

APPROVED

July 4, 2018

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance at the Board of Elections:

Board Members:

Jim Shalleck, President  
Nahid Khozeimeh, Vice President  
David Naimon  
Jacqueline Phillips  
Alan Banov

Board Members Via Phone:

Mary Ann Keeffe, Secretary  
Alexander Vincent

Board Attorney:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director  
Alysoun McLaughlin, Deputy Director  
Lisa Merino, Office Services Coordinator  
Marjorie Roher, Management and Budget Specialist III  
Janet Ross, Information Technology Manager  
Jessica White, Voter Services Manager

Guests:

Michael Subin

Audio of the meeting may be found at the link below:

[https://youtu.be/uERuXd\\_20d4](https://youtu.be/uERuXd_20d4)

**Convene the Board Meeting and Declare a Quorum Present**

Mr. Shalleck called the Board meeting to order and declared a quorum present at 10:01 a.m.

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*Ms. Khozeimeh moved to go into Executive Session. The motion was seconded by Ms. Phillips.*

Mr. Naimon and Mr. Shalleck thanked staff for being at the office on July 4, Independence Day. Mr. Naimon requested that the attendees for the Executive Session be identified for the record. In addition to the Board, and Board Counsel the following were present: Margaret Jurgensen, Alysoun McLaughlin, Lisa Merino, Margie Roher, Janet Ross, Jessica White, and Michael Subin.

Mr. Karpinski stated that the purpose of the Executive Session that he called is to discuss with counsel the legal requirements for the provisional canvass. Mr. Karpinski stated that no action will be taken in the meeting and that the public will be notified of any procedures followed for the tabulation of ballots.

*The motion was carried unanimously.*

### **Report on Executive Session**

The Montgomery County Board of Elections convened in Executive Session at 10:05 a.m., pursuant to General Provision Article , Sections 3-305 (b)(7) to seek legal counsel.

The Montgomery County Board of Elections met in closed session on this date. The following members of the Board, staff, and guest were in attendance: Jim Shalleck, Nahid Khozeimeh, Mary Ann Keeffe, Alexander Vincent, David Naimon, Jacqueline Phillips, Alan Banov, Kevin Karpinski, Margaret Jurgensen, Alysoun McLaughlin, Lisa Merino, Marjorie Roher, Janet Ross, Jessica White, and Michael Subin.

The Board discussed the Provisional Canvass procedures.

*Ms. Khozeimeh moved to close the Executive Session. The motion was seconded by Ms. Phillips and carried unanimously. The meeting adjourned at 10:48 a.m.*

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**Adjournment**

*With no further business, a motion was made by Mrs. Khozeimeh to adjourn the meeting. Ms. Phillips seconded the motion and the motion carried unanimously. The meeting adjourned at 10:49 a.m.*

Respectfully Submitted By,



Lisa Merino

Office Services Coordinator

APPROVED BY THE BOARD:



Jim Shalleck

President