



Temporary Administrative and Paraprofessional Support (TAPS) Services Contract / Contact Information

The SPS Consulting, LLC Contract (#1102596) provides temporary administrative and paraprofessional administrative support workers on an as needed basis and upon request by County departments.

- **OHR Mailbox for questions** – OHR_TAPS@montgomerycountymd.gov
- **SPS Mailbox for questions** – TAPS@spsconsult.com

Montgomery County Government, Office of Human Resources (OHR) Contacts

- Ivonne Gutierrez, Chief, Talent Acquisition & Management – Ivonne.Gutierrez@montgomerycountymd.gov
- Jenna Shovlin, Manager, Administrative Services – Jennifer.Shovlin@montgomerycountymd.gov

SPS Consulting, LLC Contacts

- Transition of existing administrative workers, the transition process, or other matters: Kamran Molkara, Operations Manager – 301-591-7026 or KMolkara@spsconsult.com
- Request for new temporary professionals: 301-652-9112 or TAPS@spsconsult.com
- Aleksandra Kazakova, Sr. Recruiter – 301-591-7029 or AKazakova@spsconsult.com
- Reza Zavvar, Project Manager – 301-591-7023 or RZavvar@spsconsult.com
- Timekeeping questions: Nick Aimone, HR Manager – 301-591-7028 or NAimone@spsconsult.com
- Invoice and billing questions: 301-652-9112 or Accounting@spsconsult.com