

October 15, 2018

APPROVED

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Jim Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keefe, Secretary
Alexander Vincent
David Naimon
Jacqueline Phillips
Alan Banov

Board Attorney:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Director
Lisa Merino, Office Services Coordinator
Christine Rzeszut, Operations Manager
Jessica White, Voter Services Manager

Guests:

Jeremy Hersh
Dolly Kildee
Barbara Sanders

Audio of the meeting may be found at the link below:

<https://youtu.be/-Ui5qQyWYuA> (Board Meeting and Board of Canvassers)

*** Prior to the meeting, the Board members were sworn in as the Board of Canvassers. Mr. Naimon was sworn in by the clerk of the Court on October 5, 2018. ***

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board Meeting to order and declared a quorum present at 2:30 p.m.

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Approval of July 16, 2018, Board Meeting Minutes

Ms. Khozeimeh moved to approve the July 16, 2018, Board meeting minutes, as amended. Mr. Karpinski noted proposed edits submitted by Ms. Khozeimeh, to add to page two, last paragraph under "Challenges": "Mr. Shalleck, Mrs. Khozeimeh and Ms. Phillips voted to uphold the staff's recommendation based upon the official records available to the staff." The motion was seconded by Ms. Keeffe and passed unanimously.

Approval of the September 17, 2018, Board Meeting Minutes

Mrs. Khozeimeh moved to accept the September 17, 2018, Board meeting minutes as amended by Mr. Banov and Mr. Naimon. Mr. Banov seconded the motion.

Mr. Vincent stated that he is reluctant to vote against the minutes, but stated that the minutes are back-sliding to almost a full transcription of the meeting. Mr. Vincent suggested that the minutes be a broad outline of the meeting. He added that no additional detail is needed; he expressed the view that the longer the minutes are, the more of a burden there is on staff. Mrs. Khozeimeh seconded Mr. Vincent's statement, noting that there is audio of the meeting on the website for those who want more detail. Ms. Phillips agreed. Mr. Banov stated that it is very tedious for the public to listen through two hours of audio, but he listened to the entire audio to be accurate about what he added, and he said that he added specificity and detail to the minutes to add transparency. He said he wanted to be informative to the public, as well as to the Board. Ms. Keeffe stated that prior to Mr. Banov's appointment, the Board chose to post the audio to the website to lessen the level of detail in the written minutes. She added that the minutes should be a general outline of the discussion and if the public wants more information, they can go to the audio. Ms. Phillips agreed. Mr. Shalleck agreed with all the comments. He added that we must move on, as the election takes precedence.

**** Mr. Naimon arrived at 2:39 p.m. ****

Mr. Naimon stated that he did not share the view that the minutes should not be detailed.

The minutes were approved unanimously.

Approval of the September 17, 2018, Executive Session Minutes

Mrs. Khozeimeh moved to approve the September 17, 2018, Executive Session minutes as amended. The motion was seconded by Ms. Keeffe and passed unanimously.

Additions/Changes to the Agenda

Mr. Karpinski requested a Board of Canvassers meeting to reject absentee ballots that were received too late.

Mr. Shalleck stated that an Executive Session will be held immediately after the meeting to discuss the future budget.

Public Comments (Incorporated as Attachment A)

Ms. Barbara Sanders, Liaison with the League of Women Voters, requested to address the Board in advance. Ms. Sanders spoke in favor of Mr. Naimon's proposed transparency motions presented at the September Board meeting. She stated that the League is in support of all his proposals and is in strong support that all Board meeting materials and presentations to the Board be made public prior to the meeting. She said she did not have two hours to go through the tape of the last meeting to find the discussion of Mr. Naimon's motion and suggested that after the meeting, the minutes indicate the times that different topics were discussed at the meeting. She explained that a principle of the League of Women Voters nationally is that public bodies should give adequate information to voters about their decisions and make public records accessible.

Ms. Sanders added a personal note regarding the press release and the reference as a "Sample Ballot," although the title actually reads, "Voter's Guide and Sample Ballot." Ms. Sanders requested that the Board consider labeling it, "Sample Ballot."

Mr. Shalleck inquired if it would be difficult to post Board meeting information on the website prior to the meeting. Ms. Jurgensen stated that materials could be posted the morning of the meeting.

Election Director Status Report (Incorporated as Attachment B)

Personnel

Ms. McLaughlin stated that staff is working on posting the vacant Budget Analyst position and will be able to move forward once the hiring freeze is lifted. Ms. Jurgensen stated that she hoped to fill the position within six weeks after it is posted.

