01-01/12-06 Laytonsville Elementary School
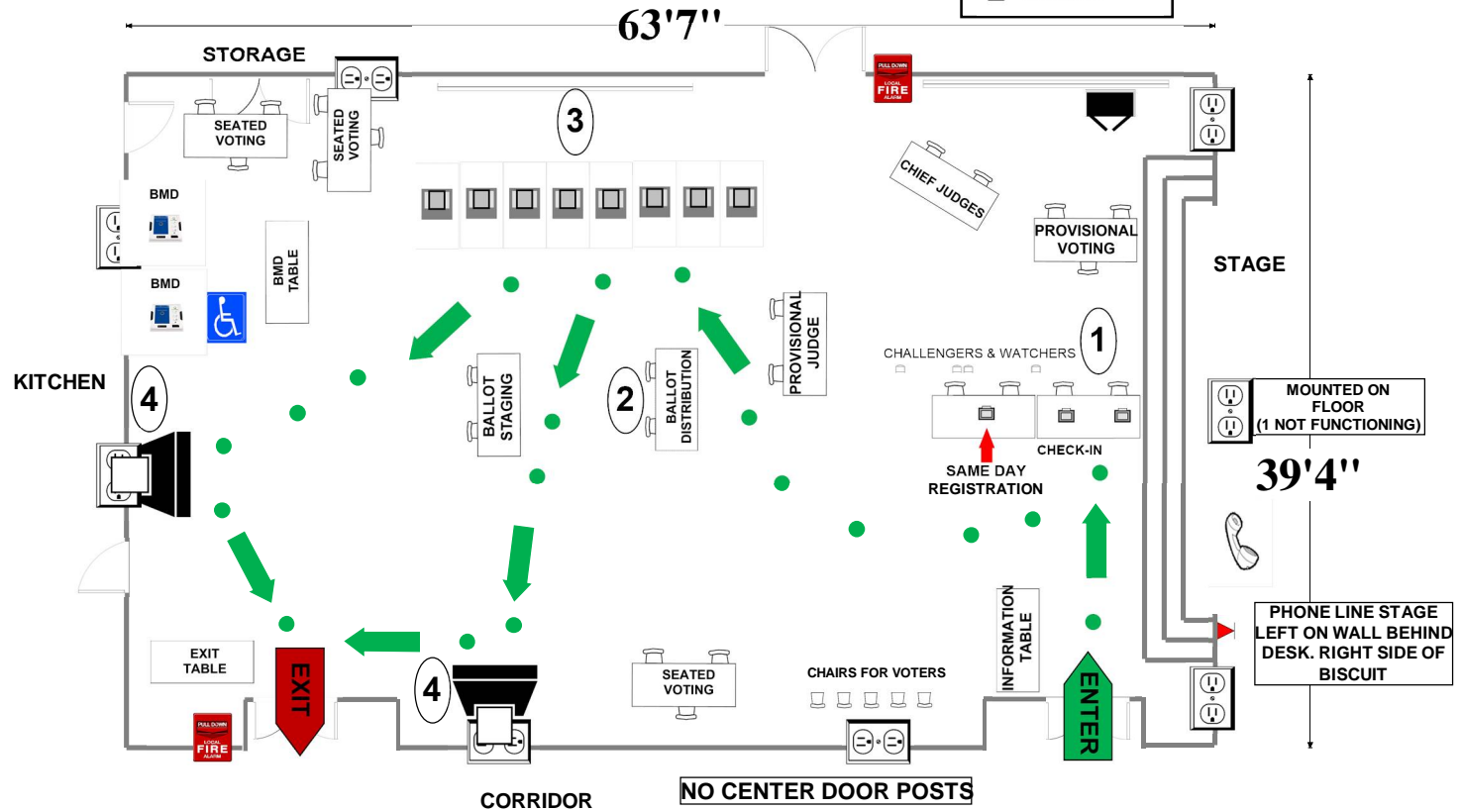## 21401 Laytonsville Rd.
Laytonsville, MD 20882
RECOMMENDED ROOM LAYOUT

ALL-PURPOSE ROOM

8	Voting Booths
9	Seated Voting
3	Poll Books
2	BMDs
2	Scanners

63'7"

