

Election Worker News
Montgomery County Board of Elections
October 2024



Early Voting is Thursday, October 24, 2024, through Thursday, October 31, 2024.

The General Election is Tuesday, November 5, 2024

Thank you to everyone who has completed or signed up for an In-Person training class. There are still a variety of positions to be filled on Election Day. Class space is available. Use your EJ Connection portal to view the training schedule and sign up for training.

[Early Voting Service Assignments for Election Judges](#)

Early Voting service assignments were released on October 3, 2024. Use your EJ Connection portal to view and confirm your service assignments. The Early Voting recruiters are still assigning Election Judges and will continue throughout Early Voting if necessary. If you have not received an assignment and provided your availability to the Early Voting team-Thank you! Although we are nearing capacity, we will use this information to complete the rosters or place you on Standby for service during Early Voting. Thank you for your patience.

To be eligible to serve during Early Voting (EV) from October 24th to October 31st at one of the 14 Early Voting Sites you must complete all required training. Some positions may require a second training to participate. If you would like more information please complete the [2024 Early Voting Interest Form](#) for the General Election.

[Election Day Service Assignments for Election Judges](#)

Election Day service assignments will be released beginning October 15, 2024. When they are released, use your EJ Connection portal to view and confirm your service assignment. To be eligible to serve you must complete all required training.

We are experiencing a deficit of volunteers of all party affiliations in the areas of Bethesda, Potomac, and Chevy Chase. Furthermore, it is the mission of the Board of Elections to have a team of Election Judges of different party affiliations to serve in each polling place and we need volunteers with Republican party affiliation throughout the county to complement our rosters.

[Interested in a leadership role as a Chief Judge or Roamer on Election Day?](#)

Do you have good organizational skills, communication skills and experience? This might be the role for you. Each polling place requires two Chief Judges to serve as supervisors. To serve as a Chief Judge it is recommended that you have prior experience as a Voter Operations Judge (VOP) and be amenable to serving at any polling place throughout Montgomery County. Additionally, Roamers provide polling place support and serve as a resource for Chiefs Judges and voters. To serve as a Roamer, prior service as a Chief Judge is required. Contact your recruiter if you are interested in one of these roles.

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Election Day Chiefs Judges ONLY

Polling Place Election Judge Rosters will be released on October 15th. Please contact all members of your team by Thursday, October 31st to introduce yourself as Chiefs, and confirm the Monday Night Meeting time with the team. Only one Chief has to contact polling place team members, or you may split up the list. Everyone must be contacted by at least one Chief Judge.

Check and recheck your rosters Polling places might have changes to their team list. We will be assigning election workers daily. If a judge no longer appears on your list do not contact them. They have either withdrawn or moved and are no longer serving in your polling place. We recommend checking your roster daily for changes.

If you have questions about the staffing, contact your recruiter.

Chief Judge Supply Pick-up (Photo ID required for pick-up) Saturday, November 2nd – This is mandatory. The supply pick-up is done by one Chief Judge from each polling place. Supply pick up must be completed between 7:00 am and 2:00 pm at the Board of Elections. Please make sure to coordinate the pick-up with your Co-Chief prior to October 28th. You will receive a Supply Pick-Up Card via USPS. The card must be displayed in your front window, with the precinct number facing out. Further instructions will be emailed directly to Election Day Chiefs.

Chief Judges are encouraged to pick up the polling place supplies on Saturday, November 2nd before the Chief Judge Briefing. An additional option to pick up supplies is on Sunday November 3rd from 10:00am to Noon.

Chief Judge Briefing – The Chief briefing will be held **Saturday November 2nd**. This briefing will be held virtually. The link will be provided to Chief Judges when we get closer to the election.

Monday Night Set-Up Meeting Monday, November 4th - should begin at 6:30PM. If you need to deviate from the standard meeting start time, email your recruiter. Be sure to include the polling place in the email. You will be given instructions on how to notify the Board of Elections help desk when your polling place is set up and ready to go.

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Election Training for the General Election

Election Judge training is required by law to serve as an Election judge. Training consists of two parts: an Online Training Quiz and an In-Person training session.

