

**Election Worker News**  
**Montgomery County Board of Elections**  
**February/March 2020**

**Dates to Remember**  
**2020**



**Deadline to Register/Change Party Affiliation**  
**April 7, 2020**

**Election Worker Training Classes End**  
**April 11, 2020**

**Primary Early Voting**  
**April 16 – 23, 2020**

**Primary Election Day**  
**April 28, 2020**

**General Election Day**  
**November 3, 2020**



**Though we're all a little different we're still working towards the same goal.**

**Preparing for the April 28, 2020 Primary Election**

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**Hands-on training classes at offsite locations**

Offsite training classes are being held at the following locations for a limited time. ***Please schedule today!***

- **Wheaton Community Center**      **February 16 – 23**
- **East County Community Center**      **February 23 – 29**
- **Silver Spring Civic Building**      **February 24 – March 14**

**Practice Training Sessions**

We are offering several practice sessions for judges who have *completed* their required training. During the sessions, students can practice using the equipment and ask questions of the trainers. The sessions do not count toward completion of the required hands-on class. We highly recommend that all judges attend at least one refresher/practice session. It is not necessary to register in advance. The schedule is handed out after training and is posted on the EJ Connection; click on the Walk-in Training link.

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**Election Workers Needed**

We are urgently seeking registered voters to serve as election workers in the areas of Bethesda, Cabin John, Chevy Chase, Darnestown, Poolesville, Potomac, and Rockville. If your community has an electronic mailing list or listserv, please share this information.

“Montgomery County’s Board of Elections is seeking registered voters to serve as election workers at polling places for the Presidential Primary Election to be held on Tuesday, April 28, 2020. To serve in this paid volunteer position you must be registered to vote in the State of Maryland, able to speak, read, and write the English language, and cannot hold, or be a candidate for, public or party office. In addition, election workers may not serve as a campaign manager for a candidate or as treasurer for any campaign finance entity. Training is required and will be provided to all election workers. Training includes an online quiz and classroom training. Volunteers will be paid for completing training and working the election. Information on several different positions, including full day and part day assignments, is advertised at [777vote.org](http://777vote.org). **To apply, text SERVE to 77788** or for more information, visit [777vote.org](http://777vote.org) and select the Election Workers link.”

**Permission Slip Requirement**

Election workers under 18 years old must submit a Permission Slip signed by their parent or guardian to serve. The form is available on our website and on the EJ Dashboard. Submit the form by fax, text or email (scan and attach to email).



***Students cannot schedule training until their signed permission slip is received.***

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**NEW! Pick-a-Pal Recruiting Contest**

Starting February 17<sup>th</sup>, we're launching a new contest to recruit more election workers. This promotion is an incentive for current election workers to help with recruiting new election workers. The grand prize is two tickets to a local show/concert and a gift card for both the current worker and the "pal".

**Here's how it works:**

1. A current election worker comes to their training class. During class they fill out an entry ticket listing a "pal" they think might be interested in working the election. Trainees can identify one or more "pals" (relatives, friends, spouses, associates, etc.) by providing their name, phone number and email addresses on the entry ticket(s). If you've already gone to training, contact your recruiter to enter.
2. Trainees will place the tickets into the collection box after class. Tickets can also be mailed to us or the "pal's" contact information can be emailed to the recruiter. The recruiter will complete the entry ticket for the election worker.
3. Recruiters will contact each "pal" to discuss the program and ask them to participate. If the "pal" agrees to serve and attends a training class, they will have an opportunity to enter the drawing by referring another "pal" for the promotion. Both the current worker and the new worker (pal) must work to be eligible for the prize.
4. All entry tickets will be put into a bowl for a drawing to be held after the election and completion of payroll (June).
5. The winning ticket will be the first ticket drawn where both "pals" served on election day.
6. The deadline to submit an entry is March 28, 2020 to allow enough time for us to contact individuals and for them to apply and take training.



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**Getting Started for 2020**

Under Maryland law a new election worker application is required for each election cycle. If you haven't done so already, please log into the EJ Connection to renew your application, confirm your availability and update your contact information. (Note: Firefox is not compatible with our online program, please use a different browser.)

