

Montgomery County Board of Canvassers
18753 North Frederick Avenue
Suite 210
Gaithersburg, Maryland 20879-3124

1st Absentee Canvass Minutes for 2012 Primary Election

Board of Canvassers: Mary Ann Keeffe (arrived at 1:00 p.m.)
Donice Jeter
Nancy Dacek
Graciela Rivera-Oven
Nahid Khozeimeh (arrived at 1:00 p.m.)
David Naimon (arrived at 1:00 p.m.)
Jacqueline Phillips (arrived at 1:00 p.m.)

LBE/Supervisory Staff: Sara Harris and Bobbie Payne were present. Margaret Jurgensen was in and out.

Board Counsel: Kevin Karpinski was present as Board counsel.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10:00 a.m. on Thursday, April 5, 2012 at the Board of Elections, 18753 North Frederick Avenue, Suite 210, Gaithersburg, Maryland 20879-3124. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present. The canvass participants were:

Adelaida Hulen
Bobbie Payne
Brenda White
Brian McKeivitt
Cheryl Sharpe
Christine Rzeszut
David Sagnay
Donna Cunningham
Edward McNally
Erlinda Caro
Janet Ross
Jody Benjamin
Lashelle Lee
Lisa Merino
Lois Bell
Margaret Jurgensen
Marjorie Roher
Mary Beth Habel
Michael McLaughlin

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Pam Randall
Phil Olivetti
Reiva Dausener
Samantha Campbell
Sara Harris
Stella Gonda
Tamara Moore
Tashelle Porter
Tegan Hendrickson
Tia Prince
Alan Vinh
Ellen Segal
Jason Dearborn
Kpalbondjo Kolani
Shafiq Satterfield
Susan Campbell
William Green
Xavier Elder-Hensen

PUBLIC OBSERVERS

Ken Smondrowski
Margaret Gates
Joann Bure

CONFIRMATION OF OATH

Prior to the commencement of the canvass, Loretta E. Knight, the Clerk of the Circuit Court for Montgomery County, administered and recorded the oath of each member of the Board of Canvassers. Substitute members of the Board of Elections and the Board Attorney were also sworn-in.

ELECTION/ANNOUNCEMENT OF OFFICERS

Mary Ann Keeffe was elected to serve as the Chairperson of the Board of Canvassers. Nancy H. Dacek was elected to serve as the Secretary for the Board of Canvassers. The motion passed unanimously.

PUBLIC NOTICE OF CANVASS

Public notice of the first absentee canvass was provided by a media release, it was posted on the Montgomery County Board of Elections' website and was mailed to candidates.

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VERIFICATION OF OPTICAL SCAN VOTING UNITS

The optical scan voting units being used in the canvass successfully passed Logic & Accuracy testing. Set forth below is the Logic & Accuracy testing documentation for each optical scan voting unit used in the canvass:

| Voting Unit Serial Number(s) | Seal Number(s) | New Seal Number(s) |
|------------------------------|----------------|--------------------|
| 87649 | 16-180182 | 16-172906 |
| 87667 | 16-180181 | 16-172905 |
| 87695 | 16-180180 | 16-172907 |
| 87651 | 16-180183 | 16-172908 |

The optical scan voting unit's serial number and seal number are set forth below:

| Voting Unit Serial Number(s) | Seal Number(s) | New Seal Number(s) |
|------------------------------|----------------|--------------------|
| 87649 | 16-180182 | 16-172906 |
| 87667 | 16-180181 | 16-172905 |
| 87695 | 16-180180 | 16-172907 |
| 87651 | 16-180183 | 16-172908 |

CANVASSING

Overview of Canvass Process

Donice Jeter, Vice Chair of the Board of Elections and member of the Board of Canvassers, provided an introduction to the canvass teams and observers. Ms. Harris thereafter explained the rules concerning public observation of the canvass, provided an overview of the canvassing process and noted that the rules were posted in the canvass room. The canvass teams began the Absentee I canvass by duplicating email ballots. Ms. Harris provided instructions on the process for duplicating email ballots. After email ballots were duplicated, the canvass teams began canvassing the remaining absentee ballots. Ms. Harris explained the process for canvassing those ballots. Ballots were distributed to the ballot processing teams in batches. Each team reviewed the envelope first to determine whether it was timely received. For timely received ballots, each team determined whether the voter signed the oath. After verifying that the oath was signed, each team opened the envelopes. With the envelope face down, each team removed the ballot, ensuring care that the envelope stayed face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each team reviewed the ballots for compliance

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and tabulating acceptability. Those timely ballots that were in compliance and could be read by the voting unit were referred for tabulation.

Canvassing of Absentee Ballots

In order to preserve the secrecy of the ballot for the remaining canvasses, five ballots of each ballot style were held back for the provisional canvass, and five ballots of each ballot style were held back for the second absentee canvass.

Printing Canvass Results

After scanning all accepted absentee ballots, staff locked the voting unit(s) and printed an Election Results Report. The Board of Canvassers confirmed that the number of accepted ballots equaled the number of ballots counted by the optical scan voting unit(s). The Board of Canvassers signed the Election Results Report and posted a second copy of the report outside the canvass room.

RELEASE OF UNOFFICIAL RESULTS

| Absentee Statistics | Number of Ballots |
|--|-------------------|
| Total Absentee Ballots Presented at 1 st Absentee Canvass | 2399 |
| Accepted Ballots <i>[Note to LBEs: should match public counter]</i> | 2398 |
| Rejected Ballots | 1 |

NEXT BOARD OF CANVASSERS' MEETING

The Board of Canvassers next met on Wednesday, April 11, 2012 at 10:00 a.m. to canvass provisional ballots.


Mary Ann Keeffe, Chairman
Montgomery County Board of Canvassers