FCC Documentation Requirements - Guidelines for Building Owners

Type of System (Endorsement)	Documentation Required	NFPA Reference
Sprinkler System, dry systems and systems using fast-response heads	Provide records of inspection, maintenance and testing by a Montgomery County licensed sprinkler contractor: • Annual inspection report indicating age of system • At 50 years and every 10 years thereafter, test report • At 75 years and every 5 years thereafter, test report • For dry systems, at 15 years and every 10 years thereafter, test report • For fast-response heads, at 20 years and every 10 years thereafter, test report • For harsh environments, every 5 years, test report	25:5.1.1.2
Private Fire Hydrants Standpipe Systems	Provide: • For hydrants, annual inspection results including flush. Flow test results every five (5) years • For standpipes, annual inspection report and hydrostatic test or flow test every five (5) years (Exception: manual-wet systems combined with sprinklers)	25:6.1.1.2
Fire Alarm System	Provide: • Annual inspection and test report by a Montgomery County licensed fire alarm contractor	72:14.4.3.2
Fire Pumps	Provide: • Annual test report by a Montgomery County licensed sprinkler contractor	25:8.1.1.2
Emergency Generator	Provide annual records that show the following: • All components have been inspected weekly and exercised under load monthly • Monthly testing of transfer switch • Monthly exercised for at least 30 minutes • Annual load bank test	110:8.4.2
Clean Agent	Provide: • Inspection, service, and operational test results by a qualified technician	2001:8.4

CO2 Extinguishing System	Provide: • Annual test and maintenance report performed by competent personnel	12:4.8.3.1
Dry Extinguishing System	Provide reports performed by a qualified service technician annually: • Monthly inspections of equipment and containers, semiannual system maintenance, annual inspection of pressure regulators • 6-year internal examination for certain containers • 12-year hydrostatic testing for dry chem containers, auxiliary pressure containers, and hose assemblies	17:11.2.4, 11.3
Wet Extinguishing System	Provide reports performed by a qualified service technician annually that include: • Monthly inspections of equipment and containers, semiannual service and test of wet chemical system • 12-year hydrostatic testing of wet chem containers, auxiliary pressure containers, and hose assemblies	17A:8.2, 8.3
Halon	Provide reports annually that include: • Semiannual inspection and testing of all system components by trained competent personnel • All hoses examined annually	12A:6.5.1
Fire Doors and Opening Protectives	Provide annually: • Signed affidavit of compliance, available here under Forms and Documents	1:12.4
Dampers	Provide annually: • Signed affidavit of compliance, available here under Forms and Documents	1:12.9.5.4.2
Fire-Rated Assemblies in High-rises	Provide annually: • Signed affidavit of compliance, available here under Forms and Documents	1:12.3.3
Smoke Control	Provide: • Annual test report performed by qualified personnel including air flow quantities and pressure differences as described in NFPA 92 (2021 edition) section 8.6.3.	92:8.6

Mobile cooking (coming soon)	Provide: • Certificates of inspection and maintenance • Documented employee emergency response training	96:12.2.8 96:17.10.5
Bi-directional Amplification, ERRCES	Provide: • Annual test report including all items in NFPA 1225 (2022 edition) section 20.3.10.2.3.2.	1225:20.3.10.2.3.2

All NFPA references based on the adopted and amended 2021 edition of NFPA 1, *Fire Code*. If the endorsement on the FCC permit is not listed here, no additional documentation is required, and the inspection will verify compliance.

For first time applications, the following endorsements have applications on the DPS website that must be filled out and submitted for review and approval:

- Fire Works Site
- Hot Works/Cutting & Welding
- Blasting Quarry
- Open Fires (General Fire Permit application)
- Crop Maze (General Fire Permit application)
- Fuel Storage Tank (above and below ground)

Visit the DPS website and select the "Permits" link in the top blue banner.

www.montgomerycountymd.gov/dps