STORAGE

SEATED VOTING

SEATED VOTING

BMD

BMD

BMD TABLE

KITCHEN

3

CHIEF JUDGES

PROVISIONAL VOTING

STAGE

PROVISIONAL JUDGE

BALLOT STAGING

BALLOT DISTRIBUTION

2

CHALLENGERS & WATCHERS

1

4

MOUNTED ON FLOOR (1 NOT FUNCTIONING)

39'4"

SAME DAY REGISTRATION

CHECK-IN

PHONE LINE STAGE LEFT ON WALL BEHIND DESK. RIGHT SIDE OF BISCUIT

EXIT TABLE

EXIT

4

SEATED VOTING

CHAIRS FOR VOTERS

INFORMATION TABLE

ENTER

CORRIDOR

NO CENTER DOOR POSTS

FIRE alarm (PULL DOWN LOCAL FIRE ALARM)

Legend

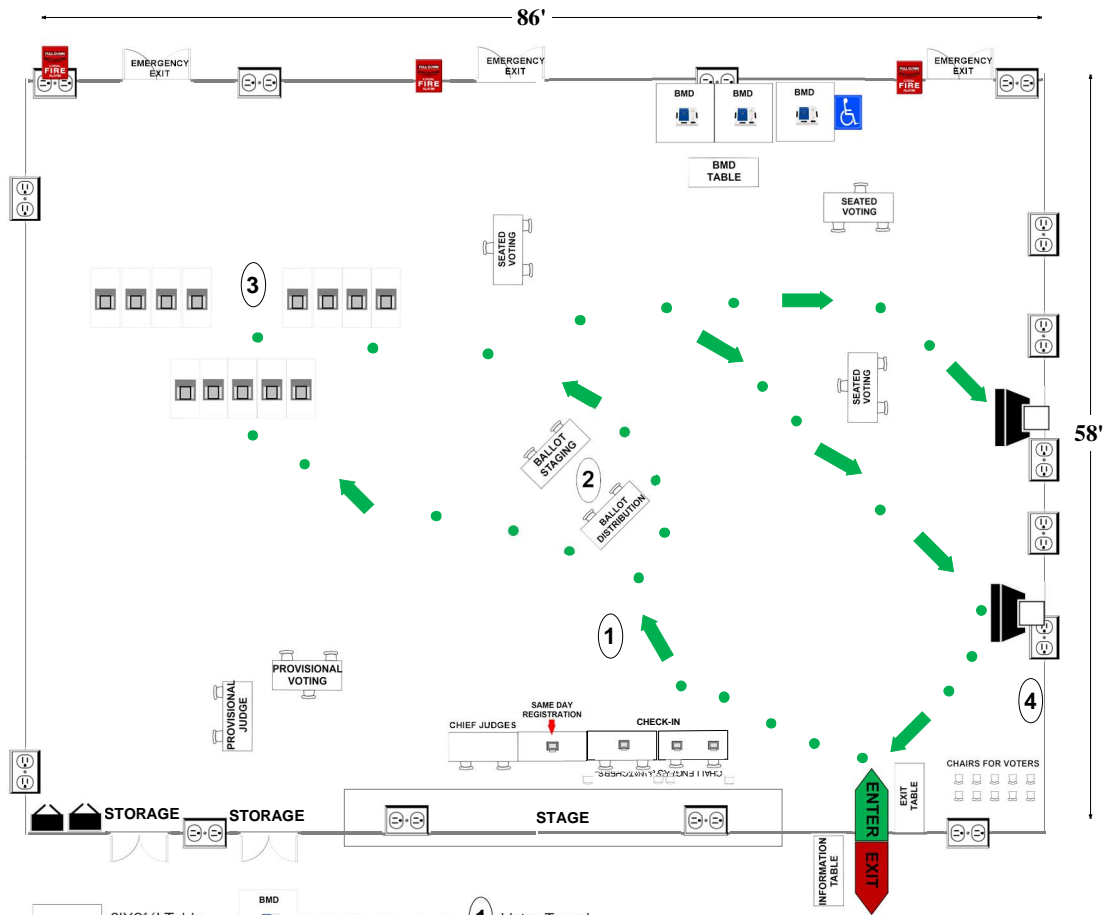|	
6'X2½' Table	
BMD Ballot Marking Device	**1** Voter Travel
Voting Booths with 2½'X5' clearance	**V** Vending Machine
Transfer Cart	Electronic Poll Book
Window	Scanner
Bookcase	**Scanner Judge stands 2 - 3 feet from scanner**
	2 plug outlet
	Fire alarm
	Column

