

# APPROVED

January 25, 2010

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Jerrold Garson, President  
Nancy Dacek, Secretary  
Rosalyn Pelles- by phone  
Mary Kiraly  
Lucia Nazarian

Staff:

Margaret Jurgensen, Director  
Sara Harris, Deputy Election Director  
Laletta Dorsey, Program Specialist  
Edward O'Neill, IT Specialist  
Christine Rzeszut, Operations Manager  
Gilberto Zelaya, Outreach Coordinator  
Kevin Karpinski, Legal Counsel  
Marjorie Roher, Administrative Specialist  
Renee Adams, Election Aide

Guests:

Barbara Ditzler, League of Woman Voters of Montgomery County  
Dr. Tom Jones  
Holly Joseph  
Amanda Mihill, Montgomery County Council  
Kate Rhudy, Montgomery County Democratic Central Committee

Mr. Garson called the meeting to order and declared a quorum present at 2:33 p.m.

**Public Comments**

Ms. Roher stated that no one requested to address the Board.

**Additions/Changes to the Agenda**

Ms. Jurgensen noted that an Executive Session would be needed at the conclusion of the regular agenda. Mr. Garson stated that a request was made from Wicomico County and will need to be discussed under New Business, and noted that the Election Calendar will need to be discussed under New Business.

## **Approval of November 16, 2010, Minutes**

Minutes from the November 16, 2010, meeting were distributed for review. A motion was made by Mrs. Dacek to approve the November 16, 2010, minutes as submitted. The motion was seconded by Ms. Kiraly and carried unanimously.

## **Election Director Status Reports**

### **Budget**

Ms. Jurgensen announced that the budget information is in the packet. Ms. Roher stated that the personnel line will increase as temporaries start at the beginning of the last quarter of the fiscal year.

### **Voter Registration**

Ms. Jurgensen informed the Board that MDVoters went down before Christmas and didn't come back up until January. She noted that Voter Registration and Operations are both working on confirmation mailing. Ms. Jurgensen explained the confirmation mailing process and added that the goal for completion of phase 1 is March 1. Ms. Kiraly asked if inactive voters can be accessed through the electronic pollbook at voting sites and Ms. Jurgensen responded yes. Ms. Dorsey stated that voter registration is merging files so that a voter does not show up twice in the database.

### **State Board of Elections**

Mrs. Harris reported that the last State Board meeting was December 17, 2009. She noted that the SBE discussed the conditional approval of five early voting centers and the fact that SBE was submitting no Legislation to the 2010 General Assembly in this election year. Mrs. Harris stated that the next SBE meeting is January 28, 2010, and that is when they will vote to approve the conditionally approved early voting centers. Ms. Jurgensen and the Board discussed an email from SBE that states that the Governor did not add funding for the new voting systems. She indicated that there are still negotiations regarding funding for the new voting systems.

### **Legislation**

Ms. Jurgensen stated that she received six legislative bills and one constitutional amendment that have been introduced. Mr. Garson reviewed legislative bills. Ms. Pelles stated that the Board should review the bills to get a better understanding of what they are about. Mrs. Dacek indicated that she would like the opportunity to read the bills. With no further discussion, the Board decided to review the legislative bills received.

## **Facility Issues**

Ms. Roher informed the Board that the elevator had some recurring issues. She noted that they are having an evaluation conducted on the elevator. Ms. Roher explained that there are several roof leaks and the owner has been very responsive. She added that BOE has been experiencing temperature issues. The unoccupied set point was too low and she has set the set point higher.

## **Board Attorney Report**

Mr. Karpinski reported that the Bylaws were forwarded to the SBE and Ross Goldstein has reviewed them. Mr. Karpinski stated that there were a couple of issues with the Bylaws and he is waiting to hear back from Mr. Goldstein. Mr. Karpinski added that he drafted an early voting agreement for the five locations which Ms. Jurgensen, Mrs. Harris, Mrs. Rzeszut and Ms. Roher reviewed. Mr. Karpinski explained that the document will be forwarded to Marc Hansen at the County Attorney's Office.

## **Old Business**

### **Early Voting**

Ms. Jurgensen stated that first round of approval from the State Board has been received for the early voting centers. Staff will prepare the paperwork for the alternate early voting centers this month. Mr. Garson announced the days of early voting. The Board had a lengthy discussion on the deployment of Early Voting units.

### **2010 Polling Places**

Mrs. Rzeszut distributed and reviewed an updated list of polling place changes for 2010. She stated that she recommends using Pauline Betz Tennis Center for Precinct 10-11.

