

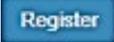
REGISTER FOR A CITIZEN PORTAL ACCOUNT

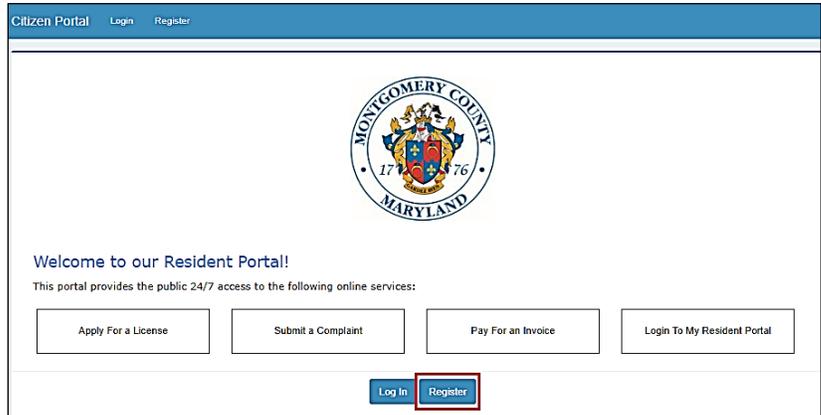


Navigate to the Citizen Portal: https://www.civicgov4.com/md_montgomery/portal/

- There are two parts to the registration process:
 - **STEP 1: REGISTER** - You will be sent an email to confirm your email. This approval will not allow you to log in until the second part occurs.
 - **STEP 2: APPROVAL** - The approval process takes up to one business day. Upon approval, you will receive an email notification with login instructions. If you attempt to login before you are approved you will receive a message that the User ID & Password are incorrect.
- Required Information is indicated by a red asterisk.

A confirmation that your account has been set up will be sent to you by email.

Click on the  button to begin.



The "User Registration" form is displayed.

Create Account and Password by entering the following information:

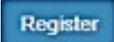
EMAIL*
PASSWORD*
CONFIRM PASSWORD*

Enter Contact Information:

USER TYPE*
FULL NAME*
ADDRESS 1*
ADDRESS 2
CITY*
STATE*
ZIP*
PHONE*

Enter Intended Use of System

Enter the "case-sensitive" code displayed on the screen.

Click on the  button.

Citizen Portal Login Register

Montgomery County Maryland

Welcome to our Resident Portal!

This portal provides the public 24/7 access to the following online services:

Apply for a License Submit a Complaint Pay For an Invoice Login To My Resident Portal

Log In Register

Citizen Portal Login Register

User Registration

Montgomery County Maryland

Please complete the below form and click "Register".

It is important to note, there are two parts to the registration process:

1. You will be sent an email to confirm your email. This approval will not allow you to log in until the second part occurs.
2. The approval process takes up to one business day. Upon approval, you will receive an email notification with login instructions. **Any attempt to login before this approval will give a message that the User ID or Password is incorrect.**

Your email address will act as your userid and will be used for future notifications.

For new Registrations, please be aware of the below Password requirements:

- Password should be greater than 6 characters
- Password should not contain your name
- Password should not have more than 3 identical characters in a row
- Password should have at least 1 uppercase character (A-Z)
- Password should have at least 1 lowercase character (a-z)
- Password should have at least 1 digit (0-9)
- Password should have at least 1 special character (punctuation)

Create Account and Password

EMAIL *

PASSWORD *

CONFIRM PASSWORD

PASSWORD STRENGTH None

Enter Contact Information

USER TYPE *

FULL NAME *

ADDRESS 1 *

ADDRESS 2

CITY *

STATE *

ZIP *

PHONE *

Enter Intended Use of System

INTENDED USE OF SYSTEM*

VERIFICATION CODE *  Get a new code

REGISTER

A Confirmation Message is displayed.

Citizen Portal Login Register

Thank You !

Thank you for your registration on the Citizen Portal. You will be receiving an email with a link to confirm your registration request. If you have not received this email after 48 hours, please contact us at licensureandregulatory@montgomerycountymd.gov - Montgomery County, MD will confirm when your account has been activated.

Note: This link is only valid for 30 days. If you do not confirm the registration within this time, you will have to re-register.

Example of E-Mail sent by CivicGov.

CIVICgov Account Activation

 Some content in this message has been blocked because the sender isn't in your Safe senders list. I trust content from donotreply@civicplus.com. | [Show blocked content](#)

 Civicgov <donotreply@civicplus.com> via sendgrid.net     
To: Rubble, Elizabeth Wed 6/14/2023 11:57 AM

[EXTERNAL EMAIL]

Hello Elizabeth,
Welcome to CIVICgov !
Your account has now been activated. You can login to CIVICGov and explore various options.
Sincerely,
CIVICgov Team.

Area : **md_montgomery**

 Reply  Forward