Budget (Incorporated as Attachment B)

The budget spreadsheet detailing the FY19 expenditures as of October 9 was sent in advance.

Ms. McLaughlin noted that the Budget Subcommittee met to discuss the FY20 expenditures that will be discussed in the Executive Session.

Voter Registration (Incorporated as Attachment C)

Ms. White stated that voter registration will close on October 16, 2018, (except during early voting). She added that an update to the 2018 Gubernatorial General Election Summary was provided today, noting that there are 662,113 active voters and 77,698 inactive voters, for a total of 739,811 registered voters in Montgomery County. Over 28,000 absentee ballots have been

requested or sent to voters. Mr. Naimon requested the change by party affiliation with registered voters over the last month. Ms. White will provide the information after the meeting.

State Board of Elections

Ms. Jurgensen repeated that voter registration closes on October 16 at 9:00 p.m. Same Day Voter Registration during Early Voting begins on October 25 and continues through November 1. She added that several organizations are mailing absentee ballots applications that unfortunately have the return address of the State Board of Elections, instead of the Montgomery County Board. Arrangements are being made to pick up the applications on a timely basis.

Board Attorney Report

Mr. Karpinski reported that Judge Greenberg will again serve as the Board of Elections' administrative contact if an emergency arises during Early Voting or Election Day.

Mr. Karpinski thanked Mr. Subin for his assistance in obtaining decals for staff to use the HOV lanes to deliver election equipment on Election Day.

2018 Gubernatorial Primary Election Preparation

Outreach Update

Ms. Jurgensen reported that Dr. Zelaya was not able to attend the meeting today because he was collecting voter registration forms from local high schools. The Board members were provided a spreadsheet of all the many outreach events attended since January 5.

Early Voting Update

Ms. Jurgensen requested that Board members be at their respective Early Voting locations around 9:00 a.m. on October 25, 2018. She reminded the Board that voters in line at 8:00 p.m. will be permitted to vote.

Ms. Rzeszut stated that staff has been working with several organizations in Olney to allow the usage of their electric sign boards on Veirs Mill Road and Georgia Avenue near Route 108 to assist with the locations of the Early Voting sites at St. Catherine and Sandy Spring Fire and Rescue Station. She added that an Early Voting banner has also been permitted. Mr. Shalleck noted that there is no visible sign at Brooke Road and Route 108 to show where the fire station is.

Ms. Phillips stated that she received a verbal request to change the electioneering boundary layout at Asbury's, as it has become very difficult to maneuver the entrance. Mr. Karpinski stated that the Asbury entrance has historically been a problem due to its layout. He added that a voter living there could access the polling room internally and avoid the electioneers, and for this reason, electioneers are allowed into a portion of the building.

Mr. Vincent inquired about the status of the resurfacing project at Potomac Community Recreation Center. Ms. Jurgensen responded that she has been assured that the project will be completed by October 22.

Equipment Update

Ms. Jurgensen stated that the public demonstration of the equipment testing will occur on October 18. Mr. Shalleck and Mr. Banov will attend it.

Ms. Ross reported that the Early Voting election equipment has been prepared and delivery will begin October 19 and ballot packing is to be completed by October 16.

Ms. Jurgensen stated that the perforation stub issue has been resolved. She added that, since the perforations were not good, the State gave permission for the ballot stubs to be cut off entirely before the first delivery of ballots. She stated it was discovered that there was a lack of perforation between the ballot and stubs. Staff was in the process of preparing ballots for delivery and had difficulty separating the ballot from the stub, which was causing the ballot to tear. Some precincts would still receive ballots connected to the stubs. Ms. Jurgensen added that she contacted the printer representative to further inspect the perforation and concluded that the quality of the perforation was poor. The State agreed and approved that staff proceed with removing the stub from the ballots for use for in-house distribution. Ms. Keefe inquired if other counties had a perforation issue. Ms. Jurgensen stated that she is aware that Prince George's County had an issue like that in the Primary Election and was handing out Exacto knives at every polling place. In answer to a question by Mr. Vincent, Ms. Jurgensen said that a random view of the first truckload of about eight or nine hundred thousand ballots revealed a considerable number of faulty perforations (about sixty percent). Responding to a question by Ms. Keefe, Ms. Jurgensen indicated that the vendor will compensate for the errors in billing the Board.