Montgomery County
Board of Elections
8/16/2024

01-02 Goshen Elementary School
8701 Warfield Rd
Gaithersburg, MD 20882
RECOMMENDED ROOM LAYOUT

ALL-PURPOSE ROOM

8	Voting Booths
9	Seated Voting
3	Poll Books
2	BMDs
2	Scanners

25'

NOTE: DOOR POSTS ARE NOT REMOVABLE

FIRE

3

VOTING BOOTHS

STAGE

TRASH ROOM

STORAGE

41'

KITCHEN

SEATED VOTING

SEATED VOTING

SEATED VOTING

BALLOT STAGING

2

BALLOT DISTRIBUTION

BMD

BMD

BMD TABLE

PROVISIONAL JUDGE

PROVISIONAL VOTING

CHALLENGERS & WATCHERS

CHECK-IN

SAME DAY REGISTRATION

CHIEF JUDGES

1

4

36'

40'

FIRE

INFORMATION TABLE

ENTER

EXIT

5

EXIT TABLE

CHAIRS FOR VOTERS

34'

Legend

6'X2½' Table	
Voting Booths with 2½'X5' clearance	
Transfer Cart	
Window	
BMD Ballot Marking Device	
V Vending Machine	
Electronic Poll Book	
Scanner	
Scanner Judge stands 2 - 3 feet from scanner	
1 Voter Travel	
2 plug outlet	
FIRE Fire alarm	

Montgomery County
Board of Elections
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01-03 Gaithersburg Church of the Nazarene
8921 Warfield Rd
Gaithersburg, MD 20882

LIFE CENTER

RECOMMENDED ROOM LAYOUT

13	Voting Booths
9	Seated Voting
4	Poll Books
3	BMDs
2	Scanners

86'

58'

EMERGENCY EXIT

EMERGENCY EXIT

EMERGENCY EXIT

FIRE

BMD · BMD · BMD

BMD TABLE

SEATED VOTING

SEATED VOTING

SEATED VOTING

BALLOT STAGING

BALLOT DISTRIBUTION

3

2

1

4

PROVISIONAL VOTING

PROVISIONAL JUDGE

CHIEF JUDGES

SAME DAY REGISTRATION

CHECK-IN

CHAIRS FOR VOTERS

CHAIRS FOR VOTERS

STORAGE · STORAGE

STAGE

ENTER

EXIT

EXIT TABLE

INFORMATION TABLE

Legend

Symbol	Description
6'X2½' Table	
BMD – Ballot Marking Device	
1	Voter Travel
Voting Booths with 2½'X5' clearance	
V	Vending Machine
2 plug outlet	
Electronic Poll Book	
Scanner	
FIRE	Fire alarm
Black Transfer Cart	
Window	

Montgomery County
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01-04 Judith A. Resnik Elementary School
7301 Hadley Farms Dr
Gaithersburg, MD 20879
RECOMMENDED ROOM LAYOUT

