

**MARYLAND DEPARTMENT OF HUMAN SERVICES  
AUTHORIZATION FOR REIMBURSEMENT OF INTERIM ASSISTANCE  
INITIAL PAYMENT OR POST-ELIGIBILITY PAYMENT**

The term "STATE" means the Maryland Department of Human Resources, through either (1) one of its local Departments of Social Services or (2) the Montgomery County Department of Health and Human Services.

**What actions are you authorizing when you sign this authorization and check the "Initial Claim Only" block?**

**Initial Claim Only**

You are authorizing the Commissioner of the Social Security Administration (SSA) to reimburse the state for some or all of the money the state gives you. This money helps you while SSA decides if you are eligible to receive SSI benefits. If you become eligible, SSA pays the State from the retroactive SSI benefits due you. The reimbursement covers the time from the first month you are eligible to receive SSI benefits through the first month your monthly SSI benefit begins.

If the state cannot stop the last payment made to you, SSA can reimburse the state for this additional payment amount.

**What actions am I authorizing when I sign this authorization and I check the "Post eligibility Case Only" block?**

**Post-eligibility Case Only**

You are authorizing the Commissioner of the Social Security Administration (SSA) to reimburse the state for some or all of the money the state gives you. This money helps you while SSA decides if your SSI benefits can be reinstated after being terminated or suspended. If your SSI benefits resume, SSA pays the state from the retroactive SSI benefits due you. The reimbursement covers the time from the day of the month the reinstatement is effective through the first month your monthly SSI benefit resumes.

If the state cannot stop the last payment made to you, SSA can reimburse the state for this additional payment amount.

**How can the state use this form when blocks for initial claims and post-eligibility cases are both checked?**

The state can use this form for one case situation at a time, either an initial claim or a post-eligibility case. If both blocks are checked the form is not valid. You and the state must sign and date a new form with only one block checked.

**What kind of state payment qualifies for reimbursement by SSA?**

SSA can reimburse a state for a payment that is paid only from state or local funds. The state cannot be reimbursed for payments made wholly or partially from Federal funds.

**How does SSA determine how much of my SSI money to pay to the state.**

SSA decides the amount of payment based on two considerations. First, SSA looks at the amount of money claimed by the state, and second, SSA looks at the amount of your retroactive SSI money available to pay the state. SSA can reimburse the state for a payment made in a month only when you receive a state payment and an SSI payment for the same month. SSA will not pay more money than you have for the SSI retroactive period.

- \_\_\_\_\_ DEPARTMENT OF SOCIAL SERVICES, OR  
 MONTGOMERY COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 INITIAL PAYMENT ONLY                       POST-ELIGIBILITY PAYMENT ONLY

Customer ID Number _____	AU Number _____	Category _____	Social Security Number _____
District/Territory _____	Federal Code _____	County DSS Federal Code _____	
Applicant's Name _____			
(Last)	(First)	(Middle)	
Address _____			

I have read or have had read to me this form and I understand what it means. I agree to the content of this form.

Date \_\_\_\_\_

Signature of Recipient \_\_\_\_\_

Signature of State Representative \_\_\_\_\_

Telephone Number \_\_\_\_\_

Date \_\_\_\_\_ GR Code \_\_\_\_\_

**How long is this authorization binding on the State and me if I checked the Initial Claim Only block?**

This authorization is in effect for you and the state for twelve (12) months. The 12 months begin with the date the state notifies SSA through an electronic system that the state has received the authorization and it ends 12 months later. You and a state representative must sign and date the authorization for the authorization to be valid.

**Exceptions apply to this rule.** The state must send SSA the authorization within a certain time frame. For a state using an electronic system, SSA must receive the authorization information within 30 calendar days of the state matching your SSI record with your state record. If the information sent by the state is not sent within the 30 calendar days, SSA will not accept the information. SSA will not pay any of your retroactive SSI benefits to the state. SSA will send you any SSI money that may be due you, based on SSA's regular payment rules.

**Can the authorization stay effective longer than the 12-month period? Can the authorization end before or after the 12-month period ends?**

The authorization can stay effective longer than the 12-month period, if you

- apply for SSI benefits before the state has the authorization form, or
- apply within the 12-month period the authorization is effective, or
- file a valid appeal of SSA's determination on your initial claim.

The period of the authorization can end before the 12-month period ends, or end after the 12-month period ends when any of these actions take place:

- SSA makes the first SSI payment on your initial claim; or
- SSA makes a final determination on your claim; or
- the state and you agree to terminate this authorization.

The authorization period will end with the day of the month any of these actions take place.

**How long is this authorization effective for the state and you, if you checked the block called Post-eligibility Payment Only?**

This authorization is in effect for you and the state for twelve (12) months. The 12 months begin with the date the state notifies SSA through an electronic system that the state has received the authorization and end 12 months later.

**Exceptions apply to this rule.** The state must send SSA the authorization within a certain time frame. For a state using an electronic system, SSA must receive the authorization information within 30 calendar days of the state matching your SSI record with your state record. If the information sent by the state is not sent within the 30 calendar days, SSA will not accept the information. SSA will not pay any of your retroactive SSI benefits to the state. SSA will send you any SSI money that may be due you, based on SSA's regular payment rules.

**Can the authorization stay effective longer than the 12-month period? Can the authorization end before or after the 12-month period ends?**

The authorization can stay effective longer than the 12-month period, if you file a valid appeal. You must file your appeal within the time frames SSA requires.

The period of the authorization can end before the 12-month period ends, or end after the 12-month period ends with the day of the month when any of these actions take place:

- SSA makes the first SSI payment on your post-eligibility case after a period of suspension or termination; or
- SSA makes a final determination on your claim; or
- the state and you agree to terminate this authorization

**Does this authorization serve as a protective filing for SSI benefits?**

Yes, if you checked the Initial Payment Block, signing this form serves as a signed statement of your intention to claim SSI benefits if you have not filed an SSI application as of the date this authorization is received by the State. Your eligibility for SSI benefits may begin as early as the date you sign this form if you file an application at a Social Security office for SSI benefits within 60 days after that date. This form also serves as a notice from SSA that you have sixty days from the date the State receives this form to file for SSI benefits. However, if you do not file an application for SSI benefits at a Social Security Office within 60 days after that date, then you understand that you cancel your intention to claim SSI benefits and this authorization no longer protects your filing date for SSI.

**What rights and appeals are available to you under this authorization?**

You can disagree with a decision the state made during the reimbursement process. You will receive a state notice telling you how to appeal the decision. You cannot appeal to SSA if you disagree with any state decision.

Within 10 working days after the state receives the reimbursement money from SSA, the state must send you a notice. The notice will tell you three things: (1) the amount of the payments the state paid you (2) that SSA will send you a letter explaining how SSA will pay the remaining SSI money (if any) due you, and (3) about your right to a hearing with the state if you disagree, including how to request the hearing.

**The State cannot be reimbursed for assistance it gave to you if that assistance was financed wholly or partly from Federal dollars.**