



DEPARTMENT OF PERMITTING SERVICES

Marc Elrich  
County Executive

Rabbiah Sabbakhan  
Director

**MEMORANDUM**

Date: January 12, 2024  
To: Excavators, Surveyors, Engineers and Property Owners  
From: Heidi Benham, Manager  
Well and Septic Section *HB*  
Re: 2024 Water Table Season

The 2024 Montgomery County water table testing season will open on Tuesday, Jan. 16, 2024. The tentative end date will be Monday, April 15, 2024. The end date is subject to change based on precipitation amounts and field observations during the testing season. A water table test is required for all proposed sewage disposal areas. Upon successful completion of the water table evaluation, sand mound and percolation tests (in non-restricted soils) may then be conducted any time.

The tentative submission deadline for applications for water table testing will be Friday, April 5, 2024. Submissions will not be reviewed until all required documents and plans have been submitted, and fees have been paid. A complete application submission should include the following:

- **Application:** A completed *Application for Well/Septic Services or Permit*
- **Drawings:** Two hard copies of an engineered test plan
- **Fees:** Fees may be paid online via eServices. An email with payment instructions will be sent to you once the application has been processed.
  - **Initial Plan Review Fee: \$551.56 per lot**
  - **Water Table test fee: \$475.86 per lot, per visit** to the site by the County Well and Septic Inspector. A maximum of fifteen (15) water table sites per lot shall be prepared for evaluation per water table fee paid. Fees must be paid in advance of conducting additional tests.
- **Address Assignment:** If the property has no legal address, you must submit an address assignment or verification memo issued by M-NCPPC. Please contact the DARC Division at 301-495-4609.
- **Proposed Subdivisions:**
  - **Requiring a Preliminary Plan** - Confirmation of application to M-NCPPC for subdivision (submission of a Concept Plan or Pre-Prelim. Plan).
  - **Requiring an Administrative Subdivision Plan** - Confirmation of application to M-NCPPC for subdivision (submission of a Concept Plan or Pre-Prelim. Plan) OR a signed letter from the owner accepting responsibility and risk for conducting water table and/or perc testing prior to submitting an application to M-NCCPC.
- **Subdivision Exemption** – Applications submitted for un-platted parcels that are exempt from platting requirements should include an exemption letter from (M-NCPPC).





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- For additional information, please contact Heidi Benham, Manager, Well and Septic Section, at 240-777-6318 or [Heidi.Benham@montgomerycountymd.gov](mailto:Heidi.Benham@montgomerycountymd.gov)