Online Training Quiz - The Online Quiz requires reading chapters 1-4 of the Election Judge manual, watching two videos, and then completing a 40-question Quiz. The Quiz covers basic information about serving as an Election Judge. You need to correctly answer at least 32 of the questions to achieve a score of 80% or more to successfully pass the quiz. Once the Quiz is completed successfully with a passing score, a Recruiter will review the quiz results and email you information regarding your Election Judge position with instructions to schedule your In-Person Training. This may take 2-5 business days. You have two attempts to pass the quiz. If the second attempt to pass the quiz is unsuccessful, you are not eligible to serve in the upcoming General Election.

In-Person Training Class - The In-Person Training class allows Election Judges to receive direct instruction and hands-on practice with the documents and equipment used in the polling place. You will receive an overview of how a polling place functions, directions for setting up and the breakdown of the polling place, and training on the specific procedures and responsibilities of your assigned position. You may complete sample forms and practice exercises, role-play voter interaction, and operate voting equipment.

In-Person Training Class Types - New and Returning

New Election Judge Training – Trainer-led group instruction. See description above. Classes last from 2 to 4.5 hours depending on the position.

These classes are for:

- New Election Judges.
- Previous Election Judges who did not serve in the 2024 Primary.
- Returning Election Judges who want to serve in a different position than in the 2024 Primary.
- Returning Election Judges who prefer direct instruction or would benefit from taking the new class again.

Returning Election Judge Training – Trainer-directed training with more individualized pacing. Includes a brief review of specific position duties, presentation of updates, and independently conducted exercises.

Classes last from 2 to 4 hours depending on the position.

These classes are for:

- Election Judges who served in the same position in 2024 Primary.
- Election Judges who can demonstrate proficiency in key responsibilities with limited additional training.

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Scheduling In-Person Training Class - Election Judge positions, regardless of prior experience, require In-Person training. If you did not serve in the 2024 Primary, once you have successfully completed the Online Quiz, your Recruiter will provide instructions via email on how to schedule your In-Person Training class. In-Person Training is based on the specific position for which you are selected to serve. You will use the online scheduling feature in EJ Connection to select a class that best matches your schedule. Training is available on weekdays, evenings, and weekends. If you did serve in the 2024 Primary Election, please use your EJ connection account to sign up for training.

Note: You will only be allowed one opportunity to reschedule your training class. Be sure you can attend the training session before you sign-up. Check your calendar for possible conflicts and take note of the location and transportation options. If you are unable to attend, call the Recruitment Office and we will cancel your enrollment in the class.

Additional Election Training - An optional self-paced **Online Supplemental Review** is available with general information about working as an election judge. The course sections include text, pictures, and videos with questions to answer to check your understanding. We strongly encourage new and returning election judges to view the course before and after attending class. Use this link: [OnlineSupplementalTraining2024](#)

Note: The additional Online Supplemental Review does not fulfill the In-Person training requirement.

Training Locations for the General Election

Fleet Management Service: 16700 Crabbs Branch Way, Rockville, MD 20855 **(8/26-TBD)**

Wheaton Community Recreation Center: 11701 Georgia Avenue, Silver Spring, MD 20902 **(10/05-10/19)**

Good Hope Community Recreation Center: 14715 Good Hope Road, Silver Spring, MD 20906 **(10/19-10/31)**

Directions to each training location are located in your EJ Connection account under Resources.

Election Worker Training Site Locations



[Fleet Management Services](#)
16700 Crabbs Branch Way
Rockville, MD 20855



[Good Hope Neighborhood Recreation Center](#)
14715 Good Hope Road
Silver Spring, MD 20905



[Nancy H. Dacek N. Potomac Community Recreation Center](#)
13850 Travilah Road
Rockville, MD 20850



[Silver Spring Civic Center](#)
One Veterans Place
Silver Spring, MD 20910



[Wheaton Library & Community Recreation Center](#)
11701 Georgia Ave
Wheaton, MD 20902

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Create a Voting Plan Election Judges are encouraged to vote either by mail-in ballot or during Early Voting when they are not serving. If you are assigned to your home precinct, and you wish to vote at the polling place, you may do so on your assigned break. If you are not assigned to work in your home precinct and you choose to vote at that polling place, you must vote a provisional ballot on Election Day.

Election Service Payment The service stipends are paid by check and mailed 6 weeks after the election to the address of record. If you wish to receive the service stipend, you are required to provide your full social security number. You may provide that information securely in your EJ Connection account. If you wish to opt out of receiving the service stipend, you do not need to provide your social security number and must select “decline payment”. High School Students may receive SSL credits in lieu of the service stipend. Please review your payment status in your EJ Connection. If you “declined payment” and wish to change your payment option and receive the payment, update your personal information. That last day to update your social security information to be paid is October 15, 2024.