ALL-PURPOSE ROOM

7	Voting Booths
3	Seated Voting
3	Poll Books
2	BMDs
2	Scanners
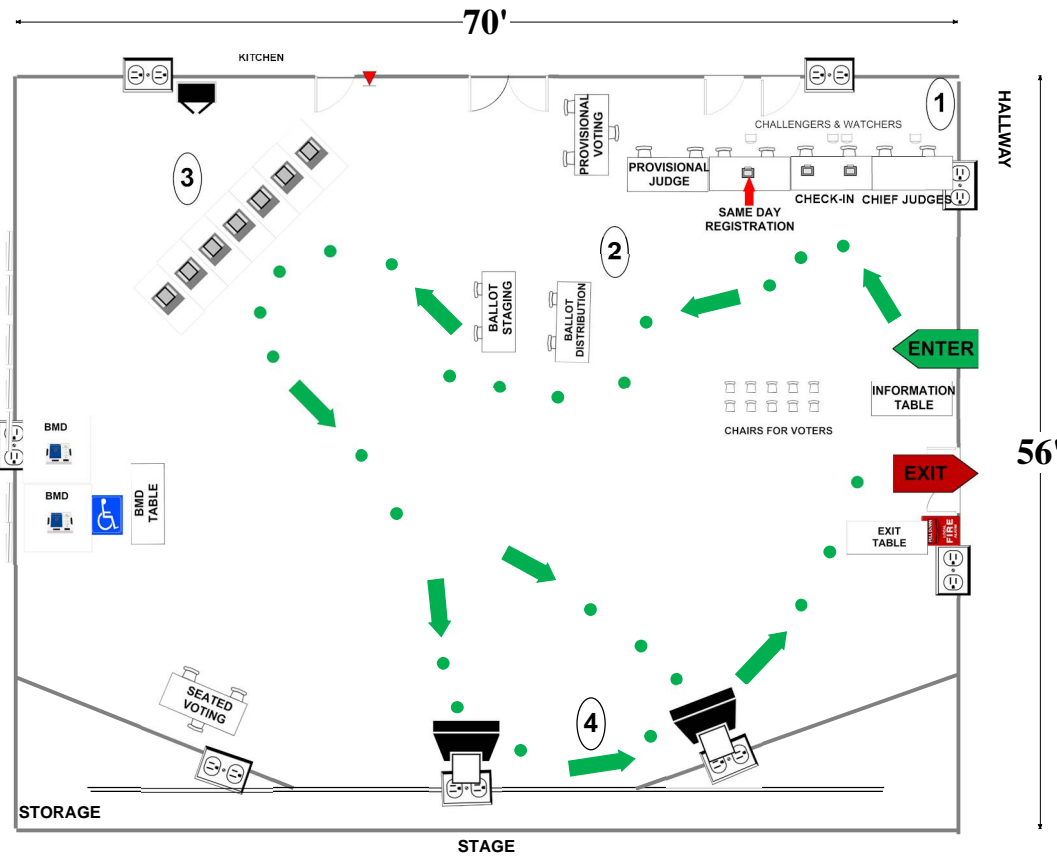
70'

56'

KITCHEN

PROVISIONAL VOTING

CHALLENGERS & WATCHERS

HALLWAY

1

PROVISIONAL JUDGE

CHECK-IN

CHIEF JUDGES

SAME DAY REGISTRATION

3

2

BALLOT STAGING

BALLOT DISTRIBUTION

ENTER

INFORMATION TABLE

CHAIRS FOR VOTERS

BMD

BMD

BMD TABLE

EXIT

EXIT TABLE

FIRE

SEATED VOTING

STORAGE

4

STAGE

6'X2½' Table	**BMD** Ballot Marking Device	**1** Voter Travel
Voting Booths with 2½'X5' clearance	**V** Vending Machine	2 plug outlet
Transfer Cart	Electronic Poll Book	Fire alarm
Window	Scanner	
	Scanner Judge stands 2 - 3 feet from scanner	

Montgomery County
Board of Elections

10/9/2024

01-05/01-08 Agricultural History Farm Park
Activity Center
18400 Muncaster Rd
Derwood, MD 20855