A motion was made by Mrs. Dacek to utilize the Pauline Betz Tennis Center for Precinct 10-11. The motion was seconded by Ms. Kiraly and carried unanimously.

A motion was made by Ms. Pelles to adopt the 2010 polling places as amended. The motion was seconded by Ms. Kiraly and carried unanimously.

\*\*\* Barbara Ditzler left the meeting at 3:45 p.m.\*\*\*

## **New Business**

Ms. Roher mentioned that staff met with representatives from the American University, School of Public Affairs for the Center for Democracy and Election Management and about 20 representatives from various Middle Eastern countries and noted that she received a thank you note from Vassia Stoilov. The note thanked BOE for hosting their group of participants in the 2009 CDEM Election Management Institute.

Mrs. Harris informed the Board that the MAEO Board met and is planning the MAEO conference at the Towson Sheraton on Monday, May 17<sup>th</sup>. The expected program is the Biennial provided by the SBE.

Dr. Zelaya discussed the coat drive and added that the kids made a poster to say thank you.

### **Wicomico County**

Mr. Garson stated that Wicomico County wants the BOE to support a Bill that would call for their substitute voting members to become full voting members with pay and voting purposes. The Board had further discussion on this issue.

### **Staff Development**

Ms. Jurgensen stated that team building training will take place this Tuesday and Thursday.

\*\*\* Ms.Pelles disconnected from the meeting at 3:48 p.m.\*\*\*

\*\*\* Dr. Jones, Ms. Joseph, Ms. Milhill, Ms. Pelles, and Ms. Rhudy left meeting at 3:53 p.m.\*\*\*

### **Report on the Executive Session**

The Montgomery County Board of Elections convened in Executive Session at 3:52 p.m., pursuant to State Government Article, Sections 10-508(a), 10-508(a)(13), and 10-508(a)(14) to discuss a letter, budget reduction, and minutes from the previous Executive Session.

The Montgomery County Board of Elections met in closed session on this date. The following members of the Board and staff were in attendance: Jerrold Garson, Nancy Dacek, Mary Kiraly, Lucia Nazarian, Kevin Karpinski, Margaret A. Jurgensen, Sara Harris, Marjorie Roher, and Renee Adams.

### **Polling Place Complaint**

Mr. Karpinski discussed a letter sent to Mr. Statland regarding concerns with the use of a polling place.

### **Budget**

Ms. Jurgensen discussed requested amendments to the FY11 budget submission.

### **Executive Session Minutes**

Ms. Roher distributed minutes from the November 16, 2009, Executive Session for review.

There were no other items discussed in Executive Session.

A motion was made by Mrs. Dacek to adjourn the Executive Session and reconvene in regular session. The motion was seconded by Mrs. Kiraly and carried unanimously, with the Board reconvening in regular session at 4:32 p.m.

### **Executive Session Minutes**

A motion was made by Mrs. Dacek to approve the Executive Session Minutes from the November 16, 2009, meeting as submitted. The motion was seconded by Ms. Kiraly and carried unanimously.

### **Future Meetings**

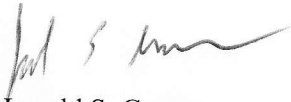
- A. February 22, 2010
- B. March 22, 2010
- C. April 19, 2010
- D. May 17, 2010 – *tentative*
- E. June 14, 2010
- F. July 19, 2010
- G. August 16, 2010
- H. September 14, 2010 - Election Day
- I. September 16, 2010 - 10:00 a.m. - Absentee Canvass
- J. September 22, 2010 - 10:00 a.m. - Provisional Canvass
- K. September 24, 2010 – 10:00 a.m. - Absentee II Canvass
- L. September 24, 2010
- M. October 18, 2010
- N. November 2, 2010- Election Day
- O. November 4, 2010 – 10:00 a.m. - Absentee Canvass
- P. November 10, 2010 – 10:00 a.m.- Provisional Canvass
- Q. November 12, 2010 – 10:00 a.m. – Absentee II Canvass
- R. November 12, 2010
- S. December 13, 2010 - *tentative*

**Adjournment**

With no further business, a motion was made by Ms. Kiraly to adjourn the meeting. The motion was seconded by Mrs. Dacek and carried unanimously. The meeting was adjourned at 4:33 p.m.

**APPROVED**

APPROVED BY THE BOARD:



Jerrold S. Garson  
Board President

Respectfully submitted,



Marjorie M. Roher  
Administrative Specialist