

Montgomery County Board of Canvassers  
18753 North Frederick Avenue  
Suite 210  
Gaithersburg, Maryland 20879-3124

2<sup>nd</sup> Absentee Canvass Minutes for 2012 Primary Election

Board of Canvassers: Mary Ann Keeffe  
Donice Jeter  
Nancy Dacek  
Graciela Rivera-Oven  
Nahid Khozeimeh (absent)  
David Naimon  
Jacqueline Phillips

LBE/Supervisory Staff: Sara Harris and Bobbie Payne were present.

Board Counsel: Kevin Karpinski was present as Board counsel.

**DECLARATION OF QUORUM PRESENT**

The meeting of the Board of Canvassers began at 10:00 a.m. on Friday, April 13, 2012 at the Board of Elections, 18753 North Frederick Avenue, Suite 210, Gaithersburg, Maryland 20879-3124. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present. The canvass participants were:

Adelaida Hulen  
Bobbie Payne  
Brenda White  
Brian McKeivitt  
Cheryl Sharpe  
Christine Rzeszut  
David Sagnay  
Donna Cunningham  
Edward McNally  
Erlinda Caro  
Janet Ross  
Jody Benjamin  
Lashelle Lee  
Lisa Merino  
Lois Bell  
Margaret Jurgensen  
Marjorie Roher  
Mary Beth Habel  
Michael McLaughlin  
Pam Randall

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Phil Olivetti  
Reiva Dausener  
Samantha Campbell  
Sara Harris  
Stella Gonda  
Tamara Moore  
Tashelle Porter  
Tegan Hendrickson  
Tia Prince  
Alan Vinh  
Ellen Segal  
Jason Dearborn  
Kpalbondjo Kolani  
Shafiq Satterfield  
Susan Campbell  
William Green  
Xavier Elder-Hensen

### **PUBLIC OBSERVERS**

None.

### **CONFIRMATION OF OATH**

Prior to the commencement of the canvass, Loretta E. Knight, the Clerk of the Circuit Court for Montgomery County, administered and recorded the oath of each member of the Board of Canvassers. Substitute members of the Board of Elections and the Board Attorney were also sworn-in.

### **ELECTION/ANNOUNCEMENT OF OFFICERS**

Mary Ann Keeffe was elected to serve as the Chairperson of the Board of Canvassers. Nancy H. Dacek was elected to serve as the Secretary for the Board of Canvassers. The motion passed unanimously.

### **PUBLIC NOTICE OF CANVASS**

Public notice of the first absentee canvass was provided by a media release, it was posted on the Montgomery County Board of Elections' website and was mailed to candidates.

### **VERIFICATION OF OPTICAL SCAN VOTING UNITS**

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The optical scan voting units being used in the canvass successfully passed Logic & Accuracy testing. Set forth below is the Logic & Accuracy testing documentation for each optical scan voting unit used in the canvass:

Voting Unit Serial Number(s)	Seal Number(s)
87649	16-096910
87667	16-096909
87695	16-096908
87651	16-096907

The optical scan voting unit's serial number and seal number are set forth below:

Voting Unit Serial Number(s)	Seal Number(s)
87649	16-096910
87667	16-096909
87695	16-096908
87651	16-096907

**CANVASSING**

Overview of Canvass Process

Mary Ann Keeffe, Chair of the Board of Canvassers, provided an introduction to the canvass teams. Ms. Harris thereafter explained the rules concerning public observation of the canvass, provided an overview of the canvassing process and noted that the rules were posted in the canvass room. The canvass teams began the Absentee I canvass by duplicating email ballots. Ms. Harris provided instructions on the process for duplicating email ballots. After email ballots were duplicated, the canvass teams began canvassing the remaining absentee ballots. Ms. Harris explained the process for canvassing those ballots. Ballots were distributed to the ballot processing teams in batches. Each team reviewed the envelope first to determine whether it was timely received. For timely received ballots, each team determined whether the voter signed the oath. After verifying that the oath was signed, each team opened the envelopes. With the envelope face down, each team removed the ballot, ensuring care that the envelope stayed face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each team reviewed the ballots for compliance and tabulating acceptability. Those timely ballots that were in compliance and could be read by the voting unit were referred for tabulation.

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Canvassing of Absentee Ballots

In order to preserve the secrecy of the ballot for the remaining canvasses and five ballots of each ballot style were held back for the second absentee canvass from Absentee I canvass.

Printing Canvass Results

After scanning all accepted absentee ballots, staff locked the voting unit(s) and printed an Election Results Report. The Board of Canvassers confirmed that the number of accepted ballots equaled the number of ballots counted by the optical scan voting unit(s). The Board of Canvassers signed the Election Results Report and posted a second copy of the report outside the canvass room.

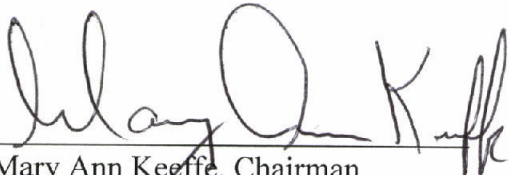
**RELEASE OF UNOFFICIAL RESULTS**

Absentee Statistics	Number of Ballots
Total Absentee Ballots Presented at 2 <sup>nd</sup> Absentee Canvass	2345
Accepted Ballots [ <i>Note to LBEs: should match public counter</i> ]	2249
Rejected Ballots	96

All rejected absentee ballots are included in the second absentee canvass.

**NEXT BOARD OF CANVASSERS' MEETING**

The Board of Canvassers recessed until Monday, April 16, 2102. On Monday, April 16, 2012, at approximately 2:30 p.m., the Board of Canvassers convened. The Board of Canvassers rejected five (5) ballots as being untimely. The Board of Canvassers thereafter moved to certify the election results. A motion was made by Nahid Khozeimeh and seconded by Donice Jeter. The motion to certify the election results was unanimous.

  
Mary Ann Keefe, Chairman  
Montgomery County Board of Canvassers