

APPROVED

April 25, 2008

**MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
751 Twinbrook Parkway, Rockville, Maryland**

**In Attendance:**

**Board Members:**

Samuel Statland, President  
Nancy Dacek  
John Sullivan  
Nahid Khozeimeh  
Jerrold Garson  
Lucia Nazarian

**Staff:**

Margaret Jurgensen, Director  
Sara Harris, Deputy Election Director  
Gilberto Zelaya II, Outreach Coordinator  
Kevin Karpinski, Esq., Attorney  
Marjorie Roher, Administrative Specialist  
Renee Adams, Election Aide

**Guests:**

Barbara Powell, Montgomery County Republican Central Committee  
Brigitta Mullican, League of Women Voters of Montgomery County

Mr. Statland called the meeting to order at 11:11 a.m.

**Additions/Changes to the Agenda**

Ms. Jurgensen stated that under New Business, there would be an addition of Council District 4 Special General Election and the Congressional District 4 Special General Election declared by the Governor.

**Approval of March 31, 2008 Minutes**

Minutes from the March 31, 2008 meeting were distributed for review. Mrs. Harris stated that under Legislative Update, the words "Subs Committee" needed to be changed to one word. A motion was made by Mrs. Dacek to approve the March 31, 2008 minutes as amended. The motion was seconded by Mr. Sullivan and carried unanimously.

## **Status Report**

### **State Board of Elections**

Ms. Jurgensen announced that she did not attend the State Board of Elections meeting. Mr. Garson reported that he attended the State Board of Elections meeting and presented the Board with a brief overview of items discussed.

\*\*\* Mr. Zelaya entered the meeting at 11:14 a.m. \*\*\*

### **Election Judge Update**

Ms. Jurgensen announced that Election Judge Training for the Council District 4 Special General Election begins May 1, 2008 at the Fairland Community Center and noted that the process of sending out election judge questionnaires for the Congressional District 4 Special General Election has begun. Mrs. Dacek asked Ms. Jurgensen if the election judges are being retrained and Ms. Jurgensen responded no, noting that only new judges will be trained.

### **Media/Visitor Schedule for Election Day**

Ms. Roher announced there is nothing scheduled for the May Election. Ms. Roher reported that on April 15 she received a last minute call from the Office of Public Information requesting to tape footage at one of the polling places and noted that she contacted the Chief Judge and authorized the visit. She stated that she only had a few phone calls from the media, and one from the Office of Public Information. Ms. Roher explained that in the days following the Election she received additional phone calls from The Congressional Quarterly and Greenburg News pertaining to the June 17<sup>th</sup> Election and WTOP who recorded some sound bytes for the upcoming Election. Mr. Statland thanked Ms. Roher for distributing so many announcements.

### **Budget - Third Quarter Analysis**

Ms. Jurgensen announced that the budget is in deficit because of the extra elections. She briefly explained the spreadsheet that was distributed to all Board members. Mr. Sullivan asked Ms. Jurgensen if there would be a supplemental request, and Ms. Roher stated that the third quarter analysis has been submitted to the Offices of Management and Budget and would be transmitted to the County Council in May.

### **Facility Issues**

Ms. Roher stated that the current facility has ant infestation and stated it is now under control. She noted the door to the boiler room was jammed and a locksmith came and had to forcibly open the door. Ms. Roher reported that Ms. Jurgensen approved a

build-out plan for the new facility at the end of March. She noted that once build-out estimates are received, a decision memorandum to the County Executive requesting permission to relocate will be drafted. Ms. Roher stated that once the decision has been reached, the location of the facility would be disclosed to the staff and public.

## **Old Business**

### **Pilot Project**

Ms. Jurgensen announced that the decision to partner with Manna Food has been withdrawn based on a letter that was received from Robert Walker of the State Board of Elections.