ACTIVITY ROOM

RECOMMENDED ROOM LAYOUT

10	Voting Booths
6	Seated Voting
3	Poll Books
2	BMDs
2	Scanners
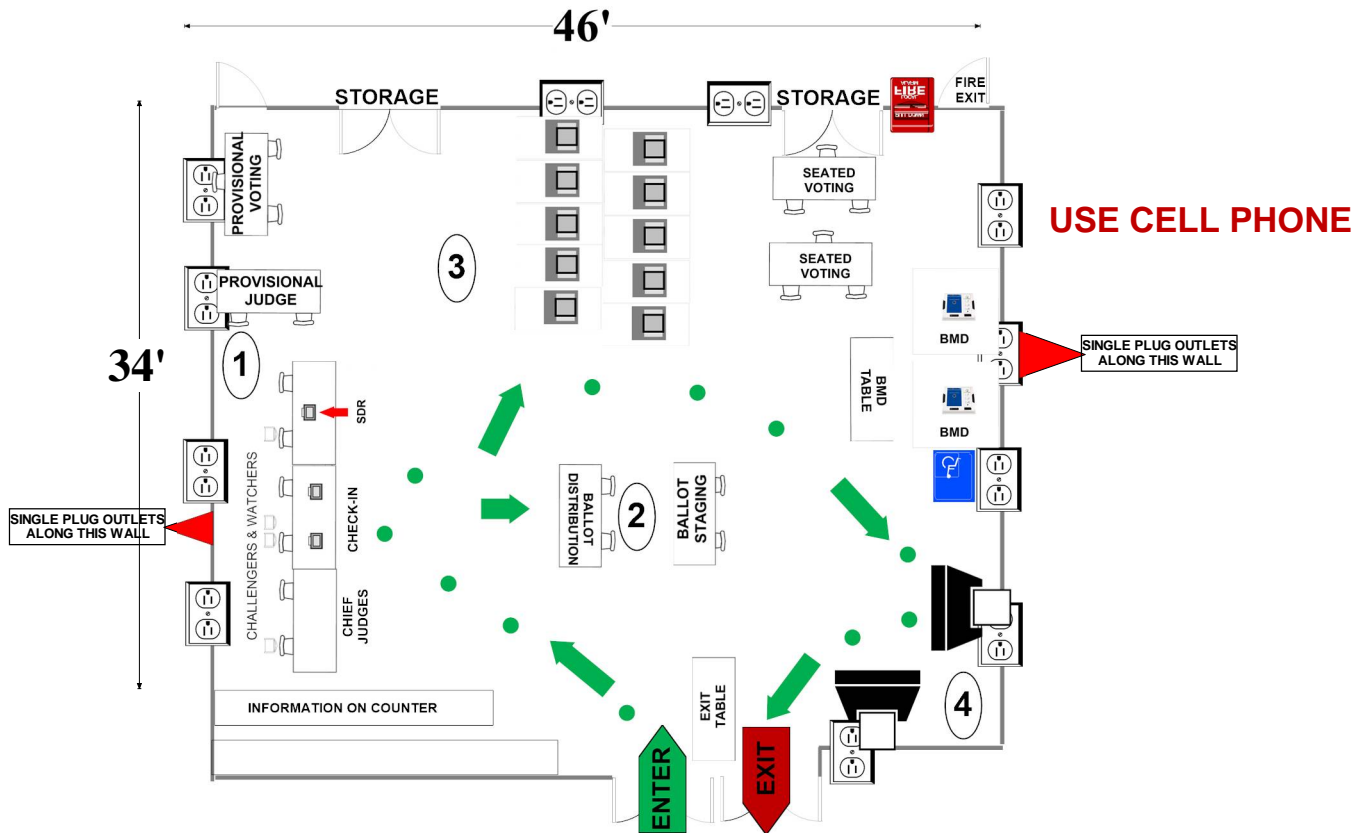
46'

34'

STORAGE

STORAGE

FIRE EXIT

PROVISIONAL VOTING

PROVISIONAL JUDGE

SEATED VOTING

SEATED VOTING

USE CELL PHONE

3

1

BMD

BMD TABLE

SINGLE PLUG OUTLETS ALONG THIS WALL

SDR

CHECK-IN

CHALLENGERS & WATCHERS

CHIEF JUDGES

SINGLE PLUG OUTLETS ALONG THIS WALL

BALLOT DISTRIBUTION

2

BALLOT STAGING

INFORMATION ON COUNTER

EXIT TABLE

4

ENTER

EXIT

Legend

6'X2½' Table	
Voting Booths with 2½'X5' clearance	
Transfer Cart	
Window	
BMD Ballot Marking Device	
V Vending Machine	
Electronic Poll Book	
Scanner	
1 Voter Travel	
2 plug outlet	
FIRE Fire alarm	

Scanner Judge stands 2 - 3 feet from scanner

Montgomery County
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01-06 Laytonsville Golf Course

7130 Dorsey Rd
Laytonsville, MD 20882

RECOMMENDED ROOM LAYOUT

CLUBHOUSE/ DINING ROOM

6	Voting Booths
3	Seated Voting
2	Poll Books
2	Scanners
2	BMDs *

*NOTE:
Set up 1 BMD. Use the other as replacement if it breaks down.

