



DPS Advisory Committee Meeting Minutes
Thursday, Nov. 16, 2023
4:30 p.m. (Virtual) Microsoft Teams

DPSAC Members

Chair Dean Packard; Karem Carpio; Rexie Fernando; Tamika Graham; Wayne Jacas; Nasser Kamazani; Elizabeth Kellar; Len Newman; Arquilla Ridgell; Sean Soboloski; Rogers Stanley; Rebecca Torma and Debra Wylie.

DPS Staff

Director Rabbiah Sabbakhan; Deputy Director Ehsan Motazed; Land Development Manager Tom Weadon; Community Outreach Manager Sonya Burke and Senior Executive Administrative Aide Leah Ortiz.

Meeting called to order at 4:38 p.m.

Approved draft minutes from September 21 meeting.

Energy Code Workgroup Update by Sean Soboloski

- Recap info from meeting in October. Next steps in code update include presenting draft for comments and then presenting to DPS at next DPS Advisory Committee meeting.

Staff Updates and information

- Customer Support and Outreach staffing levels, budget forms, Stakeholders Forum, ProjectDox 9.2 update, GIS maps, inter-agency communication.

Discussion about commercial building permit submittal requirement process.

- Request for update to checklist to reflect electrical calculations and mechanical ventilation calculations required but not listed on checklist.

Customer Bill of Rights presentation by Rabbiah Sabbakhan.

Stakeholder Forum Topics presented by Rabbiah Sabbakhan.

- Stakeholders will receive updates on code changes, Customer Bill of Rights, impact fees.

Next meeting will be held on January 18, 2024, at 4:30 p.m.

Meeting adjourned at 5:39 p.m.