

**MONTGOMERY COUNTY COMMUNITY ACTION BOARD**

**MEETING AGENDA**

November 19, 2024, 6 pm

Zoom

Welcome and Call to Order

*Dr. Jeffery Johnson, Chair*

**6:00 PM CONSENT AGENDA**

*Chair, CAB Members, & Staff*

- I. **Minutes:** October 2024
- II. **Meeting Evaluations Summary:** October 2024
- III. **Staff and Program Reports:**
  - Executive Director’s Report
  - Head Start Report
    - HS Community Needs Assessment
  - Contracts Report
  - Staff Liaison’s Report
  - Budget report and P Card update
  - TESS and Navigation reports
  - VITA report
- IV. **Additional materials:**
  - CAB testimony: Joint Delegation Hearing
  - CAI Pre-Program Survey
  - County Executive’s FY26 budget forum presentation
  - CAB letter to County Executive Elrich
  - CAA Strategic Plan

**6:05 PM AGENDA**

*Chair, CAB Members, & Staff*

- I. **6:05 – 6:10 – CAB Updates** *Leah Goldfine*
  - Action Item: Approval of CAA Strategic Plan
  - CAI update
  - Establish CAB Advocacy Committee
  - Discussion: Increasing Community Action’s visibility
- II. **6:15 – Executive Director’s Report** *Shantá Johnson*
- III. **6:25 – Head Start** *Charlene Muhammad*
  - Action Item: HS Community Needs Assessment
- IV. **6:35 – Contracts and Grant Agreements** *Aizat Oladapo*
- V. **6:45 – Open Forum**

**ANNOUNCEMENTS & EVENTS**

*CAB Members/ Staff*

- ⇒ **Executive Committee Meeting:** December 10, 6 pm on Zoom
- ⇒ **CAB Meeting:** January 28, 2025, 6 pm on Zoom (no full board meeting in December)
- ⇒ **MCAP Advocacy Day:** January 15, 2025 in Annapolis

The mission of the Montgomery County Community Action Agency is to advance social and economic mobility among communities and neighbors through services, partnerships, and advocacy using an equity lens.

ADA Reasonable Accommodations: Sign language interpreter services and other auxiliary aids or services will be provided upon request with as much advance notice as possible, preferably at least five (5) full business days before the meeting. To request any reasonable accommodation to participate in the meeting, please contact Leah Goldfine at [Leah.Goldfine@montgomerycountymd.gov](mailto:Leah.Goldfine@montgomerycountymd.gov) or call 240-777-1697.