

FACT SHEET: Enhanced Education and Awareness Program

Across all phases of reconstituting County government worksites, success will depend on the commitment of employees, residents, and non-profit and for-profit businesses to adopt new behaviors and rigorous safeguards to reduce risk for all. As part of its comprehensive program, the County is implementing an expanded **education and awareness** effort, as discussed below.

- Implementing “**return-to-workplace (RTW) training**” for all employees, and providing training on proper use of PPE. The RTW training Plan will include training for:
 - Onsite Workplace Safety Team which also includes Worksite Safety Coordinators
 - Training for all employees covering the response and changes made due to COVID-19, and will include such topics as what we know about COVID-19, workplace safety (including measures taken by the County and steps employees will be expected to follow before and as they return to the worksite), and health and well-being (including resources available to employees). The training will be available both in a virtual learning form, as well as in-person for employees who do not have access to computers.
 - Managers, Human Resources Liaison, and Department Directors Virtual Learning
 - Manager Guidance and Coaching to assist them with checking in with their staff once they are at their work locations, including virtual group mentoring for new supervisors and managers

- **Increased signage** in County-occupied buildings:
 - Posting signage at the entrances to County-occupied buildings encouraging compliance (by both employees and residents) with County policies concerning physical distancing, the need to wear facial coverings, etc. Signs will also instruct employees and residents not to enter County buildings if they have any COVID symptoms or have been exposed to others who are sick or have tested positive for COVID.
 - Posting signage in restrooms and throughout the building regarding regular hand washing, using alcohol-based hand sanitizer and use of facial coverings (including signs posted at building entrances stating the requirement to wear face coverings)

- Enhancing the current worksite safety coordinator program in each department to provide additional resources for information, and to assist in answering employee questions.