

Montgomery County Board of Canvassers
18753 North Frederick Ave
Suite 210
Gaithersburg, Maryland 20879-3124

APPROVED

1st Absentee Canvass Minutes for 2018 General Election

ATTENDEES:

Board of Canvassers: James Shalleck, Chairperson
Mary Ann Keeffe, Secretary
Nahid Kozeimeh
Alexander Vincent
David Naimon
Jacqueline Phillips, Substitute Member
Alan Banov, Substitute Member

LBE/Supervisory Staff: Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Election Director
Jessica White, Voter Services Manager
Barbara Payne, Program Specialist II
Michelle Gonda, Office Services Coordinator

Board Counsel: Kevin Karpinski, Board Counsel

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10:00 a.m. on Thursday, November 8, 2018 at the Montgomery County Board of Elections, 18753 North Frederick Ave, Suite 210, Gaithersburg, MD 20879. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

CANVASS PARTICIPANTS

Alan Cecilio	Clara Kim	George Summers	Margaret Carney	Sam Hogan
Alice Wong	Craig Messner	Gerald Hurley	Marie Yakanda	Sandra Roberts
Ameha Mulat	Dale Ryan	Holly Johnson	Marty Prinz	Scott Springer
Angela Harvey	Deborah Broken Rope	James Williamson	Melody Mowl	Shala Shamim
Anita Sharma	Delores Lee	Jean Simpson	Nanci Gubin	Shirley Williams
Anna Scala	Denise Anderson	Jill Reese	Ola Rotimi	Stephen Rosenberg
Anne Lafferty	Dianne Fontes	Justin Golden	Ora Johnson	Stuart Philipp
Arrow Theweatt	Emily Koo	karen Copeland	Pat Hodge	Suzanna Banwell
Audrey Adamson	Englebert Sedegah	Kenneth C. Marshall	Peter Korolkoff	Verna Suit
Barbara MacNeill	Eric Hoffpauir	Kim Lewis	Prithi Radhakrishnan	Vickie Witkin
Bridget Gleason	Francis Filiatreau	Lawrence Halloran	Rakhee Goyal	Yuni Leroy
Carl Eichenwald	Francis Thompson	Leigh Guiel	Ralph Lake	Zirong (Mary) Ye
Chandler Wiland	Frank Johnson	Linda Parmelee	Ric (Richard) Jackson	
Chris Mowl	George O'Hare	Marcy Trost	Robin Cooper	

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PUBLIC OBSERVERS

No observers

CONFIRMATION OF OATH

Prior to the commencement of the canvass, Barbara H. Meiklejohn, the Clerk of the Court for Montgomery County, administered and recorded the oath of each member of the Board of Canvassers. Substitute members of the Board of Elections and the Board Attorney were also sworn-in on the same day.

ELECTION/ANNOUNCEMENT OF OFFICERS

James Shalleck was elected to serve as the Chairperson of the Board of Canvassers. Mary Ann Keeffe was elected to serve as the Secretary for the Board of Canvassers. The motion passed unanimously.

PUBLIC NOTICE OF CANVASS

Public notice of the first absentee canvass was provided by a media release on October 29, 2018, it was posted on the Montgomery County Board of Elections' website and was mailed to candidates.

VERIFICATION OF BALLOT SCANNERS

Margaret Jurgensen, Election Director, presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing. Margaret Jurgensen reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Margaret Jurgensen provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Margaret Jurgensen noted the following information from Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass:

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Absentee 1 Tamper Tape

Unit #1 Serial Number: DS8514080142

Day 1 11/08/2018	Day 2 11/09/2018	Day 3 11/10/2018	Day 4 11/11/2018	Day 5 11/12/2018
Left Side: 60942129	Left Side: 60941095	Left Side: 60942139	Left Side: 60940870	Left Side: 60940868
Right Side (Top): 16-226831	Right Side (Top): 16-226831	Right Side (Top): 16-226831	Right Side (Top): 16-226831	Right Side (Top): 16-226831
Right Side (Middle): 60941084	Right Side (Middle): 60942132	Right Side (Middle): 60942140	Right Side (Middle): 60940869	Right Side (Middle): 60940867
Right Side (Bottom): 16-226833	Right Side (Bottom): 16-226833	Right Side (Bottom): 16-226833	Right Side (Bottom): 16-226833	Right Side (Bottom): 16-226833

