

MONTGOMERY COUNTY COMMUNITY ACTION BOARD

MEETING AGENDA

September 24, 2024

Zoom

Welcome and Call to Order

Dr. Jeffery Johnson, Chair

6 PM CONSENT AGENDA

Chair, CAB Members, & Staff

- I. Minutes:** June 2024
- II. Meeting Evaluations Summary:** June 2024
- III. Staff and Program Reports:**
 - Executive Director’s Report
 - Head Start Report
 - Memo to Board of Education re: Head Start Corrective Action Plan
 - HS Presentation and Matrix – Community Needs Assessment
 - Contracts Report
 - Staff Liaison’s Report
 - Budget report and P Card update
 - TESS and Navigation reports
 - VITA report
- IV. Additional materials:**
 - VITA eligibility plan
 - FY25 CSBG Application
 - FY25 CSBG Budget Presentations
 - CAI Alumni Survey Results

6:05 PM AGENDA

Chair, CAB Members, & Staff

- I. 6:05 – Welcome new CAB members and Icebreaker** *All*
- II. 6:15 – CAB Updates** *Leah Goldfine*
 - Update from CAB Bylaws Committee
 - CAI update
- III. 6:25 – Executive Director’s Report** *Shantá Johnson*
 - Update on TESS facility issues
 - ENOUGH Grant Update
- IV. 6:35 – Head Start** *Charlene Muhammad*
 - HS Community Needs Assessment Orientation
- V. 6:55 – Contracts and Grant Agreements Updates** *Aizat Oladapo*
 - Recap of site visits over the summer
- VI. 7:00 – Open Forum**

ANNOUNCEMENTS & EVENTS

CAB Members/ Staff

- ⇒ **Head Start Community Resources Forum:** September 27, 9:30 – 11:30 am on Zoom
- ⇒ **Executive Committee Meeting:** October 8, 6 pm on Zoom
- ⇒ **CAI Orientation Session:** October 19, 12 – 3 pm, Gaithersburg Library
- ⇒ **CAB Meeting:** October 22, 5:30 pm on Zoom (Earlier start time for special CAA budget presentation)

The mission of the Montgomery County Community Action Agency is to advance social and economic mobility among communities and neighbors through services, partnerships, and advocacy using an equity lens.

ADA Reasonable Accommodations: Sign language interpreter services and other auxiliary aids or services will be provided upon request with as much advance notice as possible, preferably at least five (5) full business days before the meeting. To request any reasonable accommodation to participate in the meeting, please contact Leah Goldfine at Leah.Goldfine@montgomerycountymd.gov or call 240-777-1697.