

MONTGOMERY COUNTY COMMUNITY ACTION BOARD

MEETING AGENDA

September 30, 2025

Zoom

Welcome and Call to Order

DaVida Rowley, Chair

6 PM CONSENT AGENDA

Chair, CAB Members, and Staff

- I. **Minutes:** June 2025
- II. Meeting Evaluations Summary for June 2025 and CAB retreat evaluations summary
- III. **Staff and Program Reports:**
 - Executive Director's Report
 - Head Start Report
 - Contracts Report
 - Staff Liaison's Report
 - Budget report and P Card update
 - TESS and Navigation reports
 - VITA report
- IV. **Additional materials:**
 - Draft agency strategic plan
 - Proposed CAB bylaws– edits and updates
 - Head Start Community Forum Slides
 - CAB attendance policy
 - CAI program evaluation
 - CAI post-program survey

6:05 PM AGENDA

Chair, CAB Members, & Staff

6:05 – Icebreaker following the summer break

DaVida Rowley

6:15 – CAB Updates

Leah Goldfine

- Highlights from CAB site visits: EMEAN, C-4 Clothing Closet, Manna Food Center, CASA, and Catholic Charities
- Review CAB retreat discussion
- CAB Attendance Policy
- CAB Bylaws presentation
- CAI update

6:45 – Executive Director's Update

Shantá Johnson

- Action Item: Approval of the Agency's Strategic Plan

6:55 – Head Start

Charlene Muhammad

7:00 – Contracts and Grant Agreements

Aizat Oladapo

7:05 – Open Forum

ANNOUNCEMENTS & EVENTS

CAB Members/ Staff

- ⇒ **CAI Orientation Session:** October 4, 12 – 3 pm at the Upper County Community Recreation Center
- ⇒ **Executive Committee Meeting:** October 14, 6 pm on Zoom
- ⇒ **CAB Meeting:** October 28, 6 pm on Zoom ***Pre-meeting discussion re: eviction prevention:** 5 pm on Zoom

The mission of the Montgomery County Community Action Agency is to advance social and economic mobility among communities and neighbors through services, partnerships, and advocacy using an equity lens.

ADA Reasonable Accommodations: Sign language interpreter services and other auxiliary aids or services will be provided upon request, with as much advance notice as possible, preferably at least five full business days before the meeting. To request any reasonable accommodation to participate in the meeting, please email Leah.Goldfine@montgomerycountymd.gov or call 240-777-1697.