## **New Business**

### **Mary Carter-Williams Resignation**

Mr. Statland informed the Board that Mary Carter-Williams resigned from the Board as of April 14<sup>th</sup> due to health reasons of both her and her husband. A motion was made by Mrs. Dacek to forward the letter of resignation to the Governor. The motion was seconded by Mr. Garson and carried unanimously. Mrs. Dacek spoke favorably about Mrs. Carter-Williams work ethic and said that she found her to be non-partisan in her deliberations and very refreshing. Mr. Statland explained the process of replacing a Board Member.

### **Special Council General Election**

Ms. Jurgensen reported that ballot production is complete and copies are available. She noted that certification of the nominees had occurred and she notified the State Board. Ms. Jurgensen stated that the ballot order has been submitted and MDVoters will be certified at the close of business on April 25<sup>th</sup> so the process of issuing absentee ballots may begin. She announced that the Governor declared an election for Congressional District 4 to be held on June 17<sup>th</sup>. Ms. Jurgensen explained that Mr. Valette began the process of notifying schools and polling sites. She addressed voter turnout while noting that the 61 precincts will have 4-7 units and 8-12 Election Judges allocated for each polling place.

## **Report on the Executive Session**

At 10:55 a.m., the Board meet in Executive Session pursuant to State Government Article, Sections 10-508(a)(13) and 10-508 (a) to discuss a petition and minutes from the previous Executive session.

The Montgomery County Board of Elections met in closed session on this date. The following members of the Board and staff were in attendance: Samuel L. Statland, Nancy Dacek, John J. Sullivan, Nahid Khozeimeh, Jerrold Garson, Lucia Nazarian, Margaret A. Jurgensen, Sara Harris, Kevin Karpinski, Marjorie Roher, and Renee Adams.

### **Petition**

Mr. Karpinski discussed the status of a lawsuit filed regarding the transgender petition.

### **Executive Session Minutes**

Ms. Roher distributed minutes from the March 31, 2008 Executive Session for review. Mr. Karpinski requested a minor change and Ms. Roher noted that it would be made.

There were no other items discussed in Executive Session.

A motion was made by Mrs. Dacek to adjourn the Executive Session and reconvene in regular session. The motion was seconded by Mr. Sullivan and carried unanimously, with the Board reconvening in regular session at 11:10 a.m.

### **Executive Session Minutes**

A motion was made by Mrs. Dacek to approve the Executive Minutes from the March 31, 2008, meeting as submitted. The motion was seconded by Mr. Garson and carried unanimously.

### **Future Meetings**

- A. May 2, 2008- In-House Testing of Voting Equipment- 10:00 a.m.
- B. May 5, 2008 – Public Testing of Voting Equipment – 4:00 p.m.
- C. May 8, 2008 – Supply Inspection- 5:00 p.m.
- D. May 13, 2008 – Election Day- 10 a.m.
- E. May 15, 2008- 10:00 a.m. -Absentee Canvass Begins
- F. May 19, 2008-10:00 a.m.- Provisional Canvass Begins
- G. May 19, 2008- 11:00
- H. May 23, 2008- 10:00 a.m. -Absentee 2 Canvass Begins
- I. June 27, 2008- 11:00 a.m.
- J. July 21, 2008
- K. August 18, 2008 – Tentative
- L. September 15, 2008

- M. October 20, 2008
- N. October 30, 2008 – Supply Inspection-Time TBD
- O. November 4, 2008 – Election Day
- P. November 6, 2008 – 10:00 a.m. – Absentee Canvass Begins
- Q. November 10, 2008 – 10:00 a.m. – Provisional Canvass Begins
- R. November 13, 2008 – 10:00 a.m. – Overseas Absentee canvass Begins

**Adjournment**

With no further business, a motion was made by Mr. Garson to adjourn the meeting. The motion was seconded by Mr. Sullivan and carried unanimously. The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

*Marjorie M. Roher*

Marjorie M. Roher  
Administrative Specialist

APPROVED BY THE BOARD:

*Samuel L. Statland*

Samuel L. Statland  
Board President

**APPROVED**