Absentee 1 Tamper Tape

Unit #2 Serial Number: DS8517080316

Day 1 11/08/2018	Day 2 11/09/2018	Day 3 11/10/2018	Day 4 11/11/2018	Day 5 11/12/2018
Left Side: 60942129	Left Side: 6094133	Left Side: 60942146	Left Side: 60940866	Left Side: 60940864
Right Side (Top): 16-226837	Right Side (Top): 16-226837	Right Side (Top): 16-226837	Right Side (Top): 16-226837	Right Side (Top): 16-226837
Right Side (Middle): 60941084	Right Side (Middle): 60942134	Right Side (Middle): 60942145	Right Side (Middle): 60940865	Right Side (Middle): 60942192
Right Side (Bottom): 16-226832	Right Side (Bottom): 16-226832	Right Side (Bottom): 16-226832	Right Side (Bottom): 16-226832	Right Side (Bottom): 16-226832



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Absentee 1 Tamper Tape

Unit #3 Serial Number: DS8514090137

Day 1 11/09/2018	Day 2 11/10/2018	Day 3 11/11/2018	Day 4 11/12/2018
Left Side: 60942142	Left Side: 60942144	Left Side: 60942197	Left Side: 60940862
Right Side (Top): 16-226864	Right Side (Top): 16-226864	Right Side (Top): 16-226864	Right Side (Top): 16-226864
Right Side (Middle): 60942141	Right Side (Middle): 60942143	Right Side (Middle): 60942196	Right Side (Middle): 60940861
Right Side (Bottom): 16-226863	Right Side (Bottom): 16-226863	Right Side (Bottom): 16-226863	Right Side (Bottom): 16-226863

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. The Board of Canvassers posted one copy of the Zero Report from the ballot scanners on the outside door to the Training Room. A second copy of the Zero Report, which remained attached to the ballot scanners, was printed. The Board of Canvassers signed the Zero Report attached to the ballot scanners.

BALLOT SCANNING PARTICIPANTS

Andre Johnson	Joy Ehidihamhen	Tim Gartrell	Scott Moore (ES&S Observer)
Bryan Geyer	Justin Kolani	William Wall	
Darlington Brima	Leo Thompson	John Spiers (SBE Observer)	
Janet Ross	Lisa Jones	Corey Heng (ES&S Observer)	
Jerry Quarshie	Sean Syed	Glen Tilley (ES&S Observer)	

CANVASSING

Overview of Canvass Process

James Shalleck, President of the Board of Elections and Chair of the Board of Canvassers provided an introduction to the canvass teams. Ms. Jurgensen thereafter explained the rules concerning public observation of the canvass, provided an overview of the canvassing process and noted that the rules were posted in the canvass room.

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The Board of Elections received 12,584 that needed to be duplicated. The teams inspected the ballots to determine that they needed to be duplicated. The canvass team was provided the correct ballot style. One team member read the voter’s choices for the races he or she was eligible to vote in. The other canvass team duplicated the ballot. The team member who duplicated the ballot then read aloud the voter’s choices, while the other canvass member verified the accuracy of the duplication.

The remaining canvass teams processed ballots that did not need to be duplicated. Each team reviewed the envelope first to determine whether it was timely received. For timely received ballots, each team determines whether the voter signed the oath. After verifying that the oath is signed, each team opens the envelopes. With the envelope face down, each team removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each team reviews the ballots for compliance and tabulating acceptability. Those timely ballots that are in compliance and can be read by the ballot scanner are referred for tabulation.

Printing Canvass Results

After scanning all accepted absentee ballots, staff locked the ballot scanners and printed an Election Results Report. The Board of Canvassers confirmed the number of ballots counted by the ballot scanners. The Board of Canvassers signed the Voting Results Report and posted a second copy of the report outside the canvass room.

RELEASE OF UNOFFICIAL RESULTS

Absentee 1 Canvass Statistics	Number of Ballots
Total Absentee Ballots Presented at 1 st Absentee Canvass	22,401
Accepted Ballots	22,401
Rejected Ballots	0

NEXT BOARD OF CANVASSERS’ MEETING

The Board of Canvassers next met on Wednesday, November 14, 2018 at 10:00 a.m. to canvass provisional ballots.