Election Judge Update

Ms. Jurgensen stated that election judge training will continue through October 27. The 2018 Gubernatorial General Election Summary provided the status of election judges that have been trained and assigned to a polling place.

Ms. Jurgensen requested that the Board allow the Director to appoint the election judges for the General Election since some judges had not completed training yet.

Ms. Phillips moved to delegate to the Director, Ms. Jurgensen, the decisions to appoint the election judges for the 2018 Gubernatorial General Election. The motion was seconded by Ms. Keefe and passed unanimously.

Ms. Jurgensen reviewed the process of retrieving the filled blue ballot bins from polling places, if needed. It takes about 400 voters to fill a blue bin (which would produce about 1200 pages because of the three-page ballot), which is about as much as the blue bin can hold). Ms. Jurgensen said that during the day between 1:30 and 4 pm we are going to have county employees pick up sealed full blue bins in precincts with sufficient numbers of voted ballots and

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replace them with empty bins, so that the scanners can continue to function throughout the evening. The afternoon pick-ups will help to get all the bins back to the Board of Elections office in a timely way.

Ms. Phillips requested that Ms. Jurgensen notify the Board members if, and when, the State addresses the perforation issue. Ms. Jurgensen agreed.

Old Business

Proposed Motion from the September Board Meeting (Incorporated as Attachment D)

Mr. Naimon provided his transparency proposal in advance of the meeting. It was as follows:

1. All letters addressed to BOE President or elections@montgomerycountymd.gov automatically copied to all BOE members
2. All Board member Qs to staff, response to all Board members
3. All information about polling places, EV centers, absentee votes goes to all Board members
4. All Board meeting materials and presentations to Board by Wednesday COB (three business days), to the public by Thursday COB (two business days)
5. Have public comment period closer to end of Board meetings, such as 5pm, to make it easier for the public to get here if they work on Monday afternoons
6. At least one public evening meeting per year – with adequate publicity – in center of county or multiple meetings in different parts of the county

He initially stated that, as a result of conversations he had with other Board members, he decided not to present his fifth and sixth proposals. Mr. Naimon said that there is no need to vote on the fifth point since Mr. Shalleck has freely allowed the public to make comments at various times during Board meetings. Since it would cost overtime pay to the staff if meetings were in the evening and since he didn't think the Board needed a motion on the subject, he is not presenting his sixth proposal.

The Board members discussed the first proposal. There was discussion on the definition of a "letter" and of the current process of distributing correspondence received into the election's mailbox. Mr. Naimon limited his definition of "letter" to whatever correspondence was sent to the President's attention and said he had no interest in the distribution of trivial or routine correspondence. Mr. Shalleck said he had no problem with this proposal. Mr. Naimon suggested that email addresses could be created for the public to use to send emails to all the Board members on important issues. Other Board members expressed opinions and concerns on the subject.

On the second proposal, Mrs. Khozeimeh made the point that personal questions to Board members should not go to all Board members. Mr. Naimon agreed with her and Mr. Vincent that unless the response concerned some policy matter, responses did not need to be shared with other Board members. Mr. Naimon indicated that he wanted to have one set of rules that applies to all board members. Ms. Jurgensen expressed concern that distributing all items addressed to

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the Board President was too broad and would slow down communication. Mr. Naimon indicated that he would like those items sent by staff to the Board President's attention to go to all Board members. Ms. Keeffe said she was conflicted and concerned about this discussion. She said, "If it ain't broke, don't fix it" and expressed concern about micromanaging on the part of the Board and recognizing what are staff responsibilities and what are board responsibilities. Mr. Naimon said he did not suggest that board members ordinarily need to be involved in the routine things, but if it's important enough to send to the Board President, it's important enough to send to all Board members. Mr. Shalleck says he thought we have been doing all of these things for which Mr. Naimon has been asking. Ms. Khozeimeh said she agreed with Ms. Keeffe that this is too much micromanaging. Mr. Naimon said that he does not intend to micromanage what the staff is doing, but to establish a policy to share information with all board members. Ms. Phillips said that Ms. Jurgensen does a very good job of bringing issues to the Board's attention, and that we need to reinforce that we all need to know the information at the same time about anything that comes up that affects the Board.

Mr. Naimon said that he is suggesting that staff should send everything that goes to Mr. Shalleck also to all Board members at the same time. Ms. Khozeimeh and Ms. Keeffe suggested that the Board President should receive items first and then send it to Board members.

