



SMART Goal (Sample 1)

Description: **Develop, Empower and Support Employees**
(Management and Employee Trainings)

Success Criteria:

1. At a minimum, meet once a month with your employees to provide constructive feedback on their performance
2. Ensure all employees are attending mandatory training and recommended (relevant) training by the end of each quarter.
3. Attend a management course to improve communication and time management within 90 days



SMART Goal (Sample 2)

Description: **Develop, Empower and Support Employees**
(Management and Employee Trainings)

Success Criteria:

1. Devote a minimum of 5% of your time each week in providing direct supervision and constructive feedback to your direct reports.
2. Enroll in a management interpersonal skills class to improve communication and time management within 90 days