1. Go to the Montgomery County, Board of Elections website [www.777vote.org](http://www.777vote.org) and click on **Election Workers**. Next click on **EJ Connection** (Election judges with Username and Password) to open the log-in page.
2. Enter your Username and Password (previously provided by BOE) to open the Election Worker Dashboard. **To avoid login errors do not copy and paste; type in the log-in information.** Call 240-777-8533 if you do not remember your login information, need help logging in or completing the application.
3. Click on **Application Renewal** in the **ACTION** box to open the application screen. Verify or enter the required information in each section. Click NEXT to navigate to the next page. Review the summary of your information and if everything is correct click NEXT to continue. Click PREVIOUS to go back to change your responses. Do not use the back button on your browser.
4. In Section F, read the Affirmation statement and click on the circle to confirm your agreement. Click on **Submit**. Congratulations, you're finished! You will receive a "thank you" message immediately on the screen and an email confirmation within a few minutes. The next step is to complete your training.

Note: If you make changes to your name, address or party affiliation (which affect your voter registration) you need to print, sign and submit the **Confirmation Form** **We must receive your signed form to process your application;** fax it to 240-777-8578 or scan and email it to [election.judge@montgomerycountymd.gov](mailto:election.judge@montgomerycountymd.gov).

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**Training**

Training consists of two stages – the Stage I online training quiz and Stage II in-person, hands-on training. Completion of training is required to serve as an election worker.

***Stage I - Online Training Quiz***

The online training includes reading Chapters 1 through 4 of the Election Judge Manual (available online), watching two training videos (“Assisting Voters with Disabilities” and “The Voting Experience”) and taking a quiz. The training is designed to complement the hands-on training and to enhance your preparation for Election Day. Once you have passed the training quiz, you will receive instructions to schedule your hands-on training.

***Stage II - Hands-On Training***

**Class Format**

Students will receive instruction on the procedures and responsibilities of the precinct team and their specific position. Students will work individually and in groups to complete practice exercises and forms, role play with the voting equipment and simulate setting up and breaking down a voting precinct. Note that the Provisional judge will also be responsible for processing same day registrations.

**If you know that you cannot attend class, please reschedule prior to the class date/time. If you miss class, you will be marked as a no-show and may not be allowed to reschedule.**

**Arrive Early – late arrivals will not be admitted.**

**Manna Food Drive**

Once again, we are partnering with Manna to help feed county residents. Please join us in this much-needed effort by bringing a non-perishable food item to your scheduled training class. Thank you for your generosity!

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### **Election Day Assignments**

Assignments will be available starting April 7, 2020. You will receive an email notification when you have been assigned. **After you receive the email**, go to our website ([www.777vote.org](http://www.777vote.org)) and log into the EJ Connection to view and confirm your assignment(s).

1. Click on “**View Assignment Information**” to see your assignment details on the screen (position, hours, location, etc..).
2. Confirm your assignment by selecting the box in the “**Confirm**” column. Be sure to select the box for each day you have been assigned for election day and early voting. A confirmation box will then open asking you if you want to confirm the assignment; click Yes. *That’s it, you’re all set!*

Note: Failure to confirm your assignment does not excuse you from working. If you are no longer available, contact your recruiter immediately to avoid being listed as a no-show. You must complete all required training to be assigned to serve.

### **Working Early Voting**

If you are interested in working at one of the eleven Early Voting centers, complete your election day hands-on training as soon as possible. Once you have completed your election day training you will receive additional information about early voting training and service. **You must be able to work election day to be eligible to work during early voting.**

### **Your Vote**

All election workers are asked to vote either by absentee ballot or during the early voting period. To vote by absentee ballot; complete, sign and submit an absentee ballot application as soon as possible. Forms will be available at training. The absentee office will process your application and send you a ballot. Your ballot may be returned to the office, mailed to us (with a postmark by the Postal Service) by election day or dropped off at any early voting site or polling place on election day. *Accepting absentee ballots at voting locations is new for 2020.*

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**Important Information**

**Keeping us informed** – Please keep your voter registration and contact information current at all times. To update your personal information online in the EJ Connection portal, click on the “**Click here if your Personal Information has changed**” button to enter your information. Phone numbers and email addresses will only be released to the Chief Judges for election related use. Each election worker must have their own email address. Our system does not recognize shared (family) email addresses.