Bonus Pay for Returning Workers! Returning Election Judges who previously served (2022 or earlier) at a polling place during Early Voting or Election Day are eligible to earn a \$100 bonus for each full day served and \$50 bonus for each part day served at a polling place during Early Voting and/or Election Day in the 2024 election cycle. For more information on position requirements, duties, stipend and service hours, please visit [Position Descriptions and Payments](#)

Note: If your first time serving as an Election Judge was the 2024 Presidential Primary Election, you will be eligible to receive the returning bonus in 2026 Elections.

Keep Us Informed Please keep your voter registration and contact information current. To update your voter registration (party, address, name), visit [Voter Registration](#). To update your Election Worker information (phone number, email or emergency contact), visit your EJ Connection account and select Update Personal Information.

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Pick-A-Pal Promotion- Enter to win a Prize!!!!



The Pick-A-Pal Promotion is a chance for you and your “Pal” to win a fantastic prize for your service in a polling place during the 2024 Presidential General Election. The winners will each receive a gift card for two to the movies, and a photo opportunity with the Board of Elections Recruitment Team.

Official Promotion Rules:

1. To be eligible to win, both “Pals” listed on the entry ticket **must** serve at a polling place for the Presidential General Election on November 5, 2024, or at an Early Voting center during Early Voting from October 24, 2024, through October 31, 2024. The “Pal” who is referred must have never served as an Election Judge in Montgomery County. Both “Pals” must be in good standing with the Election Worker Program.
2. Entry tickets are available at your In-Person training class. Complete an entry ticket with your name and the name, phone number, and email of a “Pal” you would like to refer to the Election Worker Program. Place the entry ticket into the “Pick-A-Pal Promotion Box” located in your training class. Alternatively, you may use this form to submit your referral [Pick-A-Pal Promotion Referral Entry Form](#). There is no limit to the number of “Pals” you may submit.
3. This promotion will be held from August 26, 2024, until In-Person training classes end for the 2024 General Election.
4. The winners will be selected by drawing of the eligible tickets and announced after the General Election in December 2024.

Thank you for going the extra mile for the Election Worker Program!! Please contact the Election Worker Program Recruitment office at 240-777-8533 for questions.

Enter to Win!!

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PLEASE REMEMBER

We truly appreciate all our volunteers and depend on you to assist us in conducting free and fair elections. We ask that if you sign up to serve and are given an assignment that you honor that commitment. During the Primary we had several volunteers who signed up to serve in a specific position, trained, and were given an assignment, but on their day of service they either left early, came late, or did not report at all. In some instances, volunteers did not provide any notice to the Board of Elections Recruitment Department. When situations like this happen, it affects the operations of the polling place. The polling places are left short-handed, it increases the workload for the remaining volunteers and negatively impacts the voter's experience.

We provide a lot of information about the Election Worker Program on the website. Please take time to review the Program Overview, Position Descriptions, stipends and more. This information is important and designed to provide insights into the commitment required to be a volunteer.

Service Hours for Election Day

- Pre-Election Day Set-up Meeting on November 4th at 6:30pm (**mandatory for all Election Judges**)
- Chief (**CHF**) 6:00AM to about 11:00PM
- Voter Operations (**VOP or SPN**) 6:00AM to about 11:00PM
- Voter Operations-Part -Day (**VOP-A**) 6:00AM to 3:00PM
- Voter Operations-Part -Day (**VOP-B**) 2:00PM to about 11:00PM
- Voter Operations-Driver (**VOP-D**) 6:00AM to about 9:00PM
- Same Day Registration (**SDR**) 6:00AM to about 11:00PM
- Voter Operations Provisional (**VOP-P**) 6:00AM to about 11:00PM
- Closer (**CLS**) 6:30PM to about 11:30PM

When the polls close at 8pm, Election Judges are required to stay to clean up the polling place and pack the election equipment. Please do not leave the polling place until dismissed by the Chief Judges.

