



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Marc Elrich  
County Executive

Raymond L. Crowel, Psy.D.  
Director

April 4, 2022

SOLICITATION ADDENDUM #1  
OPEN SOLICITATION #1073105

Page 1 of 1 FOR THE PROCUREMENT: for

**Hotel/Motel and Overflow Shelter Accommodation for Health and Human Services  
Households**

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THE FOLLOWING CHANGES ARE APPLICABLE TO THE OPEN SOLICITATION:

Change #1

The NOTICE TO VENDORS section is updated to replace the contact information for questions on the application process. Any prospective vendor questions regarding the Open Solicitation process or services to be provided should be emailed to:

**[HHS.Open.Solicitations@montgomerycountymd.gov](mailto:HHS.Open.Solicitations@montgomerycountymd.gov)**

THERE ARE NO OTHER CHANGES

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THE SOLICITATION PROVISION ENTITLED "SOLICITATION ADDENDUM" IS APPLICABLE TO THIS ADDENDUM. THE CHANGES SET FORTH BELOW ARE HEREBY INCORPORATED INTO THE ABOVE-CITED OPEN SOLICITATION

ISSUED BY: *Victoria J. Seubland* for  
Raymond L. Crowel, Psy.D., Director, Department of Health and Human Services

Office of the Director

## Open Solicitation #1073105

### Hotel/Motel and Overflow Shelter Accommodation for Health and Human Services Households

Montgomery County, Maryland, through its Department of Health and Human Services ("the County"), is seeking applications from experienced and qualified entities to provide emergency overflow shelter rooms to homeless families, families experiencing a housing crisis, or families or individuals fleeing domestic violence and working with various services units in the Department of Health and Human Services.

The purpose of an Open Solicitation under Montgomery County's Procurement Regulations is to accept applications on a continuing basis to meet service needs. The number of clients, the amount of funding available, the number of applications received, and the capacity of individual applicants determine how long the County can accept applications for any specific scope of service under an Open Solicitation.

A complete description of the Scope of Services required is listed in the Open Solicitation application packet. You may obtain a packet by visiting

<http://www.montgomerycountymd.gov/HHS-program/coo/contractmgmt/cmtcursolicits.html>

The rates for the rooms provided under Open Solicitation #1073105, are set by the County and the rate sheets for this Open Solicitation can be found at the following link:

<http://www.montgomerycountymd.gov/HHS-program/coo/contractmgmt/cmtcursolicits.html>

The Rates Sheet will be provided to potential contractors upon request of an Open Solicitation application packet.

The County will enter into a contract with each applicant who meets the minimum qualifications as described in the Form Contract (Article I, Scope of Services, Paragraph C) and are found to be a responsible organization. The County will sign the contract and return a copy to the applicant. The Form Contract with all Attachments will constitute the entire Contract. The applicant must sign the County's Form Contract which includes the General Conditions of Contract Between County and Contractor, and other Attachments, as written with no modification.

~~Questions related to the technical information in this Open Solicitation should be directed to Leslie George, Contract Monitor, Special Needs Housing, at (240) 777-3289.~~

~~Questions related to the application/contract process and insurance requirements may be directed to Gregory Green, Senior Contract Manager, at (240) 777-1247.~~

Any prospective vendor questions regarding the Open Solicitation process or services to be provided should be emailed to:  
HHS.Open.Solicitations@montgomerycountymd.gov