SNACK BAR DINING ROOM

BALLOT STAGING

BALLOT DISTRIBUTION

BMD TABLE

BMD

SEATED VOTING

PROVISIONAL JUDGE

PROVISIONAL VOTING

CHALLENGERS & WATCHERS

CHECK-IN

SAME DAY REGISTRATION

CHIEF JUDGES

CHAIRS FOR VOTERS

SNACK BAR

EXIT TABLE

EXIT

GOLF STORE

INFORMATION TABLE

ENTER

V

34'

34

Legend

| Symbol	Description
6'X2½' Table	
Voting Booths with 2½'X5' clearance	
Transfer Cart	
Window	
BMD	Ballot Marking Device
V	Vending Machine
Electronic Poll Book	
Scanner	
Scanner Judge stands 2 - 3 feet from scanner	
1	Voter Travel
2 plug outlet	
FIRE	Fire alarm

Montgomery County
Board of Elections
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01-07 Damascus Library
9701 Main St
Damascus, MD 20872
RECOMMENDED ROOM LAYOUT

LARGE MEETING ROOM

2	Voting Booths
3	Seated Voting
2	Poll Books
2	BMDs
2	Scanners*

26'

39.2'
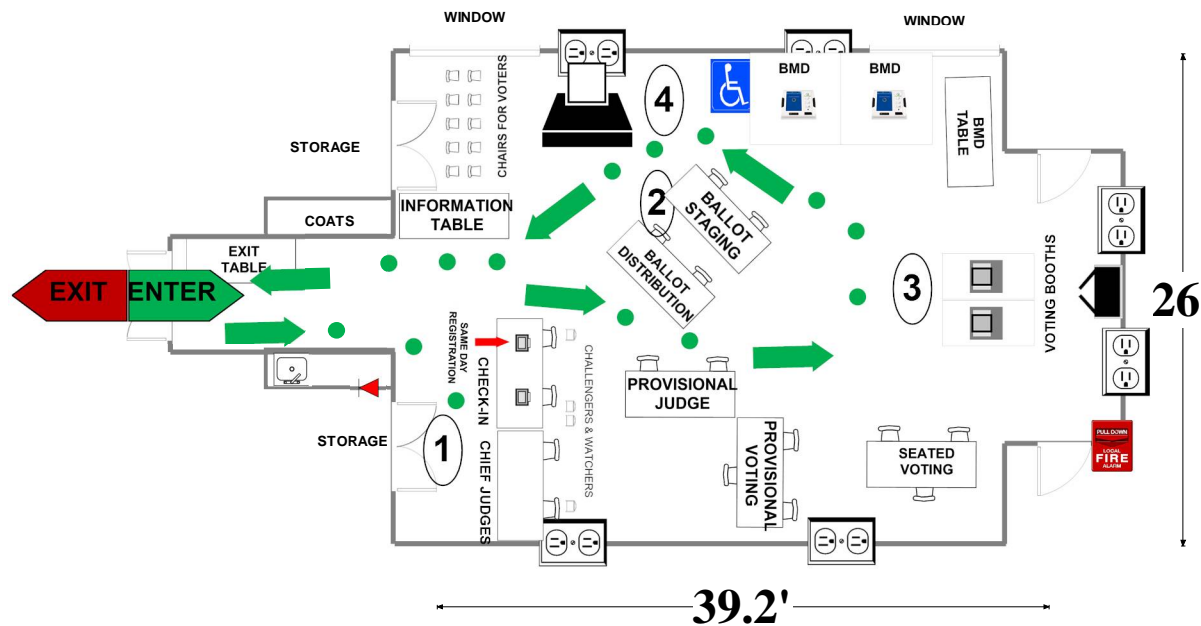
*Note:

Space in the room does not allow for two scanners. For emergencies one scanner is stored on site. The scanner needs to be opened and closed at the end of the night if it is not used.

Legend

- 6'X2½' Table
- Voting Booths with 2½'X5' clearance
- Transfer Cart
- Window
- Bookcase
- **BMD** Ballot Marking Device
- **V** Vending Machine
- Electronic Poll Book
- Scanner — Scanner Judge stands 2 - 3 feet from scanner
- **1** Voter Travel
- 2 plug outlet
- Fire alarm
- Column

**Montgomery County
Board of Elections**
8/16/2024