Service Hours for Early Voting

- Pre-Early Voting Set-up Meeting on October 23rd at 6:30pm-**Mandatory for Chiefs and those assigned to work the first day of Early Voting**
- Early Voting Chief (**EVCHF**) 6:00AM to about 10:30PM
- Early Voting Voter Operation (**EVVOP or EVSPN**) 6:00AM to about 10:30PM
- Early Voting Voter Operations-Part -Day (**EVVOP-A**) 6:00AM to 3:00PM
- Early Voting Voter Operations-Part -Day (**EVVOP-B**) 2:00PM to about 10:30PM
- Early Voting Same Day Registration (**EVSDR**) 6:00AM to about 10:30PM
- Early Voting Voter Operations Provisional (**EVVOP-P**) 6:00AM to about 10:30PM

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- August 5, 2024: Election Worker Kickoff (General Election)
 - August 26, 2024: In-Person Training Begins
 - October 3, 2024: Early Voting Assignments available
 - October 15, 2024: Advanced Voter Registration Deadline**
 - October 15, 2024: Election Day Assignments available**
 - October 15, 2024: First day of Canvass of Mail-in Ballots**
 - October 23, 2024: Early Voting Center Set-up Meetings-6:30pm**
 - October 24, 2024: Early Voting Begins**
 - October 31, 2024: Early Voting Ends**
 - November 2, 2024: Chief Judge Supply Bag Pick-Up- 7:00am -2:00pm**
 - November 2, 2024: Chief Judge Briefings (virtual)**
 - November 3, 2024: Chief Judge Supply Bag Pick-Up- 10:00am -12:00pm**
 - November 4, 2024: Election Day Polling Place Set-up Meetings- 6:30pm**
 - November 5, 2024: Presidential General Election Day**
 - December 16, 2024: Service Stipend Checks Mailed**
 - December 2024: Pick-A-Pal Drawing**



Check us out on social media.

 [@MontgomeryMDVotes \(@777Vote\) / X \(twitter.com\)](https://twitter.com/MontgomeryMDVotes)

 [Montgomery County Board of Elections | Gaithersburg MD | Facebook](https://www.facebook.com/MontgomeryCountyBoardofElections)

 [@Montgomery County Elections \(@777vote\) • Instagram photos and videos](https://www.instagram.com/MontgomeryCountyElections)

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2024 Recruitment Team

Recruitment Office

The Recruitment Team is available Monday – Friday from 8:30 a.m. to 5:00 p.m. Recruiters are available after-hours and Saturdays as the Election approaches. The Recruitment Team will assist you through the application, training, and service assignment process. Please contact the Recruitment Office with any questions.

Recruitment Staff

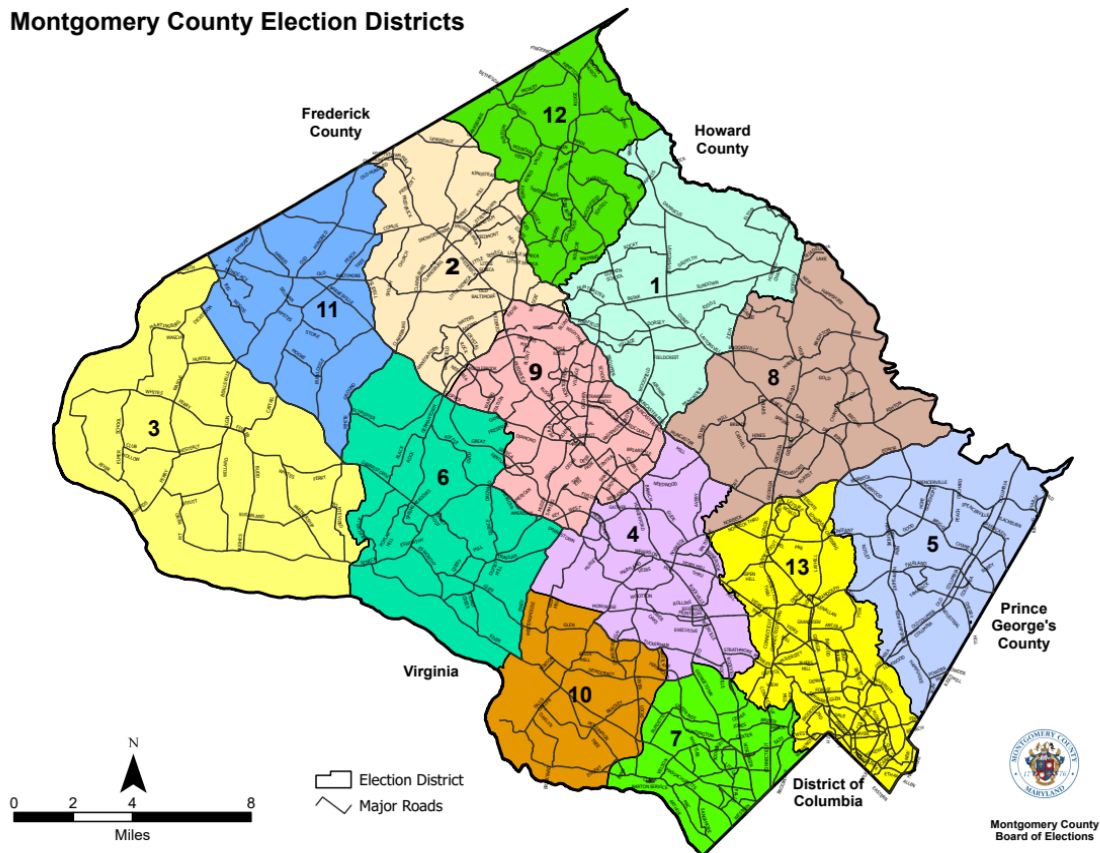
Election Worker Recruitment Coordinator - Aishah Mills-Pherigo 240-777-8577

