



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Marc Elrich
County Executive

Raymond L. Crowel, Psy.D.
Director

April 4, 2022

SOLICITATION ADDENDUM #1
OPEN SOLICITATION #1129036
Page 1 of 1 FOR THE PROCUREMENT: for
Operation of Full-Service Home-Delivered Meals Program

THE FOLLOWING CHANGES ARE APPLICABLE TO THE OPEN SOLICITATION:

Change #1

The NOTICE TO VENDORS section is updated to replace the contact information for questions on the application process. Any prospective vendor questions regarding the Open Solicitation process or services to be provided should be emailed to:

HHS.Open.Solicitations@montgomerycountymd.gov

THERE ARE NO OTHER CHANGES

THE SOLICITATION PROVISION ENTITLED "SOLICITATION ADDENDUM" IS APPLICABLE TO THIS ADDENDUM. THE CHANGES SET FORTH BELOW ARE HEREBY INCORPORATED INTO THE ABOVE-CITED OPEN SOLICITATION

ISSUED BY: 
Raymond L. Crowel, Psy.D., Director, Department of Health and Human Services

Office of the Director

NOTICE TO VENDORS

Open Solicitation # 1129036 Operation of Full-Service Home-Delivered Meals Program

Montgomery County, Maryland, through its Department of Health and Human Services (DHHS) Aging and Disability Services, Senior Nutrition Program (the “SNP”) is seeking experienced and qualified entities to provide home-delivered meals to frail older adults who live in various geographic areas of Montgomery County, Maryland. **This solicitation is not for a delivery service. It is for an entire program of operations which includes case management, cooking or obtaining the meals, eligibility determination, monthly reporting, etc.** The purpose of an Open Solicitation under Montgomery County’s Procurement Regulations is to permit acceptance of applications on a continuing basis to meet service needs. (The County cannot guarantee a minimum number of or any referrals under a contract resulting from an Open Solicitation.) Interested parties are encouraged to submit an application along with other required materials listed following to allow for processing of a Pre-Approved Form Contract.

A complete description of the Scope of Services required is listed in the Open Solicitation packet in the Pre-Approved Form Contract. You may obtain a packet by visiting DHHS – Contract Management Team website at: <http://www.montgomerycountymd.gov/HHS-program/coo/contractmgmt/cmtcursolicits.html>.

The County will enter into a contract with all applicants who meet the minimum qualifications as described in the Form Contract and are found to be a responsible organization. The County will sign the contract and return a copy to the applicant. The Form Contract with all Attachments will constitute the entire Contract. Please keep a copy of all these documents for your records. The applicant must sign the County’s Form Contract which includes the General Conditions of Contract Between County and Contractor, the County’s Business Associate Agreement and other Attachments, as written with no modification.

~~Questions related to the technical information described in this Open Solicitation (i.e., the program of services to be provided) should be directed to Carol Craig, Senior Nutrition Program, at 240-447-1887.~~

~~Questions related to the application/contract process and insurance requirements may be directed to Phil Royston, Contract Management Team, at 240-777-1333.~~

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