The Board members discussed the fourth proposal. The Board inquired with Ms. Jurgensen if there was the possibility to provide meeting materials/presentations in advance of the meeting. She responded that it could get difficult to provide finalized materials in advance, noting that much information is in a working draft format. However, Ms. Jurgensen agreed to provide the Board meeting materials to the Board members by 5 or 6 p.m. on the Thursday prior to the meeting, and post Board meeting materials (to include items typically on the table of the Board meeting) the Friday morning at 9 or 10 a.m. prior to the Board meeting.

New Business

No new business items were discussed.

Future Meetings

Reminders:

October 18, the pre-election Public Testing of Optical Scan Tabulation System.

October 25, Early Voting begins

November 1, Supply Bag Verification and Last Day of Early Voting

November 5, Monday Night Visit

November 6, Election Day at 11:30 a.m.

November 8, Absentee Canvass begins at 10:00 a.m.

Ms. Jurgensen and the Board members reviewed the Canvass Calendar.

Mr. Vincent moved to recess the Board meeting and convene as the Board of Canvassers. The motion was seconded by Ms. Khozeimeh and passed unanimously.

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Meeting of the Montgomery County Board of Canvassers

The Board met as the Board of Canvassers at 4:34 p.m. to reject untimely ballots. Mr. Shalleck declared a quorum, as all Board members were in attendance.

The Board members reviewed the ballots received too late.

Mrs. Khozeimeh made a motion to reject the ballots received as untimely. The motion was seconded by Ms. Keefe and passed unanimously.

Mr. Naimon moved to elect Mr. Shalleck as Chair, Mrs. Khozeimeh as Vice Chair and Ms. Keefe as Secretary of the Board of Canvassers. The motion was seconded by Ms. Phillips and passed unanimously.

Mr. Vincent moved to adjourn the Board of Canvassers meeting at 4:38 p.m. The motion was seconded by Ms. Khozeimeh and passed unanimously.

Meeting of the Montgomery County Board of Elections

Ms. Khozeimeh made a motion to go into Executive Session. The motion was seconded by Ms. Keefe and passed unanimously.

Report on Executive Session

The Montgomery County Board of Elections convened in Executive Session at 4:39pm., pursuant to Section, 10-508(a)(13), General Provisions Article, to discuss the FY20 budget.

The Montgomery County Board of Elections met in closed session on this date. The following members of the Board and staff were in attendance: Jim Shalleck, Nahid Khozeimeh, Mary Ann Keefe, Alexander Vincent, David Naimon, Jacqueline Phillips, Alan Banov, Kevin Karpinski, Margaret Jurgensen, Alysoun McLaughlin and Lisa Merino.

The Board discussed the future Board of Elections' budget for fiscal year 2020.

Mrs. Khozeimeh moved to adjourn the Executive Session and move back to the public Board meeting at 4:45 p.m. The motion was seconded by Ms. Phillips and passed unanimously.

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Adjournment

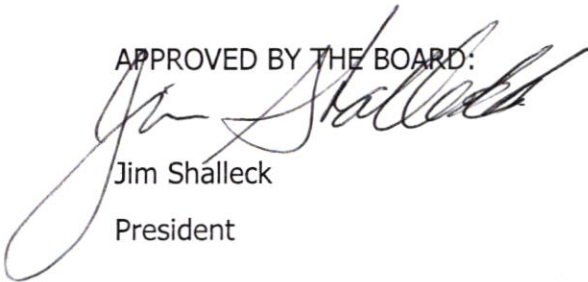
With nothing further to discuss, Mr. Vincent moved to adjourn the October 15, 2018, Board Meeting at 4:45 p.m. The motion was seconded by Ms. Phillips and passed unanimously.

Respectfully Submitted,

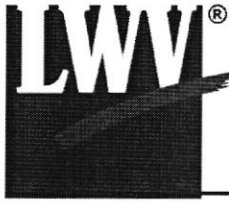


Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:



Jim Shalleck
President



THE LEAGUE OF WOMEN VOTERS
of Montgomery County, MD, Inc.

**Statement to the Montgomery County Board of Elections
 by Barbara Sanders, Liaison,
 League of Women Voters of Montgomery County
 October 15, 2018**

I appreciate this opportunity to speak about the transparency proposal Mr. Naimon mentioned at the September meeting, and which I believe is on the agenda under Old Business as a "Proposed Motion from the September Board Meeting."