Election Day Recruiters

- Yvonne-Crystal Monterrosa (Election Districts 1,2,5, 8, and 12) 240-777-8657
- Bertha Miranda (Election Districts 3,6,7,10 and 11) 240-777-8656
- Carly Colbert (Election Districts 4 and 9) 240-777-8572
- Deborah Hamer (District 13) 240-777-8571

Locate your recruiter by matching the election district of where you reside.

Montgomery County Election Districts



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Early Voting Recruiters

- Aishah Mills-Pherigo (EV Sites 5-8-10) 240-777-8577
- Paul Dever (EV Sites 1-4-9-11-12-14) 240-777-8573
- Uricka Battle (EV Sites 2-3-6-7-13) 240-777-8576

EV-1 MID-COUNTY COMMUNITY RECREATION CENTER, 2004 Queensguard Rd Silver Spring MD 20906

EV-2 EXECUTIVE OFFICE BUILDING, 101 Monroe St Rockville MD 20850

EV-3 GERMANTOWN COMMUNITY RECREATION CENTER, 18905 Kingsview Rd Germantown MD 20874

EV-4 MARILYN J. PRAISNER COMMUNITY RECREATION CENTER, 14906 Old Columbia Pike Burtonsville MD 20866

EV-5 SILVER SPRING CIVIC BUILDING, 1 Veterans Pl Silver Spring MD 20910

EV-6 ACTIVITY CENTER AT BOHRER PARK, 506 South Frederick Ave Gaithersburg MD 20877

EV-7 DAMASCUS COMMUNITY RECREATION CENTER, 25520 Oak Dr Damascus MD 20872

EV-8 JANE E. LAWTON COMMUNITY RECREATION CENTER, 4301 Willow Ln Chevy Chase MD 20815

EV-9 WHEATON LIBRARY & COMMUNITY RECREATION CENTER, 11701 Georgia Ave Wheaton MD 20902

EV-10 POTOMAC COMMUNITY RECREATION CENTER, 11315 Falls Rd Potomac MD 20854

EV-11 SANDY SPRING VOLUNTEER FIRE DEPT, THE BALLROOM, 17921 Brooke Rd Sandy Spring MD 20860

EV-12 WHITE OAK COMMUNITY RECREATION CENTER, 1700 April Ln Silver Spring MD 20904

EV-13 NANCY H. DACEK N. POTOMAC COMMUNITY RECREATION CENTER, 13850 Travilah Rd Rockville MD 20850

EV-14 BAUER DRIVE COMMUNITY RECREATION CENTER, 14625 Bauer Dr Rockville MD 20853

Contact Us

- **General Questions:** Call 240-777-8533
- **Email:** election.judge@montgomerycountymd.gov
- **Website:** www.777vote.org
- **Mailing Address for Office:**

Montgomery County Board of Elections
Attention: Recruitment
18753 N. Frederick Avenue, Suite 210
Gaithersburg, MD 20879

We look forward to working with you!