**Future Vote Student Aide Training begins soon** - School-age students, grades 6-12, can serve as student election aides (Future Vote Ambassadors). For more information visit our website and click on Future Vote. **Future Vote training** will be held March 30 through April 3, 2020. You must be registered in the program to sign up for training. Email [future.vote@montgomerycountymd.gov](mailto:future.vote@montgomerycountymd.gov) for additional information.

**Bilingual election workers are needed** - As mandated by Section 203 of the 1975 *Voting Rights Act*, workers with Spanish speaking fluency are needed in every precinct. We are also looking for workers that speak Chinese, French, Korean and Vietnamese. Please list all languages you speak fluently, on your application.

**Are you interested in a leadership role as a Roamer or Chief Judge?**



We’re recruiting for Roamers and Chief Judges for the Primary Election. Prior experience as a Chief is **required** to apply to be a Roamer and prior experience as a VOP Judge is **recommended** to be a Chief Judge. If you have good organizational and communication skills and an interest in either of these positions, please notify your recruiter before attending training.

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**Election Workers Needed for the Nursing Home Program**

We are currently recruiting trained election workers to participate in the Nursing Home and Assisted Living Program. Selected individuals will work in bi-partisan teams. The program begins in March.

**Qualifications:**

- Must have completed Election Day training
- Must be a team player
- Must have own transportation
- Must be available during normal business hours
- Must attend Nursing Home and Assisted Living Program training session
- Must be willing to pick-up and deliver ballots and polling place supplies to the Board of Elections and to the facilities that are to be visited daily
- Must be willing to visit facilities throughout the county
- Must perform check-in and ballot accounting duties daily; and
- Must be able to assist elderly and disabled voters in completing applications.

**If interested, send an email to [Nursing.home@montgomerycountymd.gov](mailto:Nursing.home@montgomerycountymd.gov) or call 240-777-8597 or 240-777-8561.**





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**High School Recruitment Campaign Results**

(as of 2/7/2020)

Encourage your children to get involved. School visits are ending, but they can still apply online. Students must be 16 years old and registered to vote to serve.



<b>High School</b>	<b>Voter Registrations</b>	<b>Election Worker Paper Applications</b>	<b>Election Worker Online Applications</b>
Bethesda-Chevy Chase	30	12	29
Blair	132	128	105
Blake	54	50	42
Churchill	38	34	30
Clarksburg	69	69	36
Damascus	5	8	28
Edison	0	0	1
Einstein	91	88	53
Gaithersburg	30	30	28
Kennedy	34	35	27
Magruder	63	59	29
Northwood	34	36	34
Northwest	46	71	55
Other	0	0	44
Paint Branch	33	51	25
Poolesville	27	39	36
Private	0	0	2
Quince Orchard	29	28	37
Richard Montgomery	63	63	63
Rockville	105	91	117
Seneca Valley	67	67	52
Sherwood	14	26	38
Springbrook	65	65	47
Walter Johnson	34	49	71
Watkins Mill	9	9	24
Wheaton	14	16	32
Whitman	66	44	44
Wootton	46	46	31
<b>Totals</b>	<b>1050</b>	<b>1048</b>	<b>1143</b>

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**Contacting Us**

- **General Questions:** Call 240-777-8533
- **Email:** [election.judge@montgomerycountymd.gov](mailto:election.judge@montgomerycountymd.gov).
- **Fax:** 240-777-8578; **Website:** [www.777vote.org](http://www.777vote.org).
- **Mailing Address**  
Montgomery County Board of Elections  
Election Worker Program  
P.O. Box 4710  
Rockville, MD 20849-4710
- **Office Address**  
Montgomery County Board of Elections  
18753 N. Frederick Avenue, Suite 210  
Gaithersburg, MD 20879

**Recruiters**

**Election Day**

Uricka Battle – Districts 1, 2, 3, 9, 11 and 12	240-777-8659
Deborah Hamer – Districts 4, 6, and 10	240-777-8571
Chris Coffey – Districts 5, 7 and 8	240-777-8576
Cynthia Cotton – District 13	240-777-8657

**Early Voting**

Carmen Alverdi	240-777-8573
Aishah Mills-Pherigo	240-777-8572