



DPS | Montgomery County
Department of Permitting Services

YOUR PROJECT PARTNER

DPS Advisory Committee Meeting Minutes

Thursday, July 18, 2024

4:30 p.m. (Virtual) Microsoft Teams

DPSAC Members

Chair Dean Packard; Vice Chair Neil Blanc; Karem Carpio; Rexie Fernando; Tamika Graham; Wayne Jacas; Nasser Kamazani; Arquilla Ridgell; Sean Soboloski; Emily Tettlebaum and Debra Wylie.

DPS Staff

Director Rabbiah Sabbakhan; Deputy Director Ehsan Motazedji; Land Development Division Chief Linda Kobylski; Customer Support & Outreach Division Chief Gail Lucas; and Senior Executive Administrative Aide Leah Ortiz.

The meeting was called to order at 4:33 p.m.

Approved draft minutes from the May 16 meeting.

New member Mark Rittenberg was introduced to the Board.

ProjectDox

- A technical glitch causes comments to re-order but does not correlate the responses.
- Data refinement for records from 2013 to the present; records before 1/1/2022 will be inactive but visible to the department.
- If a record has six months of no activity, it is void, and the filing fee is valid.
- A notice to customers will be posted in the DPS newsletter, and questions about the Board members' Sediment Control permit records should be directed to Mark Ethridge.
- Commercial workflows are expected in August 2024.

Data Dashboards

- Dashboards will open to all permit types within 6-9 months.
- The dashboards track 8 permit types and the plan review & permit issuance turnaround times.

Code Update

- The County Attorney approved code revisions, which should be posted in the August Register for public comment.

Meeting adjourned at 5:31 p.m.

Next meeting will be held on October 10, 2024, at 4:30 p.m.