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

*Please Print Legibility*

# Sample Document Submittal



## Your electric bill - Jul 2017 for the period June 6, 2017 to July 6, 2017



Energy for a Changing World



### PEPCO MD CUSTOMER R

Account number: **0123 4567 890**  
Your service address: **123 MAIN ST  
BETHESDA MD 20814**  
Bill Issue date: Jul 7, 2017

Date must be  
within the last  
60 days of  
submission.

### How to contact us

Customer Service (Mon-Fri, 7am - 8 pm) **202-833-7500**  
Hearing Impaired (TTY) **202-872-2369**  
Problemas con la factura? **202-872-4641**  
Electric emergencies & outages (24 hours) **1-877-737-2662**  
Visit [pepco.com](http://pepco.com) for service, billing and correspondence information.

### Summary of your charges

Balance from your last bill	\$56.07
Your payment(s) - thank you	\$56.07-
Balance forward as of Jul 7, 2017	\$0.00
New electric charges	\$67.04
<b>Total amount due by Jul 28, 2017</b>	<b>\$67.04</b>

After Jul 28, 2017, a Late Payment Charge of \$1.40 will be added, increasing the amount due to \$95.69.

Your smart electric meter is read wirelessly. Visit My Account at [pepco.com](http://pepco.com) to view your daily and hourly energy usage.

If you are moving or discontinuing service, please contact Pepco at least three days in advance.

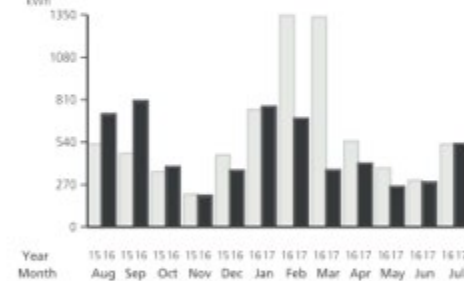
Information regarding rate schedules and how to verify the accuracy of your bill will be mailed upon request.

Follow us on Twitter at [twitter.com/PepcoConnect](https://twitter.com/PepcoConnect). Like us on Facebook at [facebook.com/PepcoConnect](https://facebook.com/PepcoConnect).

The EmPOWER MD charge funds programs that can help you reduce your energy consumption and save you money. For more information, including how to participate, go to [pepco.com/saveenergy](http://pepco.com/saveenergy).

### Your monthly Electricity use in kWh

Daily temperature averages: Jul 2016: 76° F Jul 2017: 79° F



# BREMER BANK

PO Box 1000  
Lake Elmo, MN 55042-1000

Name and  
Address must  
be shown.

JOHN DOE  
JANE DOE  
123 BREMER LANE  
BREMERVILLE MN 00123

Page 1 of 2

## LOAN STATEMENT

Statement Date: 02/12/2016  
908-BANK (2265)  
Bremer.com

Date must be  
within the last  
60 days of  
submission.

1

123456789  
M  
Officer JULIE CARLSON  
Branch Number 14003  
Payment Due Date 03/01/2016

**Amount Due \$1,611.00**

After 03/16/16 a late charge of \$62.02 will be assessed.

### Explanation of Amount Due

2

Principal	\$387.76
Interest	\$852.70
Escrow (Taxes and/or Insurance)	\$370.54
<b>Regular Monthly Payment</b>	<b>\$1,611.00</b>
Total Fees and Charges	\$0.00
Overdue Payment	\$0.00
<b>Total Amount Due</b>	<b>\$1,611.00</b>

### Account Information

Outstanding Principal	\$248,059.32
Interest Rate	4.125000%
Prepayment Penalty	No
Maturity Date	10/01/2044

### Past Payments Breakdown

	Paid Last Stmnt Cycle	Paid Year to Date
Principal	\$561.80	\$561.80
Interest	\$854.64	\$854.64
Escrow (Taxes and/or Insurance)	\$370.54	\$370.54
Fees	\$0.00	\$0.00
Partial Payment (Unapplied)* (see separate page for more information)	\$0.00	\$0.00
<b>Total</b>	<b>\$1,786.98</b>	<b>\$1,786.98</b>

IF THIS IS YOUR MATURITY NOTICE PLEASE CONTACT 800-908-BANK (2265)  
FOR YOUR FINAL PAYOFF FIGURE.  
IF YOU HAVE AN ERROR, PLEASE WRITE US AT BREMER SERVICE CENTER,  
MN-001-23FO, 8555 EAGLE POINT BLVD, LAKE ELMO, MN 55042

Please return the bottom portion of the statement with your loan payment.

When submitting documents we ONLY need  
the first page to verify the address, date, and  
first and last name of primary owner.