



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LICENSURE AND REGULATORY SERVICES  
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Website: [www.montgomerycountymd.gov/licensure](http://www.montgomerycountymd.gov/licensure)

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## PLAN REVIEW GUIDE

### Food Service Plan Review

- \_\_\_\_\_ **Location**
- \_\_\_\_\_ **Menu**
- \_\_\_\_\_ **HACCP Menu Review Forms**
- \_\_\_\_\_ **General Layout (to scale)**
- \_\_\_\_\_ **Finish Schedule**
- \_\_\_\_\_ **Equipment Schedule**
- \_\_\_\_\_ **Plumbing Riser**
- \_\_\_\_\_ **Lighting Plan**
- \_\_\_\_\_ **Ventilation**
- \_\_\_\_\_ **Person to Contact**
- \_\_\_\_\_ **Application & Fee**
- \_\_\_\_\_ **Workman's Compensation**
- \_\_\_\_\_ **Building Permit Reference #**

### Pool Plan Review

- \_\_\_\_\_ **Location**
- \_\_\_\_\_ **Site Plan**
- \_\_\_\_\_ **Pool Layout**
- \_\_\_\_\_ **Piping Layout & Hydraulic calculations**
- \_\_\_\_\_ **Filter Room Layout**
- \_\_\_\_\_ **Bath House Plan**
- \_\_\_\_\_ **Equipment Schedule**
- \_\_\_\_\_ **Finish Schedule**
- \_\_\_\_\_ **Board of Appeals Opinion if applicable**
- \_\_\_\_\_ **Person to Contact**
- \_\_\_\_\_ **Application & Fee**
- \_\_\_\_\_ **Workman's Compensation**

**One (1) set of plans is required. Plans cannot be accepted until the above items are included with your submittal.**