



DPS Advisory Committee Meeting Minutes
Thursday, May 16, 2024
4:30 p.m. (Virtual) Microsoft Teams

DPSAC Members

Chair Dean Packard; Vice Chair Neil Blanc; Karem Carpio; Rexie Fernando; Tamika Graham; Wayne Jacas; Nasser Kamazani; Arquilla Ridgell; Sean Soboloski; Rogers Stanley; Emily Tettlebaum and Rebecca Torma; Sharon Wilder and Debra Wylie.

DPS Staff

Deputy Director Ehsan Motazed, Land Development Division Chief Linda Kobylski and Senior Executive Administrative Aide Leah Ortiz.

The meeting was called to order at 4:31 p.m.

Approved draft minutes from the Mar 21 meeting.

Data Dashboards

- Live workflows consist of well & septic; environmental health survey; electrical; mechanical; FA/FP; fence permits and sign permits.

Code Update

- Code updates are in the legal review process.

Maryland Department of the Environment (MDE)

- DPS provided remarks on regulations separate from DEP.
- There will be a formal public comment period.
- MS4 credits should be built into the plan.
- The program takes effect July 1 and is led by DEP in Montgomery County.

Old Business

- An RFP for a new permit service was submitted to Procurement.
- DPS is transitioning to ProjectDox 9.2.
- GIS data entry reflects inconsistent requirements, i.e., when and what. For example, DOT required storm drain information.

New Business

- The members discussed requirements concerning third-party verified digital signatures vs. electronic signatures.
- The members discussed land banks and an increase in change of ownership to defer taxes; suggested training DPS staff.
- Home-based business FAQ website review.
- Challenges obtaining sign permits with low-voltage LED.

Meeting adjourned at 5:35 p.m.

Next meeting will be held on July 18, 2024, at 4:30 p.m.