As a regular attendee at the Board meetings, I heard a brief comment last month about a transparency proposal. The Agenda provided no clue, and there were no other documents on the website about any proposals to be discussed. I followed up with Ms. Merino and Mr. Naimon to see if any specifics about the proposal were available, since the time for the public to address the Board would come before the topic was presented, discussed and, possibly, acted upon. Mr. Naimon did provide me the proposal, which I greatly appreciate. Nonetheless, any fellow citizen looking at the posted agenda would need to work their way through a 2+ hour tape of the meeting, to the New Business section to even figure out the topic of this Proposed Motion, and still not have any details.

One of the principles of the League of Women Voters states that the organization "*believes democratic government depends upon informed and active participation in government and requires that governmental bodies protect the citizen's right to know by giving adequate notice of proposed actions, holding open meetings and making public records accessible.*"

The members of the public in attendance often do not have copies or a screen view of materials under discussion, except for the budget. We understand the need for speed in referring to items by a page or outline number, but it sometimes feels like you are conducting the meeting in a foreign language without anything to follow.

Consequently, I am offering the strong support of the League of Women Voters of Montgomery County that all Board meeting materials and presentations to the Board be made public prior to the meeting. It will help any citizen to follow the business of the Board without attending and help the public to provide cogent comments on the issues to be presented. Meeting attendees will also be able to follow the members' discussion, if they have copies in hand or a screen view on the wall (to make better use of our resources). I would hope this advance public posting would include any staff reports that are presented in open session, since Board meeting minutes are not provided until after approval, which sometimes may be delayed until the second month after the business is transacted.

Having public comments at the beginning of the meeting allows remarks on what is to be discussed, but a second opportunity closer to the end of the Board meetings might facilitate attendance by more of the public and allow comments on the issues that were discussed. At least one evening meeting per year would also offer County residents an opportunity to see the Board at work and to better understand all the complexities that go into conducting elections with accuracy, integrity, and dignity.

**Election Director's Report
Montgomery County Board of Elections Meeting
October 15, 2018 at 2:30 p.m.**

Public Notice of Meeting and Agenda Posted – October 5, 2018

*Reserve Parking for the Board members in the back (Northside)

**Reminder: Swearing in Ceremony at 2:00p.m. by Clerk of
Circuit Court for Board of Canvassers.**

1. Declare Quorum and Convene Meeting
2. Approval of Minutes:
 - July 16, 2018
 - Sept. 17, 2018
 - Sept. 17, 2018 – Executive Session
3. Additions
4. Public comments
 - a) one speaker
5. Election Director Status
 - A. Personnel
 1. Status update of Budget Analyst
 - A. Budget – Alysoun McLaughlin
 - B. Voter registration – closes October 16, 2018 @ 9:00pm
 1. Same Day Registration then Vote at Early Voting Begins October 25, 2018 – November 1, 2018.
 2. State Board of Elections
 - a. Absentee- deadline for request for mailed absentee ballot is 8:00pm by Mail and by fax-email 11:59pm on October 30th.
 - b. Absentee request electronic delivery of online submission by USPS or hand deliver is June 22, by 8:00pm.

- c. Absentee request for web delivery of online ballot submitted by e-mail the deadline is November 2, 2018 by 11:59pm or request submitted by USPS Mail is 5:00pm for web delivery.
- d. Absentee voting in Person deadline is November 6, 2018 at 8:00pm at the Board office.

6. Board Attorney Report – Kevin Karpinski

7. 2018 Gubernatorial General Election Preparation

A. Outreach – Gilberto Zelaya

B. Early Voting Update

Early Voting Centers

October 25 – November 1, 2018 - 10:00am to 8:00pm

EV1 – Mid-County Community Recreation Ctr.

EV2 – Executive Office Bldg.

EV3 – Germantown Community Recreation Ctr

EV4 – Praisner Community Recreation Ctr.

EV5 – Silver Spring Civic Bldg.

EV6 – Activity Center at Bohrer Park

EV7 – Damascus Community Recreation Ctr.

EV8 – Lawton Community Recreation Ctr.

EV9 – St Catherine’s Claridge Room

EV10 – Potomac Community Recreation Ctr.

