



Interagency Commission on Homelessness

Montgomery County Continuum of Care People's Committee

MISSION STATEMENT:

The Mission of the Montgomery County Interagency Commission on Homelessness, People's Committee is to represent County residents who are currently or recently experienced homelessness. They will provide insight into a related policy based on the 'lived experience' of its members and by seeking to improve the lives of citizens experiencing homelessness through improving the delivery of homeless services, with an over-arching goal of ending homelessness throughout the County.

Committee Responsibilities and Composition

I. Roles and Responsibilities of the Committee include:

- Provide critical input and feedback on ICH and committee work, including policy development and barriers and improvements to system coordination
- Recruit individuals with lived experience to participate in the efforts of the ICH and provide recommendations to ICH members and CoC stakeholders on how people with lived experience should be involved in all aspects of the homeless system operations and the CoC Governance structure and process

II. People's Committee Members will:

- Participate and make decisions with our shared commitment to ending homelessness for all Montgomery County residents at the center
- Provide knowledge, leadership, and expertise to inform efforts
- Play a key role in recruiting individuals with lived expertise to participate and inform the work and initiatives of ICH
- Assist with preparation and delivery of presentations and other efforts to share information and align efforts across ICH committees in order to carry out responsibilities and achieve committee and community goals

- Identify ad hoc and standing workgroups as necessary to conduct specific tasks and/or identify specific improvements to the coordinated response to homelessness
- Attend and actively participate in weekly committee meetings
- Attend bi-monthly meetings of the full Interagency Commission on Homelessness
- Comply with the Conflict of Interest requirements outlined in 24 CFR part 578.95 and uphold the highest standards of ethical conduct. These standards are outlined in the Montgomery County Statement of Ethics, Code of Conduct, and Conflict of Interest Policies and Procedures.

III. Chair, Co-chair, and Secretary Responsibilities

The committee positions are described below:

- Chair: Responsible for leading all aspects of the committee, including reporting on the goals and progress of the committee's work, and identifying recommendations that need to be acted or voted upon by the full ICH
- Co-Chair: Supports the Chair to lead the committee and serves in the Chair's role if the Chair is absent
- Secretary: Responsible for record-keeping for the committee, including taking minutes and recording significant deliberations and votes
- Commission Representative: Must be a Commissioner of ICH and is responsible for representing the committee on the Governance Committee. A Commission Representative may also serve as the Chair or Co-Chair of the Committee.

IV. People's Committee Composition

The Communications Committee will consist of Individuals with lived expertise with homelessness and housing instability.

- A Commissioner of the Interagency Commission on Homelessness
- Volunteer individuals with lived experience dedicated to advocating for change.
- Staff support from SEPH