 DPS | Montgomery County Department of Permitting Services

YOUR PROJECT PARTNER

Inspection Checklist – Fire Code Compliance

The following checklist includes the most common items the Fire Inspector will look for in your space. It is not all inclusive and is meant to be a guide to assist owners and inspectors.

General

1. Building address numbers visible and at least 6" in height?	☐ Yes	☐ No	☐ n/a
2. Are the Knox box keys correct? 2 sets, Color Coded?	☐ Yes	☐ No	☐ n/a
3. Combustible storage is not excessive for the space?	☐ Yes	☐ No	☐ n/a
4. The space has the appropriate U&O?	☐ Yes	☐ No	☐ n/a

Egress

1. Are exits, exit access, and exit discharge are clear and unobstructed?	☐ Yes	☐ No	
2. Is aisle width adequate?	☐ Yes	☐ No	☐ n/a
3. Is there adequate emergency lighting?	☐ Yes	☐ No	☐ n/a
4. No storage in or under stairs?	☐ Yes	☐ No	☐ n/a

Fire Protection Systems

1. Are pull stations readily accessible?	☐ Yes	☐ No	☐ n/a
2. Sprinkler heads are unobstructed and undamaged?	☐ Yes	☐ No	☐ n/a
3. Fire extinguishers are located appropriately and inspected monthly?	☐ Yes	☐ No	☐ n/a
4. Cooking appliances are protected (hood and ducts, suppression)?	☐ Yes	☐ No	☐ n/a
5. Smoke alarms are hardwired, interconnected with battery back-up?	☐ Yes	☐ No	☐ n/a
6. Fire alarm annunciator panel is free of alarms and troubles?	☐ Yes	☐ No	☐ n/a
7. Sprinkler valves are open and system is in working order?	☐ Yes	☐ No	☐ n/a

Building Utilities / Other

1. Door signs to Sprinkler and FACP room(s)	☐ Yes	☐ No	☐ n/a
2. Utility Access – 36" clearance to and around utilities	☐ Yes	☐ No	☐ n/a
3. Fire department connection is visible and accessible?	☐ Yes	☐ No	☐ n/a
4. Fire doors close and latch?	☐ Yes	☐ No	☐ n/a
5. Fire resistive barriers and opening protectives are free of damage?	☐ Yes	☐ No	☐ n/a
6. Escape windows are accessible and operable?	☐ Yes	☐ No	☐ n/a

Endorsements ☐ n/a

1. Documents up to date and submitted with permit application to ePlans?	☐ Yes	☐ No	☐ n/a
2. Un-sprinkled high-rises have exterior signage?	☐ Yes	☐ No	☐ n/a
3. Multifamily apartment buildings have approved emergency safety plans?	☐ Yes	☐ No	☐ n/a
4. Building/space has an active valid FCC permit?	☐ Yes	☐ No	☐ n/a