EV11 – Sandy Spring Volunteer Fire Dept. - The Oak Room

- a) Board members – Early voting location assignment on Thursday, October 25th, try to arrive at 9:00a.m. and plan to return there at on November 1, 2018 before 8:00 p.m. All voters in line at 8:00 p.m. are permitted to vote.
- b) Monday night-November 5th the suggested meeting start time is 6:30pm/Board supply bags will be available at Thursday supply verification.
- c) Update of MD SHA applications for State Hwy 586 & 108.

C. Equipment Update

- a) Public Demonstration occurs on October 18th, 2018.

- b) All Voting Units prepared and delivery starts October 19th.
- c) Ballot packing expected to completed on October 15th.
 - Ballot stub issue
- d) Pollbooks will be prepared with the voter registration database upon processing all timely voter registrations received before the close of voter registration on October 16th. Precinct Registers (emergency use only) will be printed from that database.
- e) Election Judges – Dash Board
Training wraps on October 27, 2018
 - i) Walk-in training continues for one-on-one training
 - ii) Monday night suggested meeting 6:30pm/Board supply bags will be available at Thursday supply verification.
 - iii) Still training and placing, request a motion for Board to delegate the Director to appoint Election Judges.
- f) HOV lane issue to expediate equipment delivery.

8. Old Business

- a) Proposal from Board member David Naimon

9. New Business

- a) Canvass Calendar – Please submit to Lisa Merino
- b) Routes – hand off on Thursday night, November 1, 2018.

10. Future meetings

- a) October 18, 2018 at 10:00 a.m. – Public test
- b) November 6, 2018 at 11:30 a.m.- Board meeting
- c) November 8, 2018 – Absentee 1 Canvass
 - i) Convene at 10:00 a.m. for formal opening then recess
 - ii) Reconvene at 1:00p.m.
- d) November 14, 2018 – Provisional Canvass
- e) November 16, 2018 – Absentee 2 Canvass
- f) November 26, 2018 – Board Meeting and Certification of Election by Board of Canvassers

Executive Session

Board of Canvassers

FY19 OPERATING BUDGET SPREADSHEET
(Through September 30, 2018, as of October 9, 2018)

| LINE ITEM | FY19 APPROVED | FY19 YEAR TO DATE* |
|--|------------------|--------------------|
| PERSONNEL COSTS | 4,320,525 | 1,136,346 |
| 5A001 - Salaries & Wages | 3,503,212 | 938,434 |
| 50010 - Full Time Salaries | 2,260,538 | 296,972 |
| 50012 - Part Time Salaries (Part-Time Permanent Employees) | 109,750 | 19,263 |
| 50020 - Seasonal Temps (Part-Time Temporary Employees) | 636,987 | 410,298 |
| 60168 - Temporary Office Clerical (moved from OP for clarity) | 201,329 | 14,786 |
| SUBTOTAL FOR TEMPORARY PERSONNEL | 838,316 | 425,084 |
| 50324 - Overtime (includes emergency, multi-lingual & holiday) | 294,608 | 197,115 |
| 5A002 - FICA | 249,351 | 76,069 |
| 5A003 - Group Insurance | 379,096 | 78,703 |
| 5A004 - Group Retirement | 188,866 | 43,140 |
| OPERATING EXPENSES | 3,752,897 | 347,221 |
| 6A001 - Services and Contracts | 1,462,990 | 87,428 |
| 60060 - Legal/Attorney Services | 75,000 | 41,584 |
| 60066 - SBE Program Management | 300,000 | 0 |
| 60304 - Maintenance - Electrical | 2,750 | 0 |
| 60314 - Maint - Computer Systems | 20,000 | 0 |
| 60326 - Repair/Maint Agmts - Office Equip | 9,210 | 0 |
| 60412 - Moving Services | 82,210 | 1,225 |
| 60530 - Other Professional Services - EJ Stipend | 913,820 | 44,283 |
| 60532 - Other Non-Professional Services (includes EJ mod.) | 60,000 | 336 |
| 6A002 - Maintenance | 161,821 | 0 |
| 61010 - Computer Equip Repairs/Maint (EPB) | 161,821 | 0 |
| 6A003 - Rentals/Leases | 1,205,404 | 23,930 |
| 61902 - Furniture Rentals (Polling Place) | 10,000 | 9,080 |
| 61924 - Other Equipment Rentals (MDVoters) | 400,400 | 0 |
| 61926 - Bldg or Space Rental/Leases (Pol. Place) | 40,305 | 14,850 |
| 61932 - Other Rentals/Leases (Voting System) | 754,699 | 0 |
| 6A004 - Office Supplies & Equipment (<\$5,000) | 178,884 | 34,508 |
| 62010 - General Office Supplies+ | 89,565 | 27,432 |
| 62016 - Computer Supplies | 5,000 | 0 |
| 62018 - Computer Equip (<\$5,000) | 35,100 | 0 |
| 62022 - Paper and Supplies for Copiers | 1,500 | 0 |
| 62028 - Other Supplies & Equipment | 47,719 | 7,076 |
| 6A011 - Books, Videos, and Subscriptions | 3,500 | 1,681 |
| 62700 - Books/Reference Materials | 2,500 | 386 |
| 62712 - Other Books, Videos, and Subscriptions | 1,000 | 1,295 |
| 6A012 - Other Supplies/Materials/Equipment | 62,000 | 1,685 |
| 62826 - Keys and Locks | 12,000 | 1,375 |
| 62848 - Tools | 0 | 0 |
| 62896 - Parking Meters | 0 | 0 |
| 62946 - Charges from SBE | 50,000 | 310 |
| 6A013 - Printing/Central Duplicating Services | 155,958 | 17,917 |
| 63016 - Imaging | 6,000 | 4,088 |
| 63018 - Document Shredding | 1,000 | 0 |
| 63020 - Office Mach. Cop. Leasing | 18,760 | 4,602 |
| 63022 - Other Central Dup Svc - Printing (all printing costs) | 130,198 | 9,227 |

