

APPROVED

December 14, 2018

EMERGENCY TELECONFERENCE MEETING OF THE MONTGOMERY COUNTY
BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members (Via Phone):

Jim Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keeffe, Secretary
Alexander Vincent
David Naimon
Jacqueline Phillips
Alan Banov

Board Attorney (Via Phone):

Kevin Karpinski

Staff (Onsite):

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Director
Lisa Merino, Office Services Coordinator

Audio of the meeting may be found at the link below:

<https://youtu.be/6TJncl6OEns>

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board Meeting to order and declared a quorum present at 9:03 a.m.

Ms. Jurgensen reported that the Office of Management and Budget (OMB) disseminated correspondence to all departments requesting a FY19 savings plan cut for the current fiscal year. A copy of the letter was provided to the Board prior to the meeting.

Ms. Jurgensen stated that staff meet with the Budget Sub-committee earlier in the week to discuss the estimated cut of \$121,100. She added that staff recommended that the department request a waiver from any cuts under

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the FY19 savings plan at this time. She reminded the Board members that the departments discretionary funds have been expended due to the Primary election recount and canvass that was charged to the FY19 budget, although those funds should have been charged to FY18. Those unexpected charges and unanticipated voter turnout, additional equipment deployed, additional election judges hired, and additional leased equipment contribute to the recommendation of waiver. A draft letter was prepared requesting the waiver and circulated to the Board. Ms. Jurgensen stated that if the OMB does not accept the waiver; it would be staff's recommendation that the cut be taken from the line item 61932 (Voting System). Ms. Khozeimeh stated that she agreed with staff's recommendation. Ms. Keeffe also agreed with staff's recommendation.

The Board members briefly discussed additional verbiage to be added to the draft letter that would be submitted to Richard Madaleno, Director, of the Office of Management and Budget. Ms. McLaughlin agreed to add the recommended changes and circulate to the Board for approval.

Mr. Shalleck thanked the staff for their efforts.

Ms. Phillips moved to approve staff's recommendation for a department waiver from any further cuts. The motion was seconded by Mr. Banov and passed unanimously.

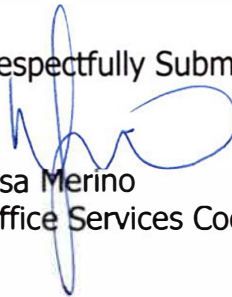
Executive Session

There was no Executive Session held.

Adjournment

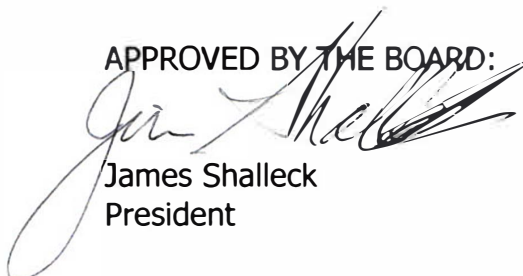
With nothing further to discuss Ms. Khozeimeh moved to adjourn the Board meeting at 9:24 a.m. The motion was seconded by Ms. Phillips and passed unanimously.

Respectfully Submitted,



Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:



James Shalleck
President