



Department of Permitting Services Advisory Committee

February 12, 2026, Meeting Minutes

Meeting Location

[Remote Teams/Zoom Meeting link](#)

Attendance

Members Present (Remote)

- Neil Blanc (Chair)
- David Merrick (Co-Chair)
- Rexie Fernando
- Steven Karr
- Paul Lauria
- Arquilla Ridgell
- Mark Rittenburg
- Sean Soboloski
- Sharon Wilder

Members Not Present

- Leonard Newman
- Debra Wylie

Proof of Quorum

A quorum was established with nine members present.

Staff Present (Remote)

- Leah Ortiz

Handouts

- Meeting Agenda
- January 2026 Meeting Minutes

Call To Order

The meeting was called to order at 4:06 p.m.

Review and Approval of Previous Meeting Minutes

A motion to approve the January 2026 meeting minutes was approved.

Meeting Agenda Items

1. Call to order
2. Attendance
3. Review and approval of the January 2026 Meeting Minutes
4. BCC Nominating Committee
5. DPS Advisory Committee Objectives – Roundtable Discussion
 - a. CERB Report Findings
 - b. DPS Five-Year Strategic Plan
6. Open Discussion

Business Meeting Minutes

Action Items:

1. Send BCC training links to new members.
2. Inform each member of their term and status.
3. Schedule follow-up meeting on March 19, 2026, at 4 p.m.

Nominating Committee – the Chair requested volunteers for the nominating committee.

CERB Report Discussion – the committee unanimously agreed on remaining a Tier I Advisory Board. The committee discussed expanding its membership and revising the professional industry ties to seats on the committee.

Open Discussion – The committee covered various topics, including the development of a Heard on the Street report, plan review and inspections, and the permit application process. Additional conversations focused on the department’s data reporting and the upcoming Stakeholders Forum.

Next Meeting

The next meeting will be on March 19, 2026, at 4:00 p.m.

Adjournment

The meeting was adjourned at 5:26 p.m.