| |
|-----------------------------|
| Mandated Legal Requirements |
| Charges from SBE |
| Election Specific Costs |
| Personnel Charges |
| Temporary Personnel Charges |
| Overtime Costs |
| Benefits |

FY19 OPERATING BUDGET SPREADSHEET
(Through September 30, 2018, as of October 9, 2018)

| LINE ITEM | FY19 APPROVED | FY19 YEAR TO DATE* |
|---|------------------|--------------------|
| 6A014 - Outside Printing | 103,500 | 1,580 |
| 63100 - Outside Printing/Copying | 3,500 | 1,580 |
| 63104 - Sample Ballot Printing | 100,000 | 0 |
| 6A015 - Mail | 125,581 | 100,007 |
| 63200 - Central Dup - Postage - Bulk (services, NO postage) | 40,000 | 16,928 |
| 63202 - Central Dup - Postage - Individual (PO Box rental) | 3,081 | 475 |
| 63206 - Inter-Office Mail/Pony Charge | 2,500 | 2,604 |
| 63208 - Other - Mail (Sample Ballot Postage) | 80,000 | 80,000 |
| 6A016 - Outside Postage and Mail | 91,000 | 167 |
| 63300 - Outside Mail Services (VNCs and all other postage) | 90,000 | 0 |
| 63304 - Other Outside Mail Services | 1,000 | 167 |
| 6A017 - Motor Pool | 45,489 | 1,017 |
| 63500 - Assigned Motor Pool Vehicles | 32,294 | 1,017 |
| 63504 - Daily Rental Motor Pool | 12,695 | 0 |
| 63508 - MP EZPASS Charges | 500 | 0 |
| 6A018 - Communications Services | 35,270 | 12,609 |
| 63604 - Cellular Phone Line Charges | 4,400 | 2,785 |
| 63618 - Blackberry Charges (smart phones) | 9,000 | 1,617 |
| 63624 - Communication Circuits | 0 | 0 |
| 63626 - Communication Modems (SBE) | 4,870 | 0 |
| 63634 - Other Communication Services (PP Phone Lines) | 17,000 | 8,207 |
| 6A020 - Charges from Others | 5,000 | 0 |
| 63810 - Charges for Facility Maintenance | 5,000 | 0 |
| 6A021 - Travel | 26,000 | 3,111 |
| 64010 - Metropolitan Area Travel | 20,000 | 417 |
| 64012 - Non-Metropolitan Area Travel | 6,000 | 2,694 |
| 6A022 - Education, Tuition, and Training | 12,125 | 754 |
| 64100 - Local Conference Related | 4,000 | 0 |
| 64102 - Non-Local Conference Related | 0 | 0 |
| 64120 - Other Education, Tuition, & Training | 8,125 | 754 |
| 6A023 - Dues/Memberships | 3,000 | 0 |
| 64200 - Professional Memberships (Individual) | 3,000 | 0 |
| 6A024 - Advertising | 70,375 | 59,940 |
| 64300 - Advertising - Jobs | 0 | 0 |
| 64304 - Advertising - Marketing/Sales | 70,375 | 59,940 |
| 6A099 - Miscellaneous Operating Expenses | 5,000 | 886 |
| 69999 - Other Misc Operating Expenses | 5,000 | 886 |
| DEPARTMENTAL TOTAL | 8,073,422 | 1,483,567 |

* Included prior year encumbrances

+ Includes office supplies, polling place supplies, and office furniture

| |
|-----------------------------|
| Mandated Legal Requirements |
| Charges from SBE |
| Election Specific Costs |
| Personnel Charges |
| Temporary Personnel Charges |
| Overtime Costs |
| Benefits |



2018 Gubernatorial General Election Summary

| | | | | |
|---|---|--|--|--|
| <p>Voter Count (active & inactive) as of 10/15/18</p> <p>Active: 662,113 Inactive: 77,698 Total: 739,811</p> <p>Reps: 128,771 Dems: 434,132 Other: 176,908</p> | <p>1</p> <p># of days to Registration Close (10/16/18)</p> | <p>3</p> <p># of days to Public Test (10/18/18)</p> | <p>10</p> <p># of days to Early Voting (10/25/18)</p> | <p>22</p> <p># of days to Election Day (11/06/18)</p> |
|---|---|--|--|--|

Election Judge Summary

| | | | |
|------------------------|------------------------|--------------------------|--|
| Signed Up: 7157 | Available: 5804 | Passed Quiz: 4849 | |
|------------------------|------------------------|--------------------------|--|

| Judges Needed | Judges Trained | Judges Assigned | Scheduled Training |
|--|--|---|---|
| Chief: 472 Closer: 472 Prov: 251 VOP: 1312 VOPD: 236 Greeter: 40 Total: 2783 | Chief: 455 Closer: 378 Prov: 217 VOP: 1600 Greeter: 0 Total: 2650 | Chief: 408 Closer: 346 Prov: 196 VOP: 1262 VOPD: 187 Greeter: 0 Total: 2399 | Chief: 29 Closer: 17 Prov: 11 VOP: 144 Greeter: 4 Total: 205 |

Absentee Summary

| | |
|--|--|
| <p>Absentee Requested</p> <p>Web: 8545 Mail: 18333 In-Person: 1389 Total: 28267</p> | <p>Absentee Received</p> <p>Web: 551 Mail: 1964 Total: 2515</p> |
|--|--|

Equipment Allocation

BMDs: 337
DS200s: 511
EPBs & Printers: 1163
Voting Booths: 3267

Spanish Judges

| | | | |
|-------------|--------------|---------------|------------------------|
| Needed: 236 | Trained: 274 | Assigned: 130 | Training Scheduled: 14 |
|-------------|--------------|---------------|------------------------|

Logic and Accuracy Summary

| LD | DS200s Completed | DS200s Allocated | % Complete (DS200s) | BMDs Completed | BMDs Allocated | % Complete (BMDs) |
|--------------|------------------|------------------|---------------------|----------------|----------------|-------------------|
| EV | 29 | 29 | 100% | 22 | 22 | 100% |
| 14 | 58 | 58 | 100% | 41 | 41 | 100% |
| 15 | 63 | 63 | 100% | 43 | 43 | 100% |
| 16 | 66 | 66 | 100% | 45 | 45 | 100% |
| 17 | 59 | 59 | 100% | 36 | 36 | 100% |
| 18 | 62 | 62 | 100% | 38 | 38 | 100% |
| 19 | 66 | 66 | 100% | 43 | 43 | 100% |
| 20 | 56 | 56 | 100% | 38 | 38 | 100% |
| 39 | 52 | 52 | 100% | 31 | 31 | 100% |
| Total | 511 | 511 | 100% | 337 | 337 | 100% |

Transparency Proposal

David Naimon

All letters addressed to BOE President or elections@montgomerycountymd.gov automatically copied to all BOE members

All Board member Qs to staff, response to all Board members

All information about polling places, EV centers, absentee votes goes to all Board members

All Board meeting materials and presentations to Board by Wednesday COB (three business days), to the public by Thursday COB (two business days)

Have public comment period closer to end of Board meetings, such as 5pm, to make it easier for the public to get here if they work on Monday afternoons

At least one public evening meeting per year – with adequate publicity – in center of county or multiple meetings in different parts of the county